

Please Sign In



DATE: April 11, 2022 – GENERAL MEETING
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Kassi Jeffrey-Vaxed	yes
shannon coleman	yes
Shelley Chayestki	yes
Hon. Kosowz	yes
Anne Miller	YES
Gordon Ellison	YES
Robert Dickins	NO.
John Starke	Yes



**erin
woods**
COMMUNITY ASSOCIATION
83 ERIN PARK DRIVE S.E.
CALGARY, ALBERTA T2B 3A2

Erin Woods Community Association

Board Meeting Agenda – Monday, Apr 11th, 2022 @ 7:00 pm

Meeting to be held live in person at the Hall

Call Meeting to Order 7:00 pm

Approval of Agenda -Yes

Adoption of March 14, 2022 general meeting Minutes -**Kassi approves, Shannon seconds, all approved**

Announcements: No new announcements

Reports to Board and related business:

1. *City NPC* – Rob Dickinson: see attached report
 - Bylaws are going well as per reports sent
 - COVID report is open now
 - GFL has been having many meetings we have been able to attend which some of the board members have attended which is great and we can keep attending as they come
 - Organization Health is still needing to be done but we still have time to do it

2. *1st VP / Bingo Director* – Shannon C: Volunteers for Casino July 2 & 3 update
 - Melanie is still working to get her Mom group up and going by the end of the month for 10 to noon
 - Hall rentals are still going strong
 - Still getting lots of casino volunteers too
 - Bingos been going well too
 - 21 of April is our next Bingo meeting (HOPEFULLY), and we'll see how it goes during COVID

3. *2nd VP / ECTAS Director*: - Anne M: ECTAS report / bylaws review update
 - March 15 was the last mtg and are getting quotes for both the roof and stairs
 - Next meeting is May 17
 - Moving forward with bylaws-will be removing a few things to make it more simple

4. *Treasurer* – John S: Financial report – YE Jan 31/22 draft financials / budget update
 - Been over the numbers and were a little over the black, which is a plus, I'm going to sit down with Carolyn and see what we need for projects ASAP.
 - Anne motion to accepts the audited draft financial for fiscal year ending January 31, 2022, John seconds, motion passed

5. *Safety Director* – Joe K: Change.org petition for traffic issues to engage community -vote
 - We got an email from Ward 9 office and they are trying to work with us and they do agree that it needs being re-evaluated
 - Should we go forward with the change.org petition? -Kassi motions to publish Joe's petition to our Facebook, Anne seconds the motion, motion passed

6. *Community Garden Director* – Shellbie C: Draft Garden Ctte Operating documents
 - We submitted everything needed to start building for hopefully the weekend of the April 23/24 weather permitting
 - We won't have anything planted yet until everything is built and there is public interest
 - The following weekend potentially we will get dirt in and possibly around or after May long start planting
 - Would like a table at any YYC Food Trucks when we do
 - We have started the rain barrel fundraisers and are wondering if the CA would like to buy into still, think about it, Shannon is willing to help pay for it in some way or another

7. *Rink Coordinator* – Jonathan M: explore permanent rink possibilities / next winter's plans
 - Jonathan enjoyed this and will have his name stand for next year
 - We will investigate the cost for permanent rink as well as what is needed with the City and the plans for it

8. *President's report* – Lori L:
 - a) As always, Kassi is looking for message ideas for the 3-way sign ©
 - AGM (MAY 9 @ 7 W/WINE & CHEESE)
 - HALL RENTALS-CALL HALL
 - KIM'S PRE-SCHOOL PROGRAM-FALL? (HOLD OFF)
 - CASINO VOLUNTEERS NEEDED FOR JULY 2 & 3
 - GARDEN CTTE

 - b) YYC Food Trucks – still need event ideas to pair with for Fridays & Sundays
 - Canada Day?
 - Party in the Park?
 - Jelly Bean Dance?
 - Garden CTTE?
 - Lawn Chair Theatre?

c) Stampede Breakfast July 9: Scouts likely helping if it goes ahead, will know by Apr M/E

-All in favour for going ahead with this

d) T&C Development Permit – released by the City, being appealed by IABRZ and FLCA

-There's been a lot of back and forth on this due to a lack of how things have been handled around the area rather than going forth the way they say they will the community has made an appeal on this and the meeting will be online May 7 and 9

e) AGM planning: Carolyn to run elections – vote / slate updates?

-Carolyn to run elections with Lori L chairing it

-Carolyn will put together what positions we will need for our AGM and get it posted ASAP

New Business

-Anne would like to make a motion for up to \$150 plus gst for refreshments for the AGM on May 9. **-Gordon seconds the motion, all approved.**

Adjournment 8:37 pm

Next: Annual General Meeting (AGM): Monday, May 9th, 2022 @ 7 PM



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Erin Woods Community Association

Board Meeting Agenda – Monday, Apr 11th, 2022 @ 7:00 pm

*****Meeting to be held live in person at the Hall*****

Call Meeting to Order

Approval of Agenda

Adoption of March 14, 2022 general meeting Minutes

Announcements:

Reports to Board and related business:

1. *City NPC* – Rob Dickinson: see attached report
2. *1st VP / Bingo Director* – Shannon C: Volunteers for Casino July 2 & 3 update
3. *2nd VP / ECTAS Director:* - Anne M: ECTAS report / bylaws review update
4. *Treasurer* – John S: Financial report – YE Jan 31/22 draft financials / budget update
5. *Safety Director* – Joe K: Change.org petition for traffic issues to engage community - vote
6. *Community Garden Director* – Shellbie C: Draft Garden Ctte Operating documents
7. *Rink Coordinator* – Jonathan M: explore permanent rink possibilities / next winter's plans
8. *President's report* – Lori L:
 - a) As always, Kassi is looking for message ideas for the 3-way sign ☺
 - b) YYC Food Trucks – still need event ideas to pair with for Fridays & Sundays
 - c) Stampede Breakfast July 9: Scouts likely helping if it goes ahead, will know by Apr M/E
 - d) T&C Development Permit – released by the City, being appealed by IABRZ and FLCA
 - e) AGM planning: Carolyn to run elections – vote / slate updates?

New Business

Adjournment

Next: Annual General Meeting (AGM): Monday, May 9th, 2022 @ 7 PM



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Erin Woods Community Association

Board Meeting Minutes – Monday, Mar 14th, 2022 @ 7:00 pm

*****Meeting to be held live in person at the Hall*****

Call Meeting to Order 7:00 pm

Approval of Agenda -All approved

Adoption of Feb 7, 2022 general meeting Minutes – Kassi motions to accept the Minutes, Shannon seconds, all approved

Announcements: New Little Free Pantry installed with a big thank you to Shannon F & Brian Al

Reports to Board and related business:

1. *City NPC* – Rob Dickinson: see attached report

-Get us up to date for 2021 for all the government information, garbage bag kits are also out for all out again for anyone wanting.

2. *1st VP / Bingo Director* – Shannon C: Melody H playgroup program idea / bingo report

-We have interest about a group for Moms for 90 minutes for up to aged 5 once or twice a week, for an area in the upper hall; Shannon C is willing to help get this program off the ground. It would be run as an EWCA program, and it would be advertised and open to the public.

-The hall is doing well and one of the hall admins is away for a short time for surgery.

-The bingo is quiet lately but our next bingo date is in July.

3. *2nd VP / ECTAS Director:* - Anne M: ECTAS report / bylaws review update

-No ECTAS Report yet as the meeting hasn't happened yet – will be March 15/22

-Outdoor rink is almost melted and Anne is going to touch base with Jonathan to see where he stands for next year

-Bylaws: Thank you Rob for your help thus far. We'd had 2 meetings so far to see what we can fix.

-Directors and Coordinators are the 2 big things we need to fix within the bylaws so far. Gordon is willing to help us out with this as well.

-Kassi motions to make Anne the Chair of the Bylaw ctte, Allie seconds, all approved

4. *Treasurer* – John S: Financial report – financials update/budget progress update

-We had covid relief money come in from the city this month and were operating at a deficit this month as well as last month

5. *Safety Director* – Joe K: update on traffic issues & Ward 9 plans/engage community

-SLOWS machine should be in in April as the battery lasts longer in the sun / heat

-Change.org petition is going well and the approach may change for it

-Doing up change.org petition for along the BLVD and elsewhere, and gathering information to help with it

-CPS will be in the area with photo radar in April

-Ward 9 office and Calgary Roads is still looking into what they can do and will get back to us ASAP

6. *Events Director* – Ali M: announcement/possible surprise guest Sherman K

-Stepping down from position on board due to increased work responsibilities

-We've talked about Sherman (owner of Pro Star) taking over for me once I step down but we're working on some kinks to see what we can do. Issues are Sherman doesn't live in Erin Woods, nor would he be able to advertise his business sponsorship for EWCA events (as he does now) if he was on the board.

7. *Fundraising & Grants Director* – Kayla S: need others' project ideas needing funding

-Not at the meeting tonight, absent

8. *President's report* – Lori L:

a) -Reminder: All EWCA-related Facebook posts need to be sent to FB admins to be first posted to the official EWCA page, then shared to other local FB pages from there, so that all EWCA communications lead back to the EWCA page for consistency

-All committee email addresses need to have their passwords shared with the hall staff

b) Community Garden: Update from Shellbie/Bylaw 7.6.3 issue requires vote

-Since per Bylaw 7.6.3, Committee Chairs must be Directors, Lori makes motion to install Shellbie C into new position of Community Garden Director, term to end at AGM 2022, All seconds, all in favour, motion passed. Welcome Shellbie to the Board

c) Kassi is looking for message ideas for the 3-way sign

d)

- d) Casino Volunteers Needed July 2 & 3 Call Hall for shifts available

- e) YYC Food Trucks is back for 2022! Need event ideas to pair with for Fridays & Sundays ☺
 - Can do BYOB like the parks do with this if we want within our lease site if we clean up and do all the proper paperwork prior and during

- f) Stampede Breakfast July 9: Are we doing one this year? Need to vote on budget if so
 - Kassi: I talked to Girl Guides of Canada Calgary about helping us and they reached out to the DC and area so hopefully they'll be in touch more with me, Carolyn or Christina ASAP for it

 - For food its about \$1000 and we need to order about 2 weeks in advance

 - Table until April so we can get back in touch with Girl Guides of Canada Calgary, Scouts and our food people

- g) AGM planning: who will run elections? / help from Todd? / build our slate
 - May 9 @ 7 pm – having wine & cheese

 - Carolyn if she is willing to the day of to save the money? YES

 - Make sure we have copies of bylaws in hand day of not just on the computer as well as all the roles of what each person is doing

 - Be ready with membership lists and ballots to help make this go smoothly

 - Have a list of all positions that are filled and vacant to make this also easy

New Business

- Keep in mind the upcoming open positions for the AGM

Adjournment 9:08 p.m

Next General Meeting: Monday, April 11th, 2022 @ 7 PM



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
April 2022**

Priority Items	
Bylaw Review	NPC is supporting this initiative
COVID-19 Relief Funds	Applications for Q1, 2022 COVID-19 Relief Funding opened on Monday, April 4 th , 2022.
Community Garden	NPC will support this initiative wherever possible
Greater Forest Lawn projects	<p>Visit the Greater Forest Lawn project page for information related to:</p> <ul style="list-style-type: none"> • Greater Forest Lawn Communications and Governance Model • Forest Lawn Multi-Service Centre • Local Area Plan for Greater Forest Lawn
Organizational Development	
2021 Organizational Health Assessment Tool and Service Measures Survey	<p>The Organizational Health Assessment Tool (OHAT) and Service Measures Survey (SM) link for the 2021 calendar year is now open! Calgary Neighbourhoods is requesting that organizations complete the OHAT and SM with their Neighbourhood Partnership Coordinator (NPC) before June 30, 2022.</p> <p>The purpose of these tools is to identify current organizational health, sustainability and services provided by community associations and social recreation organizations in Calgary. Partner organizations represent a critical part of community life and service delivery in Calgary and the results of these surveys assist us in telling their collective story. These surveys are voluntary, but we hope that community associations/social recreation organizations and NPCs will work together to submit information on the 2021 calendar year. We know that 2021 has been another challenging year for groups and that results may be very different from previous years. Individual group information will not be shared publicly but aggregated results may be included in the annual audit report presented to Council in late fall 2022.</p> <p>Here is the link to the surveys: https://2022ohatsm.questionpro.ca</p> <p>Your NPC can share a Word version of the surveys and instructions/definitions that may be helpful to review prior to completing the surveys online. Please submit only one response per group.</p>
Financial Management	
Grants	
Inspiring Neighbourhoods Grant Purpose	<p>Calgary Neighbourhoods is pleased to announce the opening of the Inspiring Neighbourhoods Grant (ING) for 2022. Developed out of the This Is My Neighbourhood (TIMN) program, ING is a matching grant, intended to support communities in creating a city of safe and inspiring neighbourhoods.</p>



<p>The Inspiring Neighbourhoods Grant supports community-led projects and initiatives.</p> <p>Application portal NOW OPEN</p> <p>Grant Website: Inspiring Neighbourhoods Grant (calgary.ca)</p> <p>NOTE: Connect with your NPC to discuss project eligibility before submitting an application.</p>	<p>Objectives The Inspiring Neighbourhoods Grant aims to:</p> <ul style="list-style-type: none"> • Support communities in becoming more socially cohesive with safe, inclusive spaces and programs that respond to residents' needs • Help residents feel an increased sense of belonging and contribute meaningfully to their neighbourhood • Develop community groups that are resilient and working towards achieving greater sustainability <p>Funding Streams The grant supports projects under the following five streams. Amounts granted must be matched by the community association applicant:</p> <table border="0"> <tr> <td>Beautification and Placemaking</td> <td>Maximum funding \$12,000</td> </tr> <tr> <td>Communication and Engagement</td> <td>Maximum funding \$10,000</td> </tr> <tr> <td>Community Education and Safety</td> <td>Maximum funding \$5,000</td> </tr> <tr> <td>Social and Recreation Programs</td> <td>Maximum funding \$2,500</td> </tr> <tr> <td>Technology</td> <td>Maximum funding \$5,000</td> </tr> </table>	Beautification and Placemaking	Maximum funding \$12,000	Communication and Engagement	Maximum funding \$10,000	Community Education and Safety	Maximum funding \$5,000	Social and Recreation Programs	Maximum funding \$2,500	Technology	Maximum funding \$5,000
Beautification and Placemaking	Maximum funding \$12,000										
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Technology	Maximum funding \$5,000										
<p>ActivateYYC</p>	<p>Name: ActivateYYC</p> <p>Amount: Two funding streams:</p> <ul style="list-style-type: none"> - Walk, Play and Be Neighbourly - \$1,000 - Bump Outs and Pathways - \$3,000 <p>Due Date: No deadline – applications will be reviewed as they are received. If approved, you will have until October 2022 to complete the project and submit the supporting documents for reimbursement.</p> <p>Grant Website: ActivateYYC – Federation of Calgary Communities – Activate Movement, Empower Your Community</p> <p>Contact Info: Contact form on website</p> <p>Eligibility:</p> <ul style="list-style-type: none"> • Activate YYC is a micro grant offering business, not-for-profit and individuals an opportunity to engage their neighbourhoods in temporary low cost initiatives the transform space into place, promote movement, safety and neighbourliness. The goal is to support volunteer-driven, tactical urbanism projects that engage the community and create meaningful changes to shared spaces. 										
<p>Calgary Parking Authority Sponsorship Program</p>	<p>On February 1st, the Calgary Parking Authority (CPA) launched our 2022 Sponsorship Program. The program provides funding to local community groups and organizations for parking, mobility and/or transportation related projects. We have \$30,000 available in 2022 to support projects that benefit members of the community. Throughout the year, we will be posting about the program on social media and directing Calgarians to the resources and information on our website: www.calgaryparking.com/sponsorship.</p>										



	<p>Applications are now being accepted and the program will be open throughout the year, until funding is exhausted. Applications are open to anyone, so please feel free to share with your contacts/partners as you see fit. We were able to support many interesting projects in 2021 and look forward to continuing to support more amazing local organizations this year.</p>
<p>License of Occupation</p>	
<p>Connecting City Resources</p>	
<p>Neighbour Day – Saturday June 18, 2022</p>	<p>Strong neighbourhoods are important to the health and well-being of our whole city. When neighbourhoods thrive, the people who live there thrive too.</p> <p><u>Neighbour Day</u> started in June 2014 to celebrate the incredible outpouring of support and generosity neighbours demonstrated after the 2013 floods. We want to continue to celebrate one of the things that makes Calgary such a great city — our strong and caring communities.</p> <p><u>Neighbour Day</u> now provides the opportunity for Calgarians to celebrate our community spirit, kindness and resilience through the pandemic.</p> <p>Neighbour Day 2022 Community Survey - As COVID-19 restrictions ease, The City of Calgary is gearing up to host Neighbour Day 2022. In support of this event, we are asking your Community Association/Community Groups to support our efforts by filling out a brief survey. This survey should only take 5-10 minutes of your time, and no personally identifying information will be collected. The survey is available at the following link - https://neighbourday2022.questionpro.ca and will be open until April 11th, 2022</p>
<p><u>Calgary COVID-19 Community Food Map – Google My Maps</u></p>	<p>A sharable google map has been developed to help Calgarians find access to the following food-related topics: No Cost Food Hampers and Baskets, Community Food Pantries, Food Bank Referrals, Good Food Box Pick Up Locations, Fresh Routes Mobile Market, Free and Low Cost Meals, Baby Supplies, Grocery Delivery Services and Free Bagged Lunches for Kids and Youth.</p>
<p>Heritage Inventory Maps Gets a Refresh</p>	<p>When you need information about Calgary’s history, why turn to Google when there’s a tool with over 800 historic sites in one place? An enhanced map for the Inventory of Evaluated Historic Resources is now available on Calgary.ca. Together, The City of Calgary and Heritage Calgary combined the Discover Historic Calgary map and the Heritage Inventory into one easy to use map tool. The Inventory of Evaluated Historic Resources Map is found at Calgary.ca/heritageinventory.</p>
<p>Public Relations</p>	
<p>Programming</p>	



Calgary Recreation Community Programs Request Form	Request form has been provided to EWCA
Facility Maintenance & Capital Construction	
2022 Capital Conservation Grant Guidelines – new updates	Previously circulated to EWCA
Letters of Municipal Opinion	Please note that it is a requirement to receive ‘Support in Principle’ for capital projects (if applicable, over 50K or DP required as per Lease/LOC agreement) PRIOR to the City of Calgary providing letters of Municipal Opinion (CFEP or otherwise). Please make sure to discuss any projects within your Lease/LOC as far in advance as possible with your NPC.
Other	
Federation of Calgary Communities Workshops	<p> Marketing 101 – April 12, 7-9pm Table Talk – Air Quality and Forest Fires – April 14, 12-1pm GST For Charities – April 14, 7-9pm Table Talk – How to have difficult conversations – April 19, 12-1pm Orientation to the planning process – April 21, 7-9pm Community Learning – April 23, 10:30am – 12pm Communications 101 – April 26, 7-9pm Lunch n Learn – Digital Communication Tools – April 28, 12-1pm </p> <p> To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/ </p>
Government of Alberta – Community Development – Workshops & Trainings	<p> Understanding Your Legal landscape – April 13 Grant Writing 101 – April 14 Board Roles and Responsibilities – April 20 Legal Responsibilities – April 27 The Role of the Board Chair – May 3 Organizational Purpose and Planning – May 4 Grant Writing 101 – May 5 </p> <p> For more information or to register visit: Government of Alberta - Community Development Unit Events Eventbrite </p> <p> Email contact is: communitydevelopment@gov.ab.ca or call 310-0000 then dial 780-963-2281. </p>
NPC Contact Information	
<p> Robert Dickinson Neighbourhood Partnership Coordinator, Neighbourhood Connections Calgary Neighbourhoods C 403.801.7864 Robert.Dickinson@calgary.ca </p>	

Erin Woods Community Association
Comparative Income Statement

	Actual 01/02/2021 to 31/03/2021	Actual 01/02/2022 to 31/03/2022
REVENUE		
Revenues		
Registration Credit - Ref	0.00	0.00
Total Soccer Revenue	0.00	0.00
Hall Rentals	0.00	2,033.00
Church - All Nations	821.45	1,146.45
Bar Income	0.00	1,458.30
Membership Income	38.10	266.70
Miscellaneous Revenue	3,460.15	0.00
Yoga Revenue	0.00	0.00
Community Gardens Funds	0.00	500.00
Grant Revenue	10,670.93	4,793.27
Bingo Income	1,309.05	0.00
Total Revenue	<u>16,299.68</u>	<u>10,197.72</u>
TOTAL REVENUE	<u>16,299.68</u>	<u>10,197.72</u>
EXPENSE		
Expenses		
Vouchers Issued/Registration Cr...	150.00	250.00
Neighbour Day Expense	0.00	0.00
Bar Expense	0.00	442.66
Bar Over/Short	0.00	0.70
BFI Expense	0.00	91.00
Hall Cleaning	0.00	295.21
Maintenance Expense	1,285.90	784.88
Door Mat Service	0.00	175.92
Telus	217.30	131.16
Enmax	1,038.95	928.51
Direct Energy	530.13	265.31
Outdoor Rink Expense	178.26	0.00
Security Expense	200.00	200.00
Toshiba	18.18	18.89
Office/Admin Expense	0.00	62.48
Website Expense	0.00	0.00
Newsletter Expense	0.00	575.00
Legal and Accounting	2,953.00	0.00
WCB	0.00	351.02
Wages	4,922.91	4,408.78
Employer's EI Expense	106.59	95.08
Employer's CPP Expense	163.33	268.75
Employee CPP Expense	0.00	144.36
Total Wages and Employer's Ex...	5,192.83	4,916.97
Bingo Expense	0.00	61.14
Yoga expense	0.00	0.00
Community Garden Expenses	0.00	0.00
Total Expenses	<u>11,764.55</u>	<u>9,550.85</u>
TOTAL EXPENSE	<u>11,764.55</u>	<u>9,550.85</u>
NET INCOME	<u>4,535.13</u>	<u>646.87</u>

Erin Woods Community Association
Comparative Balance Sheet

	As at 31/03/2021	As at 31/03/2022	Percent
ASSET			
Current Assets			
Float - Bar	300.00	300.00	0.00
Float - Petty Cash	200.00	200.00	0.00
Float - Stampede Stomp	0.00	0.00	0.00
Float - Children's Events	350.00	350.00	0.00
Float - concession	0.00	0.00	0.00
General Bank Account	0.00	0.00	0.00
TD General Account	20,741.18	24,531.22	-15.45
Soccer Bank Account	0.00	0.00	0.00
Casino Bank Account	0.00	0.00	0.00
Old Casino Account	13.08	13.08	0.00
TD Casino Account	28,673.41	17,687.19	62.11
Pull Ticket Bank Account	0.00	0.00	0.00
TD Bingo Account	40,107.52	47,710.87	-15.94
Total Cash	90,385.19	90,792.36	-0.45
Accounts Receivable	13,624.79	554.74	2,356.07
Accounts Receivable - Restricted	0.00	0.00	0.00
Account receivable accrual acco...	0.00	0.00	0.00
Total Receivable	13,624.79	554.74	2,356.07
Prepaid Expenses	4,437.08	4,437.08	0.00
Total Current Assets	108,447.06	95,784.18	13.22
Inventory			
Inventory	2,226.43	2,226.43	0.00
Total Inventory	2,226.43	2,226.43	0.00
Capital Assets			
Leasehold Improvements	151,542.51	151,542.51	0.00
Acc. Amort. - Leasehold Improve...	-52,167.08	-52,167.08	0.00
Office Furniture & Equipment	33,807.46	33,807.46	0.00
Accum. Amort. -Furn. & Equip.	-29,750.71	-29,750.71	0.00
Computer Equipment	6,834.47	6,834.47	0.00
Acc. Amort. - Computer Equipment	-5,844.76	-5,844.76	0.00
Outbuilding	46,619.87	46,619.87	0.00
Acc. Amort. - Outbuilding	-26,910.04	-26,910.04	0.00
Pavement	10,700.00	10,700.00	0.00
Acc. Amort. - Pavement	-9,511.56	-9,511.56	0.00
Sports Equipment	3,242.53	3,242.53	0.00
Acc. Amort. - Sports Equip.	-3,127.37	-3,127.37	0.00
Basement Renovation	32,989.02	32,989.02	0.00
Acc. Amort. - Basement Renovat...	-19,647.12	-19,647.12	0.00
Mechanical Room Renovation	45,480.68	45,480.68	0.00
Acc. Amort Mech. Room Renova...	-18,249.70	-18,249.70	0.00
Building	372,688.06	372,688.06	0.00
Acc. Amort. - Building	-83,793.08	-83,793.08	0.00
Signs	8,441.00	8,441.00	0.00
Acc. Amort. Signs	-5,908.70	-5,908.70	0.00
Total Capital Assets	457,435.48	457,435.48	0.00
TOTAL ASSET	568,108.97	555,446.09	2.28
LIABILITY			
Current Liabilities			
Accounts Payable	3,094.91	524.01	490.62
Accrued Liabilities	5,755.42	5,755.42	0.00
Vouchers Payable	4,910.00	3,150.00	55.87
Vacation payable	210.74	200.34	5.19
EI Payable	275.95	249.66	10.53
CPP Payable	516.50	411.58	25.49
Federal Income Tax Payable	234.65	25.00	838.60
Total Receiver General	1,027.10	686.24	49.67
Damage Deposit Payable	900.00	2,650.00	-66.04

Erin Woods Community Association
Comparative Balance Sheet

	As at 31/03/2021	As at 31/03/2022	Percent
GST Charged on Sales	674.01	762.88	-11.65
GST Paid on Purchases	-1,703.46	-513.04	232.03
GST Owing (Refund)	-1,029.45	249.84	-512.04
Deferred Membership Revenue	101.15	101.15	0.00
Deferred soccer fees	0.00	0.00	0.00
Total Current liabilities	<u>14,969.87</u>	<u>13,317.00</u>	12.41
Deferred Contributions			
Deferred Cash Contributions	35,368.69	35,368.69	0.00
Deferred Cash Contributions - Bi...	39,622.52	39,622.52	0.00
Deferred Capital Contributions	151,439.42	151,439.42	0.00
Total Deferred Contributions	<u>226,430.63</u>	<u>226,430.63</u>	0.00
TOTAL LIABILITY	<u>241,400.50</u>	<u>239,747.63</u>	0.69
EQUITY			
Net Assets			
Net Assets Previous Year	850.48	-6,271.27	-113.56
Invested in Capital Assets	321,322.86	321,322.86	0.00
Current Earnings	4,535.13	646.87	601.09
Prior period adjustments	0.00	0.00	0.00
Total Retained Earnings	<u>326,708.47</u>	<u>315,698.46</u>	3.49
TOTAL EQUITY	<u>326,708.47</u>	<u>315,698.46</u>	3.49
LIABILITIES AND EQUITY	<u>568,108.97</u>	<u>555,446.09</u>	2.28

ERIN WOODS COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS (Audited)

January 31, 2022

DRAFT

a member of

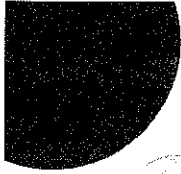


ERIN WOODS COMMUNITY ASSOCIATION

January 31, 2022

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Nancy Murdoch

Chartered Professional Accountant

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110, 720 - 28 Street NE Calgary, AB T2A 6R3

Independent Auditor's Report

To the members of the
Erin Woods Community Association

Qualified Opinion

I have audited the Statement of Financial Position of the Erin Woods Community Association as at January 31, 2022 and the Statements of Operations, Net Assets and Cash Flows and a summary of significant accounting policies and other explanatory notes for the year ended January 31, 2022.

In my opinion, except for the completeness of fundraising revenue discussed in the Basis for Qualified Opinion paragraph below, these financial statements present fairly, in all material respects, the financial position of the Erin Woods Community Association as at January 31, 2022 and the results of its operations and cash flows for the year ended January 31, 2022 in accordance with Canadian accounting standards for not-for-profit associations.

Basis for Qualified Opinion

In common with many not-for-profit associations, the Erin Woods Community Association derives revenue from certain fundraising activities, the completeness of which is not subject to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the Erin Woods Community Association and I was not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenses, assets and net assets. I conducted my audit in accordance with Canadian auditing standards. I am independent of the Erin Woods Community Association in accordance with the ethical requirements that are relevant to my audit and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Management's Responsibility

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit associations and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

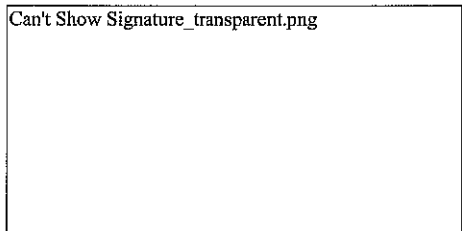
In preparing the financial statements, management is responsible for assessing the Erin Woods Community Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, concluding on the appropriateness of management's use of the going concern basis of accounting as well as evaluating the overall presentation of the financial statements.

I communicate with those charged with governance regarding the planned scope and timing of the audit and significant audit findings including any significant deficiencies in internal control that I identify during my audit.



Calgary, Alberta
Date of board approval

Nancy Murdoch
Chartered Professional Accountant

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
(Audited)

As at January 31, 2022

	2022	2021
ASSETS		
Current assets		
Cash and cash equivalents, unrestricted	\$ 16,224	\$ 19,395
Externally restricted assets (Note 3)	75,120	74,991
Accounts receivable	102	1,657
Goods and Services Tax receivable	-	913
Prepaid expenses	4,478	4,437
Inventory	1,854	2,226
	97,778	103,619
Property and equipment (Note 4)	434,681	457,435
	\$ 532,459	\$ 561,054
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities (Note 6)	\$ 4,927	\$ 7,175
Goods and Services Tax payable	163	-
Volunteer vouchers (Note 7)	4,090	4,275
Damage deposits	1,650	900
Deferred revenue	449	101
Deferred cash contributions (Note 3)	75,120	74,991
	86,399	87,442
Deferred capital contributions (Note 8)	142,472	151,439
	228,871	238,881
Net assets		
Unrestricted	11,379	16,177
Invested in property and equipment	292,209	305,996
	303,588	322,173
	\$ 532,459	\$ 561,054

Approved on behalf of the Board of Directors:

_____ Director

_____ Director

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF CHANGES IN NET ASSETS
(Audited)

For the Year Ended January 31, 2022

	Unrestricted	Invested in Property and Equipment	2022 Totals	2021 Totals
Balance, beginning of the year	\$ 16,177	305,996	322,173	326,706
Excess of revenue (expenses)	(4,798)	(13,787)	(18,585)	(4,533)
Balance, end of the year	<u>\$ 11,379</u>	<u>292,209</u>	<u>303,588</u>	<u>322,173</u>

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See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF OPERATIONS
(Audited)

For the Year Ended January 31, 2022

	2022	2021
Revenue		
Bar	\$ 1,821	\$ 2,815
Bingo (Note 8)	2,935	5,361
Casino (Note 8)	8,792	37,123
Community events (Schedule 2)	59	-
Hall rentals	8,648	8,423
Miscellaneous	1,223	1,172
Memberships	128	435
Grants	38,321	28,367
Programs (Schedule 3)	-	498
	61,927	84,194
Expenses		
Bar	1,305	1,548
Children's Christmas party	611	-
Gifts and volunteer recognition	-	436
Community events (Schedule 2)	345	6
Insurance	4,973	4,853
Professional fees	5,911	5,906
Licences and dues	874	540
Newsletters	1,725	1,725
Office	1,645	1,409
Repair and maintenance	6,496	11,452
Security	894	915
Sports (Schedule 1)	-	240
Telephone	1,148	1,295
Utilities	9,053	7,368
Programs (Schedule 3)	413	54
Volunteer vouchers (Note 6)	2,750	4,550
Wages and benefits	28,581	31,103
	66,724	73,400
Excess of expenses before amortization	(4,797)	10,794
Amortization of deferred capital contributions (Note 6)	10,723	10,548
Amortization expense	(24,511)	(25,875)
Excess of expenses	\$ (18,585)	\$ (4,533)

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF CASH FLOWS
(Audited)

For the Year Ended January 31, 2022

	2022	2021
Operating activities:		
Excess of revenue (expenses)	\$ (18,585)	\$ (4,533)
Charges not requiring cash outlay:		
Amortization of deferred capital contributions	(10,723)	(10,548)
Amortization expense	24,511	25,875
Changes in non-cash working capital:		
Accounts receivable	1,555	(1,618)
Goods and Services Tax	1,076	(834)
Prepaid expenses	(41)	(249)
Inventory	372	819
Accounts payable and accrued liabilities	(2,248)	2,731
Volunteer vouchers	(185)	(455)
Damage deposits	750	(2,250)
Deferred revenue	348	(244)
	(3,170)	8,694
Investing activities:		
Purchase of equipment	-	(1,111)
Renovation and leasehold improvements	(1,756)	(19,451)
	(1,756)	(20,562)
Financing activities:		
Bingo funds received	13,362	8,938
Grant funds received	38,321	36,237
Casino funds received	-	53,413
Use of gaming funds and grants	(50,061)	(69,324)
	1,622	29,264
Increase in cash and cash equivalents	(3,304)	17,396
Cash and cash equivalents, beginning of year	93,808	76,412
Cash and cash equivalents, end of year	\$ 90,504	\$ 93,808
Cash and cash equivalents consist of:		
Cash and cash equivalents, unrestricted	\$ 16,224	\$ 19,395
Cash and cash equivalents, restricted	74,280	74,413
	\$ 90,504	\$ 93,808

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2022

1. Nature of organization

The Erin Woods Community Association (the "Association") was incorporated on August 4, 1981 under the Societies Act of the Province of Alberta as a not-for-profit organization to serve the needs of Erin Woods residents through programs and services designed to improve the quality of life in the community. The Association is exempt from income tax under section 149 of the Canadian Income Tax Act.

2. Significant accounting policies

These financial statements have been prepared according to Canadian accounting standards for not-for-profit organizations. The significant policies are:

Revenue recognition

Bar, community events, hall rentals, sports and programs revenue is recorded when the product or service is delivered and payment has been collected or collection is reasonably assured. Interest income is recorded as revenue when earned. Membership fees are deferred when received and recognized as revenue over the term of the membership.

Casino and bingo funds are recorded using the deferral method where the externally restricted funds recognized as revenue when the related expenses have been incurred.

Cash and cash equivalents

Cash consists of cash on hand and bank balances.

Property and equipment

Property and equipment are recorded at cost and amortized over their estimated useful lives. No residual value is taken into consideration. Amortization is calculated at the following rates:

Office equipment	Declining balance	20%
Computer equipment	Declining balance	30%
Buildings	Declining balance	5%
Leasehold improvements	Declining balance	5%
Sports equipment	Declining balance	20%
Pavement	Declining balance	10%
Sign	Straight line	10 years

On February 1, 2016 the Association began recording amortization of the main building to better reflect the useful life of the asset. Prior to this date, no amortization had been recorded.

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2022

2. Significant accounting policies, continued

Inventory

Inventory is valued at the lower of cost or net realizable value using the first in - first out method.

Measurement uncertainty

In accordance with Canadian accounting standards for not-for-profit organizations, estimates and assumptions are made by management in the preparation of these financial statements. Significant areas requiring use of management estimates include the useful life of property and equipment for the purpose of amortization. These estimates impact the amounts included in the financial statements and accompanying notes. Actual results could differ from these estimates.

Financial instruments

Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at cost or amortized cost. Changes in fair value of these financial instruments are recognized in net income.

Financial instruments measured at amortized cost include cash and cash equivalents, accounts receivable, investments and accounts payable.

Risk

It is management's opinion that the Association is not exposed to significant interest, currency, price, market or credit risks arising from these financial instruments.

3. Externally restricted assets / Deferred cash contributions

Funds generated through bingo or casino operations are restricted to usage according to the requirements of the Alberta Gaming and Liquor Commission.

	2022	2021
Casino	\$ 18,588	\$ 35,356
Casino funds held in the general bank account	6,220	13
Bingo	48,965	39,044
Bingo funds held in the general bank account	507	-
Total restricted cash	<u>74,280</u>	<u>74,413</u>
Bingo proceeds receivable	840	578
	<u>\$ 75,120</u>	<u>\$ 74,991</u>

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2022

4. Property and equipment

	Cost	Accumulated Amortization	2022 Net	2021 Net
Office equipment	\$ 33,807	30,562	3,245	4,056
Computer equipment	6,834	6,043	791	989
Buildings	452,297	146,448	305,849	321,947
Leasehold improvements	198,780	76,835	121,945	126,606
Sports equipment	3,243	3,150	93	116
Pavement	10,700	9,630	1,070	1,188
Sign	8,441	6,753	1,688	2,533
	\$ 714,102	279,421	434,681	457,435

5. Government remittances

Included in accounts payable and accrued liabilities is \$249 (2021 - \$393) in government remittances payable.

6. Volunteer vouchers

Volunteer vouchers are issued to individuals who volunteer their time to the Association. The vouchers expire if not used within two years of issue.

	2022	2021
Balance, beginning of year	\$ 4,275	\$ 4,730
Issued	3,235	4,550
Utilized or expired	(3,420)	(5,005)
Balance, end of year	\$ 4,090	\$ 4,275

7. Deferred capital contributions

Externally restricted assets contributed to the purchase of property and equipment are recorded as deferred capital contributions and recognized as revenue on the same basis as the related property and equipment are amortized.

	2022	2021
Balance, beginning of year	\$ 151,439	\$ 141,425
Purchase of property and equipment	1,756	20,562
Amortization	(10,723)	(10,548)
Balance, end of year	\$ 142,472	\$ 151,439

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2022

8. Bingo and casino contributions

	<u>2022</u>	<u>2021</u>
Bingo funds, beginning of year (Note 3)	\$ 39,044	\$ 35,480
Bingo proceeds	13,363	8,938
Bank charges and other	-	(13)
Less: bingo funds, end of year (Note 3)	<u>(49,472)</u>	<u>(39,044)</u>
Contributions to operations, bingo	<u>\$ 2,935</u>	<u>\$ 5,361</u>
Casino funds, beginning of year (Note 3)	\$ 35,356	\$ 30,217
Casino proceeds	-	53,413
Casino advisor fee reimbursement	-	2,398
Casino advisor fee	-	(2,398)
Spent on purchase of property and equipment	(1,756)	(11,151)
Less: casino funds, end of year (Note 3)	<u>(24,808)</u>	<u>(35,356)</u>
Contributed to operations, casino	<u>\$ 8,792</u>	<u>\$ 37,123</u>

9. Contributed goods and services

Contributed services and donated items are recognized in the financial statements when their fair value can be reasonably determined, when the services are used in the normal course of the Association's operations and would otherwise have been purchased. During the year \$ Nil contributed services and goods were recorded in the financial statements. A substantial number of volunteers have made significant contributions of their time to develop the Association's programs and carry out its activities. The value of this contributed time is not reflected in these financial statements.

10. Subsequent event

Once again, the global COVID19 pandemic has disrupted economic activities and supply chains. Although the disruption from the virus was expected to be temporary, given the dynamic nature of these circumstances, the duration of business disruption and the related financial impact cannot be reasonably estimated at this time. The Association's ability to continue to service its members is dependent on the continued ability to maintain its assets, to generate revenue and to manage expenses.

ERIN WOODS COMMUNITY ASSOCIATION

SCHEDULE 1 - SPORTS

For the year ended January 31, 2022

	Revenue	Expenses	2022 Net	2021 Net
Soccer	\$ -	\$ -	\$ -	\$ (240)

SCHEDULE 2 - COMMUNITY EVENTS

For the year ended January 31, 2022

	Revenue	Expenses	2022 Net	2021 Net
Community clean up	\$ 59	\$ 345	\$ (286)	\$ (6)

SCHEDULE 3 - PROGRAMS

For the year ended January 31, 2022

	Revenue	Expenses	2022 Net	2021 Net
Jelly bean dances	\$ -	\$ -	\$ -	\$ 444
40th anniversary party	-	244	(244)	-
Halloween party	-	169	(169)	-
	\$ -	\$ 413	\$ (413)	\$ 444

Erin Woods Community Association
Year End: January 31, 2022
Trial balance

Prepared by	Reviewed by
NFM 2022-04-09	

Account	Prelim	Adj's	Reclass	Rep	Ann.	Rep 01/21	%Chg
1005 Float - Bar	300.00	0.00	0.00	300.00		300.00	0
1006 Float - Petty Cash	200.00	0.00	0.00	200.00		200.00	0
1008 Float - Children's Events	350.00	0.00	0.00	350.00		350.00	0
1025 TD General Account	22,351.20	-250.00	0.00	22,101.20		18,544.92	19
1043 Gaming funds held in general - CR	0.00	-6,726.83	0.00	-6,726.83		0.00	0
111 Cash, unrestricted	23,201.20	-6,976.83	0.00	16,224.37	✓	19,394.92	-16
1023 Gaming funds held in general - DR	0.00	6,726.83	0.00	6,726.83		0.00	0
1041 Old Casino Account	13.08	-13.08	0.00	0.00		13.08	-100
1045 TD Casino Account	18,588.17	0.00	0.00	18,588.17		35,355.61	-47
1065 TD Bingo Account	48,965.07	0.00	0.00	48,965.07		39,044.48	25
112 Restricted Cash	67,566.32	6,713.75	0.00	74,280.07	✓	74,413.17	0
1200 Accounts Receivable	102.00	0.00	0.00	102.00		1,656.95	-94
115 Accounts receivable, unrestrict	102.00	0.00	0.00	102.00	✓	1,656.95	-94
1201 Accounts Receivable - Restricted	0.00	840.00	0.00	840.00		578.04	45
116 Accounts Receivable, restricted	0.00	840.00	0.00	840.00	✓	578.04	45
2310 GST Charged on Sales	-522.08	522.08	0.00	0.00		-631.06	-100
2315 GST Paid on Purchases	359.14	-359.14	0.00	0.00		1,544.12	-100
117 GST receivable	-162.94	162.94	0.00	0.00	✓	913.06	-100
1320 Prepaid Expenses	4,437.08	40.84	0.00	4,477.92		4,437.08	1
121 Prepaid Expenses, unrestricted	4,437.08	40.84	0.00	4,477.92	✓	4,437.08	1
1510 Inventory	2,226.43	-372.43	0.00	1,854.00		2,226.43	-17
125 Inventory	2,226.43	-372.43	0.00	1,854.00	✓	2,226.43	-17
1840 Outbuilding	46,619.87	0.00	0.00	46,619.87		46,619.87	0
1870 Basement Renovation	32,989.02	0.00	0.00	32,989.02		32,989.02	0
1890 Building	372,688.06	0.00	0.00	372,688.06		372,688.06	0
151 Buildings - cost	452,296.95	0.00	0.00	452,296.95	✓	452,296.95	0
1845 Acc. Amort. - Outbuilding	-26,910.04	-985.49	0.00	-27,895.53		-26,910.04	4
1875 Acc. Amort. - Basement Renovation	-19,647.12	-667.10	0.00	-20,314.22		-19,647.12	3
1895 Acc. Amort. - Building	-83,793.08	-14,444.75	0.00	-98,237.83		-83,793.08	17
151. 1 Buildings - accumulated amo	-130,350.24	-16,097.34	0.00	-146,447.58	✓	-130,350.24	12
1830 Computer Equipment	6,834.47	0.00	0.00	6,834.47		6,834.47	0
153 Computer Equipment - cost	6,834.47	0.00	0.00	6,834.47	✓	6,834.47	0
1835 Acc. Amort. - Computer Equipment	-5,844.76	-197.94	0.00	-6,042.70		-5,844.76	3
153. 1 Computer Equipment - accur	-5,844.76	-197.94	0.00	-6,042.70	✓	-5,844.76	3
1820 Office Furniture & Equipment	33,807.46	0.00	0.00	33,807.46		33,807.46	0
157 Equipment - cost	33,807.46	0.00	0.00	33,807.46	✓	33,807.46	0
1825 Accum. Amort. -Furn. & Equip.	-29,750.71	-811.35	0.00	-30,562.06		-29,750.71	3
157. 1 Equipment - accumulated am	-29,750.71	-811.35	0.00	-30,562.06	✓	-29,750.71	3

Erin Woods Community Association

Year End: January 31, 2022

Trial balance

Prepared by	Reviewed by
NEM	
2022-04-09	

9. 1-1

Account	Prelim	Adj's	Reclass	Rep	Ann.	Rep 01/21	%Chg
1860 Sports Equipment	3,242.53	0.00	0.00	3,242.53		3,242.53	0
159 Sports Equipment - cost	3,242.53	0.00	0.00	3,242.53	✓	3,242.53	0
1865 Acc. Amort. - Sports Equip.	-3,127.37	-23.03	0.00	-3,150.40		-3,127.37	1
159. 1 Sports Equipment - accumula	-3,127.37	-23.03	0.00	-3,150.40	✓	-3,127.37	1
1850 Pavement	10,700.00	0.00	0.00	10,700.00		10,700.00	0
161 Pavement - cost	10,700.00	0.00	0.00	10,700.00	✓	10,700.00	0
1855 Acc. Amort. - Pavement	-9,511.56	-118.84	0.00	-9,630.40		-9,511.56	1
161. 1 Pavement - accumulated amo	-9,511.56	-118.84	0.00	-9,630.40	✓	-9,511.56	1
1810 Leasehold Improvements	151,542.51	1,756.35	0.00	153,298.86		151,542.51	1
1880 Mechanical Room Renovation	45,480.68	0.00	0.00	45,480.68		45,480.68	0
163 Leasehold improvements - cost	197,023.19	1,756.35	0.00	198,779.54	✓	197,023.19	1
1815 Acc. Amort. - Leasehold Improve	-52,167.08	-5,056.59	0.00	-57,223.67		-52,167.08	10
1885 Acc. Amort Mech. Room Renovation	-18,249.70	-1,361.55	0.00	-19,611.25		-18,249.70	7
163. 1 Leasehold improvements - ac	-70,416.78	-6,418.14	0.00	-76,834.92	✓	-70,416.78	9
1897 Signs	8,441.00	0.00	0.00	8,441.00		8,441.00	0
169 Sign	8,441.00	0.00	0.00	8,441.00	✓	8,441.00	0
1898 Acc. Amort. Signs	-5,908.70	-844.10	0.00	-6,752.80		-5,908.70	14
169. 1 ACC. Amortization- Sign	-5,908.70	-844.10	0.00	-6,752.80	✓	-5,908.70	14
2120 Vouchers Payable	-4,090.00	0.00	0.00	-4,090.00		-4,275.00	-4
213 Vouchers payable	-4,090.00	0.00	0.00	-4,090.00	✓	-4,275.00	-4
2100 Accounts Payable	-1,632.85	0.00	0.00	-1,632.85		-700.51	133
2110 Accrued Liabilities	-5,755.42	2,802.42	0.00	-2,953.00		-5,975.28	-51
2170 Vacation payable	-91.20	0.00	0.00	-91.20		-106.16	-14
2180 EI Payable	-86.67	0.00	0.00	-86.67		-93.22	-7
2185 CPP Payable	-162.80	0.00	0.00	-162.80		-189.84	-14
2190 Federal Income Tax Payable	0.00	0.00	0.00	0.00		-110.00	-100
215 Accounts payable and accrued l	-7,728.94	2,802.42	0.00	-4,926.52	✓	-7,175.01	-31
2200 Damage Deposit Payable	-1,900.00	250.00	0.00	-1,650.00		-900.00	83
216 Damage Deposits Payable	-1,900.00	250.00	0.00	-1,650.00	✓	-900.00	83
2320 GST clearing	0.00	-162.94	0.00	-162.94		0.00	0
217 Taxes (GST) payable	0.00	-162.94	0.00	-162.94		0.00	0
2410 Deferred Membership Revenue	-101.15	-347.93	0.00	-449.08		-101.15	344
218 Deferred revenue	-101.15	-347.93	0.00	-449.08	✓	-101.15	344
2650 Deferred Capital Contributions	-151,439.42	8,967.12	0.00	-142,472.30		-151,439.42	-6
220 Deferred Capital Contributions	-151,439.42	8,967.12	0.00	-142,472.30	✓	-151,439.42	-6

Erin Woods Community Association
Year End: January 31, 2022
Trial balance

Prepared by	Reviewed by
NFM 2022-04-09	

9. 1-2

Account	Prelim	Adj's	Reclass	Rep Ann.	Rep 01/21	%Chg
2620 Deferred Cash Contributions - Casin	-35,368.69	10,560.57	0.00	-24,808.12	-35,368.69	-30
2621 Deferred Cash Contributions - Bingo	-39,622.52	-10,689.43	0.00	-50,311.95	-39,622.52	27
221 Deferred Cash Contributions	-74,991.21	-128.86	0.00	-75,120.07 ✓	-74,991.21	0
3560 Net Assets Previous Year	-850.48	-15,326.80	0.00	-16,177.28	-5,385.22	200
3580 Invested in Capital Assets	-321,322.86	15,326.80	0.00	-305,996.06	-321,322.86	-5
284 Net Assets (deficit) - beginning	-322,173.34	0.00	0.00	-322,173.34 ✓	-326,708.08	-1
4510 Contributions from Casino Funds	0.00	-8,791.14	0.00	-8,791.14	-37,122.62	-76
311 Casino revenue	0.00	-8,791.14	0.00	-8,791.14	-37,122.62	-76
4530 Bingo Income	-12,784.43	9,849.43	0.00	-2,935.00	-5,360.98	-45
312 Bingo revenue	-12,784.43	9,849.43	0.00	-2,935.00	-5,360.98	-45
4470 Grant Revenue	-22,621.19	-15,699.86	0.00	-38,321.05	-28,366.74	35
315 Grants	-22,621.19	-15,699.86	0.00	-38,321.05	-28,366.74	35
4410 Membership Income	-476.25	347.93	0.00	-128.32	-434.62	-70
317 Membership	-476.25	347.93	0.00	-128.32	-434.62	-70
4310 Hall Rentals	-3,895.02	0.00	0.00	-3,895.02	-4,584.96	-15
4320 Preschool	0.00	0.00	0.00	0.00	-952.38	-100
4331 Church - All Nations	-4,881.06	0.00	0.00	-4,881.06	-2,885.74	69
5355 Hall Rental	128.00	0.00	0.00	128.00	0.00	0
319 Rental revenue	-8,648.08	0.00	0.00	-8,648.08	-8,423.08	3
4600 Amortized Deferred Contributions	0.00	-10,723.47	0.00	-10,723.47	-10,547.83	2
320 Amortized Capital Contributions	0.00	-10,723.47	0.00	-10,723.47	-10,547.83	2
4460 Miscellaneous Revenue	-16,922.72	15,699.86	0.00	-1,222.86	-1,171.58	4
321 Miscellaneous	-16,922.72	15,699.86	0.00	-1,222.86	-1,171.58	4
4250 JB Dance Income	0.00	0.00	0.00	0.00	-497.80	-100
325 Jelly Bean Dances	0.00	0.00	0.00	0.00	-497.80	-100
4380 Bar Income	-1,821.30	0.00	0.00	-1,821.30	-2,814.50	-35
326. 1 Bar	-1,821.30	0.00	0.00	-1,821.30	-2,814.50	-35
4210 Community Clean Up	-59.00	0.00	0.00	-59.00	0.00	0
327. 2 Community Clean Up	-59.00	0.00	0.00	-59.00	0.00	0
5700 Amortization Expense	0.00	24,510.74	0.00	24,510.74	25,874.63	-5
521 Amortization of tangible assets	0.00	24,510.74	0.00	24,510.74	25,874.63	-5
5430 Insurance	5,078.00	-105.00	0.00	4,973.00	4,853.25	2
523 Insurance	5,078.00	-105.00	0.00	4,973.00	4,853.25	2
5570 Newsletter Expense	1,725.00	0.00	0.00	1,725.00	1,725.00	0
524 Newsletter Expenses	1,725.00	0.00	0.00	1,725.00	1,725.00	0

Erin Woods Community Association
Year End: January 31, 2022
Trial balance

Prepared by	Reviewed by
NFM 2022-04-09	

9. 1-3

Account	Prelim	Adj's	Reclass	Rep Ann.	Rep 01/21	%Chg
5450 TOSHIBA	152.90	0.00	0.00	152.90	54.97	178
5460 Office/Admin Expense	480.36	150.58	0.00	630.94	841.73	-25
5470 Kitchen Expense	9.97	0.00	0.00	9.97	0.00	0
5500 Memberships	0.00	0.00	0.00	0.00	175.00	-100
5510 Bank Charges - Gen/Savings/Socce	0.00	0.00	0.00	0.00	9.95	-100
5520 Milleage	62.10	0.00	0.00	62.10	49.68	25
5710 Bingo Expense	488.65	0.00	0.00	488.65	148.00	230
5740 Miscellaneous	712.99	-412.99	0.00	300.00	129.54	132
529 Office expenses	1,906.97	-262.41	0.00	1,644.56	1,408.87	17
5580 Legal and Accounting	8,864.30	-2,953.00	0.00	5,911.30	5,906.00	0
531 Professional fees	8,864.30	-2,953.00	0.00	5,911.30	5,906.00	0
5340 BFI Expense	1,017.45	0.00	0.00	1,017.45	2,147.23	-53
5350 Hall Cleaning	271.32	0.00	0.00	271.32	395.29	-31
5360 Maintenance Expense	6,654.01	-1,756.35	0.00	4,897.66	8,883.91	-45
5370 Door Mat Service	131.70	0.00	0.00	131.70	26.04	406
5400 Outdoor Rink Expense	178.26	0.00	0.00	178.26	0.00	0
535 Repairs and maintenance	8,252.74	-1,756.35	0.00	6,496.39	11,452.47	-43
5410 Security Expense	893.50	0.00	0.00	893.50	915.00	-2
536 Security	893.50	0.00	0.00	893.50	915.00	-2
5591 WCB	365.33	0.00	0.00	365.33	0.00	0
5610 Wages	26,734.24	0.00	0.00	26,734.24	29,323.61	-9
5620 Employer's EI Expense	593.08	0.00	0.00	593.08	647.17	-8
5630 Employer's CPP Expense	888.60	0.00	0.00	888.60	1,132.02	-22
537 Salaries and wages	28,581.25	0.00	0.00	28,581.25	31,102.80	-8
5530 Gifts/Volunteer Recognition/Meeting	0.00	0.00	0.00	0.00	435.61	-100
540 Gifts, Trophies, Awards	0.00	0.00	0.00	0.00	435.61	-100
5390 Enmax	6,192.04	0.00	0.00	6,192.04	5,928.24	4
5395 Direct Energy	2,861.16	0.00	0.00	2,861.16	1,439.27	99
547 Utilities	9,053.20	0.00	0.00	9,053.20	7,367.51	23
5380 Telus	1,148.29	0.00	0.00	1,148.29	1,294.86	-11
548 Telephone and telecommunicati	1,148.29	0.00	0.00	1,148.29	1,294.86	-11
5590 Licences and Dues	809.84	64.16	0.00	874.00	539.84	62
559 Licence fees	809.84	64.16	0.00	874.00	539.84	62
5100 Vouchers Issued/Registration Credit	2,750.00	0.00	0.00	2,750.00	4,550.00	-40
564 Vouchers	2,750.00	0.00	0.00	2,750.00	4,550.00	-40
5010 Summer Soccer Expense	0.00	0.00	0.00	0.00	240.00	-100
565. 2 Soccer	0.00	0.00	0.00	0.00	240.00	-100
5310 Bar Expense	934.22	372.43	0.00	1,306.65	1,550.00	-16
5320 Bar Over/Short	-1.70	0.00	0.00	-1.70	-1.76	-3

Erin Woods Community Association

Year End: January 31, 2022

Trial balance

Prepared by	Reviewed by
NFM 2022-04-09	

9. 1-4

Account	Prelim	Adj's	Reclass	Rep Ann.	Rep 01/21	%Chg
566. 1 Bar	932.52	372.43	0.00	1,304.95	1,548.24	-16
5220 Jelly Bean Dances	0.00	0.00	0.00	0.00	54.41	-100
567 Jelly Bean Dances	0.00	0.00	0.00	0.00	54.41	-100
5250 Children's Christmas Party	610.85	0.00	0.00	610.85	0.00	0
568. 1 Children's Christmas Party	610.85	0.00	0.00	610.85	0.00	0
5210 Community Clean Up	345.00	0.00	0.00	345.00	6.00	5650
568. 2 Community Clean Up	345.00	0.00	0.00	345.00	6.00	5650
5256 40th Anniversary party	0.00	244.04	0.00	244.04	0.00	0
568. 9 40th Anniversary party	0.00	244.04	0.00	244.04	0.00	0
5255 Halloween party	0.00	168.95	0.00	168.95	0.00	0
568. 10 Halloween party	0.00	168.95	0.00	168.95	0.00	0
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
Net Income (Loss)	-7,618.49			-18,584.80	-4,534.74	310

Erin Woods Community Association

Year End: January 31, 2022

Adjusting journal entries

Date: 2021-02-01 To 2022-01-31

Prepared by	Reviewed by
NFM 2022-04-09	

9. 2

Number	Date	Name	Account No	Reference	Debit	Credit
AJE 01	2022-01-31	Net Assets Previous Year	3560	T. 1		15,326.80
AJE 01	2022-01-31	Invested in Capital Assets	3580	T. 1	15,326.80	
To post allocation of net assets.						
AJE 02	2022-01-31	Miscellaneous Revenue	4460	R. 1	3,902.09	
AJE 02	2022-01-31	Grant Revenue	4470	R. 1		3,902.09
To reclassify COVID Relief payment.						
AJE 03	2022-01-31	Prepaid Expenses	1320	E. 1	105.00	
AJE 03	2022-01-31	Prepaid Expenses	1320	E. 1		64.16
AJE 03	2022-01-31	Insurance	5430	E. 1		105.00
AJE 03	2022-01-31	Licences and Dues	5590	E. 1	64.16	
To adjust prepaid portion of Toole Peet Insurance and adjust prepaid portion of Federation membership.						
AJE 04	2022-01-31	Inventory	1510	D. 2		372.43
AJE 04	2022-01-31	Bar Expense	5310	D. 2	372.43	
To adjust inventory to match count.						
AJE 05	2022-01-31	Deferred Cash Contributions - Casino	2620	R. 1	8,791.14	
AJE 05	2022-01-31	Contributions from Casino Funds	4510	R. 1		8,791.14
To record casino contributions to revenue.						
AJE 06	2022-01-31	Acc. Amort. - Leasehold Improvement	1815	K. 1		5,056.59
AJE 06	2022-01-31	Accum. Amort. -Furn. & Equip.	1825	K. 1		811.35
AJE 06	2022-01-31	Acc. Amort. - Computer Equipment	1835	K. 1		197.94
AJE 06	2022-01-31	Acc. Amort. - Outbuilding	1845	K. 1		985.49
AJE 06	2022-01-31	Acc. Amort. - Pavement	1855	K. 1		118.84
AJE 06	2022-01-31	Acc. Amort. - Sports Equip.	1865	K. 1		23.03
AJE 06	2022-01-31	Acc. Amort. - Basement Renovation	1875	K. 1		667.10
AJE 06	2022-01-31	Acc. Amort Mech. Room Renovation	1885	K. 1		1,361.55
AJE 06	2022-01-31	Acc. Amort. - Building	1895	K. 1		14,444.75
AJE 06	2022-01-31	Acc. Amort. Signs	1898	K. 1		844.10
AJE 06	2022-01-31	Amortization Expense	5700	K. 1	24,510.74	
To record amortization expense.						
AJE 07	2022-01-31	Leasehold Improvements	1810	K. 2. 1	1,756.35	
AJE 07	2022-01-31	Maintenance Expense	5360	K. 2. 1		1,756.35

Erin Woods Community Association

Year End: January 31, 2022

Adjusting journal entries

Date: 2021-02-01 To 2022-01-31

Prepared by	Reviewed by
NFM 2022-04-09	

9. 2-1

Number	Date	Name	Account No	Reference	Debit	Credit
To capitalize new lighting.						
AJE 08	2022-01-31	Gaming funds held in general - DR	1023	R. 1	6,713.75	
AJE 08	2022-01-31	Gaming funds held in general - DR	1023	R. 1	13.08	
AJE 08	2022-01-31	Old Casino Account	1041	R. 1		13.08
AJE 08	2022-01-31	Gaming funds held in general - CR	1043	R. 1		6,726.83
AJE 08	2022-01-31	Deferred Cash Contributions - Casino	2620	R. 1	13.08	
To record audit fees paid by casino to be returned to the casino account from general funds and clear old casino bank amount.						
AJE 09	2022-01-31	Deferred Cash Contributions - Casino	2620	S. 1	1,756.35	
AJE 09	2022-01-31	Deferred Capital Contributions	2650	S. 1		1,756.35
AJE 09	2022-01-31	Deferred Capital Contributions	2650	S. 1	10,723.47	
AJE 09	2022-01-31	Amortized Deferred Contributions	4600	S. 1		10,723.47
To record deferred cash paid out for capital assets as deferred capital contributions and record amortization of deferred capital contributions.						
AJE 10	2022-01-31	Deferred Cash Contributions - Bingo	2621	R. 1		12,784.43
AJE 10	2022-01-31	Deferred Cash Contributions - Bingo	2621	R. 1	2,935.00	
AJE 10	2022-01-31	Bingo Income	4530	R. 1	12,784.43	
AJE 10	2022-01-31	Bingo Income	4530	R. 1		2,935.00
To record bingo proceeds as deferred cash and record actual bingo contributions to revenue						
AJE 11	2022-01-31	Miscellaneous Revenue	4460	R. 1	11,797.77	
AJE 11	2022-01-31	Grant Revenue	4470	R. 1		11,797.77
To reclassify CEWS grants.						
AJE 12	2022-01-31	Accrued Liabilities	2110	P. 2		150.58
AJE 12	2022-01-31	Accrued Liabilities	2110	P. 2	2,953.00	
AJE 12	2022-01-31	Office/Admin Expense	5460	P. 2	150.58	
AJE 12	2022-01-31	Legal and Accounting	5580	P. 2		2,953.00
To adjust accrued liabilities for retainer paid and trivial payable amount from previous year.						
AJE 13	2022-01-31	Accounts Receivable - Restricted	1201	R. 1	840.00	
AJE 13	2022-01-31	Deferred Cash Contributions - Bingo	2621	R. 1		840.00
To record bingo proceeds receivable.						

Erin Woods Community Association

Year End: January 31, 2022

Adjusting journal entries

Date: 2021-02-01 To 2022-01-31

Prepared by	Reviewed by
NFM 2022-04-09	

9. 2-2

Number	Date	Name	Account No	Reference	Debit	Credit
AJE 14	2022-01-31	Deferred Membership Revenue	2410	P. 4		347.93
AJE 14	2022-01-31	Membership Income	4410	P. 4	347.93	
To adjust deferred memberships to reflect 5/12 of memberships purchased after July 2021.						
AJE 15	2022-01-31	TD General Account	1025	A. 1. 2		250.00
AJE 15	2022-01-31	Damage Deposit Payable	2200	A. 1. 2	250.00	
To record return of damage deposit to Maribel Hinola - cheque dated Jan 31 - as an outstanding cheque.						
AJE 16	2022-01-31	Halloween party	5255	6. 4	168.95	
AJE 16	2022-01-31	40th Anniversary party	5256	6. 4	244.04	
AJE 16	2022-01-31	Miscellaneous	5740	6. 4		412.99
To reclassify event expenses for anniversary party and halloween party.						
					106,520.14	106,520.14
Net Income (Loss)			-18,584.80			

Erin Woods Community Association

Year End: January 31, 2022

Reclassifying journal entries

Date: 2021-02-01 To 2022-01-31

Prepared by	Reviewed by
NEM 2022-04-09	

9. 3

Number	Date	Name	Account No	Reference	Debit	Credit
RJE 01	2022-01-31	GST Charged on Sales	2310	G. 1	522.08	
RJE 01	2022-01-31	GST Paid on Purchases	2315	G. 1		359.14
RJE 01	2022-01-31	GST clearing	2320	G. 1		162.94
		To reclassify GST payable to liabilities. DO NOT POST				
					522.08	522.08
		Net Income (Loss)				-18,584.80

April 11th 2022 EWCA Safety Report

- Change.org petition has been completed and is ready to be posted pending board approval. Full petition is at the end of this report.
- SLOWS machine should be posted in the school zone along Erin Woods Drive sometime this month.
- Still no 2021 Q4 report from the Calgary City Police.

Erin Woods & Area Crime Stats

Category	CommunityName	2021													
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
ERIN WOODS	Assault (Non-domestic)	1	1	1	5	5	1		2	1	2	1	2	2	5
ERIN WOODS	Commercial Robbery									1			1	1	
ERIN WOODS	Street Robbery	1					1			1			1	1	
ERIN WOODS	Violence 'Other' (Non-domestic)		1		2	1		2	2	2		1	1	1	
ERIN WOODS	Break & Enter - Dwelling		2	1			1	1	1			1	1		
ERIN WOODS	Break & Enter - Commercial	1	2				2	2	3	1	1	1		3	
ERIN WOODS	Break & Enter - Other Premises	1				1					1				
ERIN WOODS	Theft OF Vehicle	5		1	2	4	1	4	5	1	2	3	4	5	
ERIN WOODS	Theft FROM Vehicle	7	6	5	9	6	9	1	6	1	5		1	2	
ERIN WOODS	Social Disorder	22	30	19	85	89	34	44	31	29	31	31	30	20	
ERIN WOODS	Physical Disorder	3	4	1		4		5	4	6	1	2	1	3	

Category	CommunityName	2021												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
DOVER	Assault (Non-domestic)	1	6	4	4	8	4	6	6	4	2	4	1	3
DOVER	Commercial Robbery						1	2					1	
DOVER	Street Robbery	2			1	1	2	1		2	1	2	1	1
DOVER	Violence 'Other' (Non-domestic)	4	2	1	5	5	1	2	3	3	2	1	1	2
DOVER	Break & Enter - Dwelling	1			3	1	1		3		1	1	3	2
DOVER	Break & Enter - Commercial							1	3		1		1	4
DOVER	Break & Enter - Other Premises	2	1				5	4	2	1			2	1
DOVER	Theft OF Vehicle	4	7	6	1	11	7	8	8	7	7	11	11	18
DOVER	Theft FROM Vehicle	14	1	14	7	11	12	8	22	10	10	9	14	8
DOVER	Social Disorder	85	50	95	98	108	97	124	116	99	87	85	70	63
DOVER	Physical Disorder	5	5	2	2	6	8	4	6	6	4	10	8	6

Category	CommunityName	2021												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
FOREST LAWN	Assault (Non-domestic)	11	7	10	9	14	9	17	13	14	16	9	9	10
FOREST LAWN	Commercial Robbery			1									1	1
FOREST LAWN	Street Robbery		3	1	4	2		1	6		2	1	1	2
FOREST LAWN	Violence 'Other' (Non-domestic)	3	2	3	4	2	3	1	3	11	1	9	3	4
FOREST LAWN	Break & Enter - Dwelling			4	3	2		3	5	2	5	1	3	2
FOREST LAWN	Break & Enter - Commercial	1	8	1	1	2	3	4	1	5	3	2	2	3
FOREST LAWN	Break & Enter - Other Premises	1	2	4	3	3		2	4	3	1	2	3	4
FOREST LAWN	Theft OF Vehicle	8	9	8	4	3	2	15	11	14	8	3	9	15
FOREST LAWN	Theft FROM Vehicle	6	5	8	10	7	16	15	21	17	6	8	6	15
FOREST LAWN	Social Disorder	159	144	201	268	213	257	285	254	262	258	203	153	162
FOREST LAWN	Physical Disorder	6	5	10	10	16	12	14	9	9	16	11	5	8

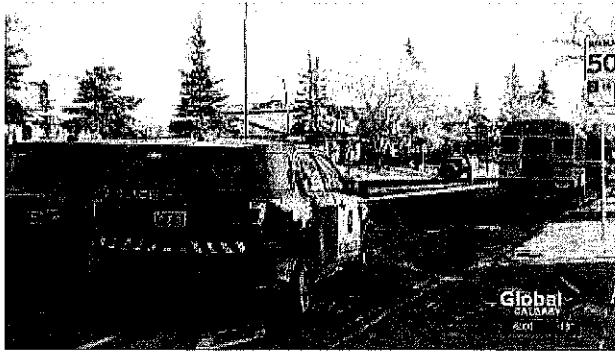
Change.org Petition

Petitions updated often are more likely to win. [Get to work on yours now](#)



[Go to my petition's dashboard](#)

Strengthened Traffic Calming in Erin Woods



[John King](#) started this petition

As community residents, taxpayers, voters and citizens we deserve safe streets. We owe it to the community of Erin Woods, our children and our neighbours to do everything we can to make our home a safer place for everyone. Over the years there have been fatalities, hit and runs and a litany of other incidents causing serious bodily harm to both adults and children. As a result, there have been countless complaints to the city and a desperate need for improvement on the roadways through Erin Woods. Despite the City and community spending two years consulting and then another four years since 2015 implementing a \$1M "traffic calming" plan, many of the same traffic problems persist. A few issues have been ameliorated with the new infrastructure, but more still needs to be done to make our roadways safe. If even after all of the changes that have been implement, we continue to watch our families and neighbours fall victim to hazards that are easily addressed.

0 have signed. Let's get to 100!



At 100 signatures, this petition is more likely to be featured in recommendations!



[John King](#) signed this petition



[John King Canada](#)



I'm signing because: (optional)

Display my name and comment on this petition

[Sign this petition](#)

The Erin Woods Community Association, and the residents of Erin Woods are tired of counting the incidents. We're hoping that this petition will get the attention of our Ward 9 Councillor Gian Carlo Carra, and the municipality of Calgary. We hope the signatures on this petition, accompanied with the following list of major incidents within our community over the last few years, will garner the attention of those in the city who have the power to help us. We need better lighting, stronger enforcement, and painted crosswalks that catch the eyes of drivers. We need meaningful consultation with the city to make things better.

All this begs the question: if traffic calming works, then why isn't it working? Let's figure this out together.

Please sign and share this petition, and call 311 to request action. Every single person in Erin Woods knows somebody in our community who is been negatively impacted by the poor conditions of our streets, and the dangerous behaviours of people who drive on them.

The following incidents have either been reported on the Erin Woods Community & Surrounding Neighbours group, or from local newspapers. It is in no way a complete list.

- 2015 - September 18th - 16-year-old Nick Paswisty was struck and killed trying to cross Erin Woods Boulevard (aka 'the Boulevard / Blvd').
- 2015 - Valentine's Day, a mother and daughter were both struck on a crosswalk on the Boulevard. The young girl was put in a full body cast, the mother was also injured.
- 2016 - Nov 9th - Hit and run with parked vehicle on Erin Circle and on Erin Woods Drive.
- 2017 - May 6th - 3 car hit and run incident with parked vehicles.
- 2017 - May 26th - Hit and run with parked vehicle.

- 2017 - Sept 4th - A little boy was struck by a vehicle outside the Erin Woods Terrace area, and required medical attention.
- 2018 - September 13th - major vehicle incident outside of the Petro Canada injuring one driver. Emergency responders called to scene.
- 2018 - October 30th a man in his 40's was struck on the crosswalk in front of the Petro Canada. He was taken away in an ambulance, but survived.
- 2018 - November 24th - Hit an run with parked vehicle in the community.
- 2019 - July 3rd - Major hit and run on the Drive next to the school in the morning. Damage to several parked vehicles.
- 2019 - May 21st - City bus strikes parked vehicle.
- 2019 August 1st - Hit and run incident totals resident's truck, over 34K in damages.
- 2019 - August 19th - Hit and run with a parked vehicle on the NW side of the drive before the school.
- 2019 - August 30th - A parked motorbike was struck and the driver fled the scene from Erin Woods Drive near the schools.
- 2020 - March 4th - Hit and run incident with parked vehicle on Erin Woods drive before the school.
- 2020 - March 19th - Hit and run incident on Erin Road with a parked vehicle.
- 2020 - April 3rd - Hit and run with parked vehicle on Erin Ridge Road.
- 2020 - October 24th - Hit and run incident with parked truck on Erin Woods Drive before the school. This was the third time this family has had their vehicle struck.

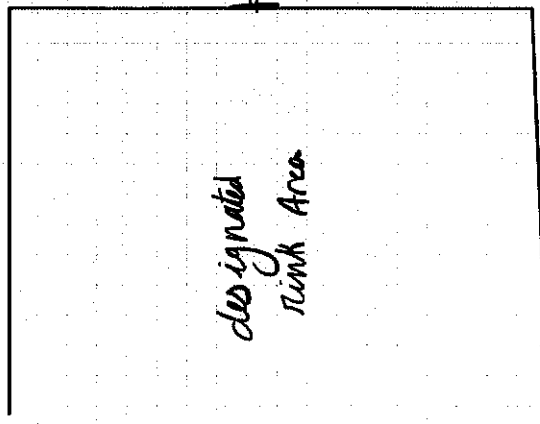
- January 28th 2021 – Vehicle drives directly through the private fence of a home on Erin Grove, thankfully only damaging the fence.
- 2021 – April 16th – a little boy was struck by a car in the morning on the Boulevard next to the crosswalk.
- 2021 – May 1st – Hit and run with parked Jeep on Erin Ridge Road.
- 2021 – May 31 – Mother and her 10-year-old child were run off a crosswalk next to the school by a white van speeding down the road. The mother yelled at the van to slow down, the passenger yelled expletives at the mother and her children.
- 2021 – June 22 – Out of control vehicle took out several feet of private fencing in Erin Woods and drove off.
- 2021 September 6th – A family was almost struck crossing the crosswalk at the 3-way stop by the school. The police were notified of a reckless driver.
- In 2021 a child was struck by a driver on the boulevard, breaking his leg.
- January 19th 2022 an 11-year-old girl was struck on our "notoriously dangerous" crosswalk by PetroCan by a driver who fled the boulevard after the incident.
- March 17th 2022 – Hit and run incident on 57th & Peigan. Driver was stopped at the red light and was struck by a driver. The driver then fled the scene.

Updates

Post an update

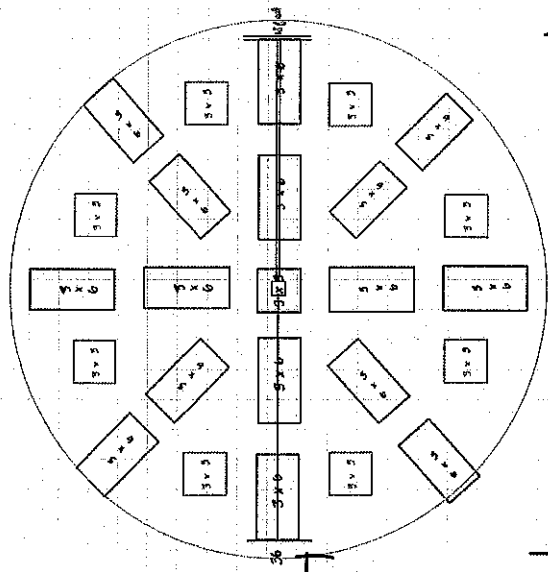
Keep your supporters engaged with a news update. Every update you post will be sent as a separate email to signers of your petition.

Item	details	Cost
Kernels Fundraiser		\$200.00
nails/angle iron/ screws/ other destruction items		\$100.00
soil	from JD dirt	\$300.00
Garden fabric	large rolls of garden fabric to line boxes	\$200.00

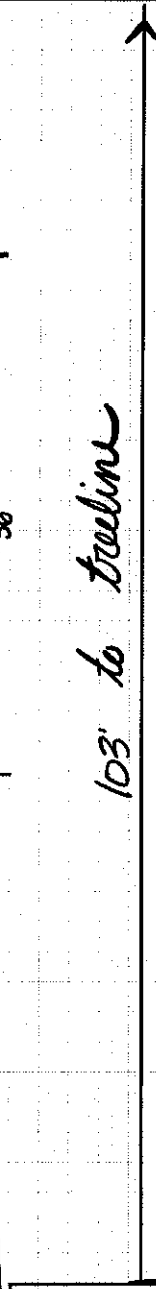


designated
Tank Area

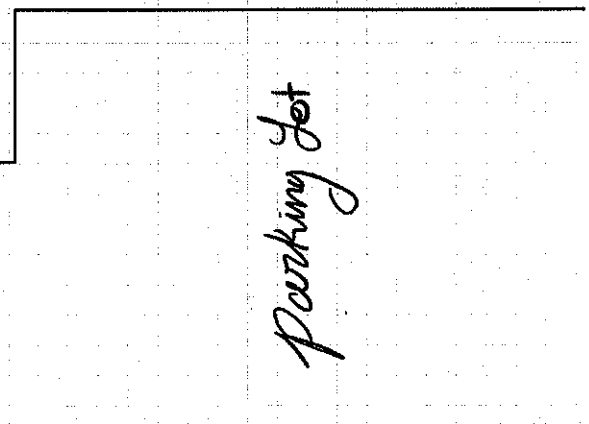
25'



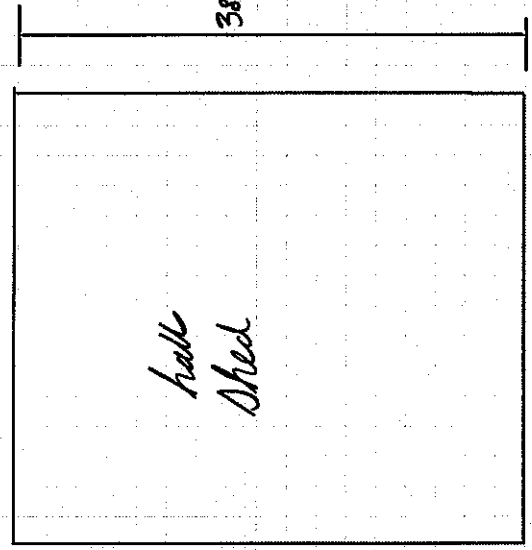
36'



103' to treeline



Parking Lot



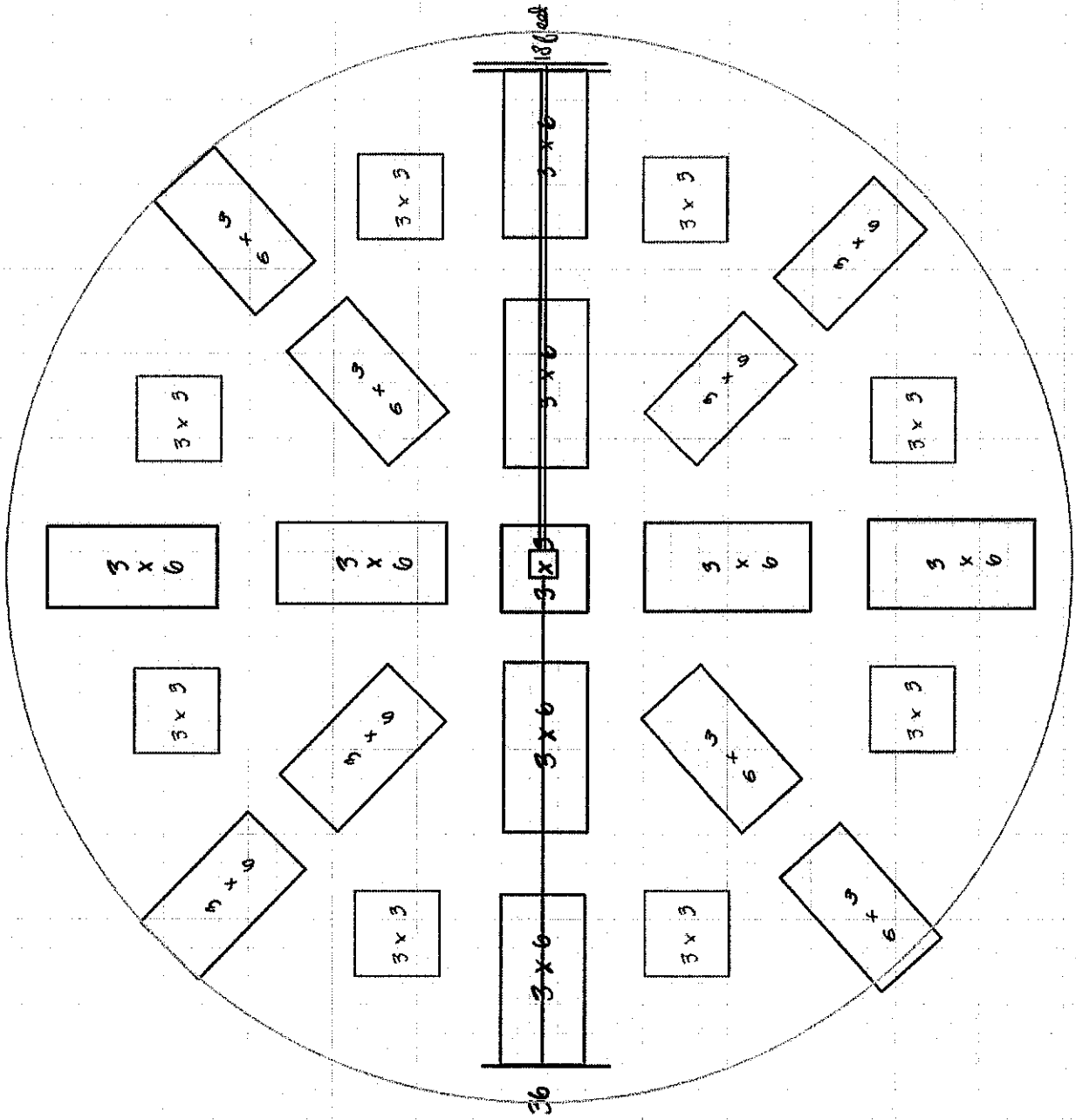
hulk
Shed

38'

50' to treeline

Radius 18 feet
Diameter 36 feet
 $C = 226.19$ feet

□ future plans
depending on
wood?



Erin Woods Community Garden Committee Operations Manual

Revision: 1

Date: March 9th, 2022

Welcome

Thank you for taking the time to read up on the procedures the Erin Woods Community association uses to operate the Community Garden located at the Community Hall in Erin Woods, Calgary, Alberta.

Manual Purpose

This Manual outlines the proper procedure used to maintain order and how the Committee should operate under the Erin Woods Community Association. This Manual will be used to ease the transition between outgoing and incoming committee members who wish to volunteer with the community garden project.

Manual Location

This manual will be stored in the ewcg2021@gmail.com google drive folder. A hard copy may be held at the Erin Woods Community hall located at 83 Erin Park Drive SE, Calgary, AB, T2B 3A2.

Contact Information

Erin Woods Community Garden - ewcg2021@gmail.com

Shellbie Chayeski - Shellbie.chayeski@gmail.com - (403) 988-2445
Director of the Community Garden Committee

Operations Processes and Procedures

The operation procedures outline the agreed upon method for how meetings will be held, how members will join the committee, how the operation of the garden should be conducted and how the committee acts within the Erin Woods Community Association.

EWCG meetings

Summary

This procedure is for determining the meeting requirements for the Committee to operate. The attendants of the meetings shall be the Committee members and any community members who are interested in volunteering, volunteers and committee members are not required to hold a Erin Woods Community membership card.

Procedure Steps

Note: the 1st step in this procedure is only if the Committee is dissolved and is required or proposed to reform.

1. The Erin Woods Community Association will hold a meeting that is aimed at gathering individuals who wish to aid in maintaining and or creating a community garden in Erin woods. The Community Association will be responsible for gathering the individuals at an agreed-upon location. This location can be anywhere including virtual meetings, from there volunteers who wish to aid in creating or operating the Community Garden will convene and agree upon meeting times.
2. The volunteers and committee members will decide upon regular meetings, if required will run throughout the year and emphasis should be placed upon grant writing season, and in the spring/summer to prepare for gardening season and the influx of gardeners requesting to rent boxes.
3. To aid in communication the committee should decide upon an agreed upon form of communication, this can be via Facebook groups, email chains, group chats or other means of communication.
4. The committee should assign specific tasks to individuals such as Coordinator/Community Association liaison, Fundraiser Coordinator, Secretary, Treasurer etc.
5. The Coordinator/Community Association liaison should try and make themselves available to attend every Community Association meeting or write reports to submit for the meetings if they are unable to attend.
6. Every meeting the Erin woods Community Garden Committee holds should be recorded by the Secretary and have minutes recorded and submitted into the appropriate Google Drive file under the ewgc2021@gmail.com account.

Minutes

Summary

The minutes are required to be taken for easy reference back to previous meetings and for easy transfer to the Community Association.

The approved secretary of the Community Garden Committee should be responsible for taking minutes, if they are not able to, another committee member should take on the temporary role as secretary.

1. At every meeting the secretary or another committee member who has been approved should be taking notes on the meeting. Proposals, thoughts and plans should all be recorded in an organized fashion and be put in the minutes. There is no specific template that is needed, all that is required is a comprehensive document that shows the important notes from each meeting.
2. The date, location, adjournment time, and all in attendance of the meeting are required to be on the minutes
3. At the end of each documented minutes there should be a treasurer's report which clearly states losses, income, and the current balance of the Community Gardens funds. Funds that are held with the community association are required to be documented.
4. During the meeting the treasurer will give a report on any changes within the balance, these gains and losses should be reported on the minutes.
5. If a vote is held during the meeting the outcome is required to be recorded in the minutes. It is not necessary to provide who voted 'yes' or 'no', all that is required is what the outcome of the vote is.
6. There is no required timeline in which the minutes are to be submitted all that is required is that they are submitted in a timely fashion and are organized in the approved setting. The current approved setting is ewcg2021@gmail.com Google Drive folder titled minutes.

Voting

Summary

This procedure is meant to maintain an orderly fashion in which voting is to take place at the committee meetings.

A vote can be proposed by any member and it is not necessary to have a 'second' in proposing a vote.

Procedure Steps

1. If any of the following are proposed a vote must be carried out.
 - a. Fundraiser opportunity

- b. Construction plans
 - c. Community event
 - d. Grant application/grant opportunity
 - e. Additions to the garden
 - f. Revisions on the Operations Manual
 - g. Spending proposals
2. When a committee member suggests any of the above, they can call a vote without a second nomination.
 3. Every committee member or volunteer in attendance can vote, regardless if they are a full-time committee member or they hold a community member card.
 4. Every vote is recorded as a 'yes' or 'no', do not include the names of voters or the content of their vote.
 5. If the outcome of the vote is unanimous or a majority of members vote in agreement, the proposed project will pass and the committee will act upon the outcome.
 6. If it is a unanimous "no" the project will not pass, if the vote is tied a second vote may be held.
 7. Once the results of the vote are recorded they may be put in the minutes by the secretary or approved committee member who is filling in for the secretary and the votes outcome can be acted upon.

Finances report

Summary

This procedure is meant to keep track of all finances within the Community Association obligated to the Community Garden and any finances the Community Garden holds.

Keeping track of the finances is the treasurer's responsibility.

Procedure Steps

- a. If the Community Garden committee holds a fundraiser or expels any funds the treasurer will record it on a spreadsheet that is widely available to all committee members.
 - b. Note: If the community Garden Committee has a bank account the bank fees, transfer fees and any interest must be recorded on the spreadsheet.
2. The financial report should hold dates, receipts, donations, income, losses, reimbursement, bank fees, E-transfers and any other transactions.

Note: E-transfer should be connected to the ewcg2021@gmail.com bank account and any E-transfers should have a line specifying what they were paying for and who they came from. The ewcg2021@gmail.com account will only be used for the first year of operations, thereafter the funds

connected to the bank account will go to the Erin Woods Community Association bank account with a line dedicated to the Garden in their finances report.

3. When the treasurer gives their treasury report at the meetings it is mandatory that the financial report spreadsheet is double checked and balanced by another committee member to ensure that the numbers are accurate.
4. The financial report should be on the shared Google Drive under the ewcg2021@gmail.com google spreadsheet or another agreed-upon medium so committee members have access to the finance report.
5. If there are changes in the finance report spreadsheet they must be reported by the treasurer to the committee in the next available meeting and be recorded in the minutes by the secretary.

Garden Box User Agreement

Summary

This procedure is meant to form an agreement between gardeners renting the boxes and the committee.

Renting out the boxes and supplying the user agreements to the gardeners will be conducted by an approved committee member. They will be responsible for keeping track of who is renting which boxes, the prices of the boxes, and that the gardeners are following the user agreement outlined below.

Procedure Steps

At the beginning of each gardening season the manager of the user agreements will arrange for gardeners to reserve or rent a box for this or the following year. The manager of the user agreements will supply a user agreement form (see below) to the gardeners that outlines the following conditions for renting out a box from the Erin Woods Community Garden Committee.

1. Payment for renting out the box for the season has been submitted
2. An agreement that the gardener will help maintain the garden
3. An agreement to take care of the garden, ie. not vandalizing or negatively interfering with the community hall property or other gardeners' boxes
4. If they require the use of tools, appropriate means will be taken for them to access the tools the committee has ownership over

When the growing season is over in late September to early October the garden user agreement manager should be responsible for collecting names for next year's season.

The manager should use the below agreement or some other approved document to keep track of the gardeners agreement, all documents should be stored in the ewcg2021@gmail.com google drive account.

Erin Woods Community Garden Guidelines

1. Complete an application form. Fee is due upon registration. There are NO refunds at anytime.
2. If you plan to stop using the space, please let the garden committee know as soon as possible so your garden box can be rented to another gardener.
3. Tend to your garden box and the area often. (Recommend once per week at MIN).
 - Pickup litter when you see it.
 - Put dead plants into compost bin. Any diseased plants and seedy or invasive weeds need to be bagged and put in the trash so they do not invade the garden.
 - Turn off water sources when you are done.
 - Roll up hoses
 - Return any borrowed equipment to the lockers - lock locker when leaving.
 - The only pesticides and fertilizers are only within your garden.
 - It is important to weed, water and harvest at the right times.
4. Be mindful of safety.
 - Supervise children in the garden at all times.
 - Garden during daylight hours only.
 - Garden with others and bring cell phone to stay safe.
5. Respect other gardeners and neighbours.
 - Do not work in another person's garden box without their approval.
 - Plan tall plants and vines in place where they will not invade your neighbours garden box.
 - Do not smoke, chew tobacco, or use drugs or alcohol in the garden site.
 - Do not bring pets, use radios or speakers, or start fires.
6. Report theft, damage, and odd activities to the garden committee.
7. Help resolve and disputes in good faith. Report any concerns or conflicts to the garden committee.
8. Do not attach fencing / netting etc. to the boxes. Items can be utilized but self standing within the box.
9. Remove all dead plants and materials (string, wire, wood, metal, plastic etc.) at the end of the season and dispose of them properly. Ensure your garden is cleaned up by October 15th.

Gardener's Signature: _____ Print Name: _____

Date: _____

Erin Woods Community Garden Application Form

Please Print clearly (or email to ewcg2021@gmail.com)

Join the Erin Woods Community Garden 2022 Facebook page:
<https://www.facebook.com/groups/1824878141015107/>

Primary Garden box holder: _____

Address: _____

Telephone Number (home): _____ (cell): _____

Emergency Contact: (name and number) _____

Email: _____

Size of Garden Box Required (check one):

Pricing: 3x3 (\$10.00 for 2022 growing season)
 3x6 (\$20.00 for 2022 growing season)
2 or more boxes per growing season get \$5.00 off.

of Boxes _____ x fee per Box \$ _____ = total box fee \$ _____

Did you have a box at this garden last year? Yes No (future question)

Would you like help from an experienced gardener? Yes No

Would you like to help a new gardener? Yes No

Please check area(s) of interest in volunteering with the community garden:

Garden committee work site maintenance Site clean-up

Consents

Members of the Community Garden, the Garden Committee, or the media or other gardeners may take photos and/or video at the garden. By signing below I give the Erin Woods Community Garden permission to use photos and/or video of me and/or my family to promote and communicate about the Community Garden.

Check this box if you disagree. If you disagree, please let the photographers know when you encounter them at the garden.

By signing below, I agree that I have read and understand the Gardener Guidelines and plan to abide by all the garden rules. I understand that neither the garden group, the community association nor owners of the land are responsible for my actions. I therefore agree to hold harmless the garden group and Erin Woods Community Association, the owners of the land, for any liability, damage, loss or claim that occurs in connection with use of the garden by me or my guests.

Signature: _____ Print Name: _____ Date: _____

ADMIN:

Fee Paid: Yes No Garden box # assigned for 2022 growing season: _____

Partners Available to the Community Garden Committee include:

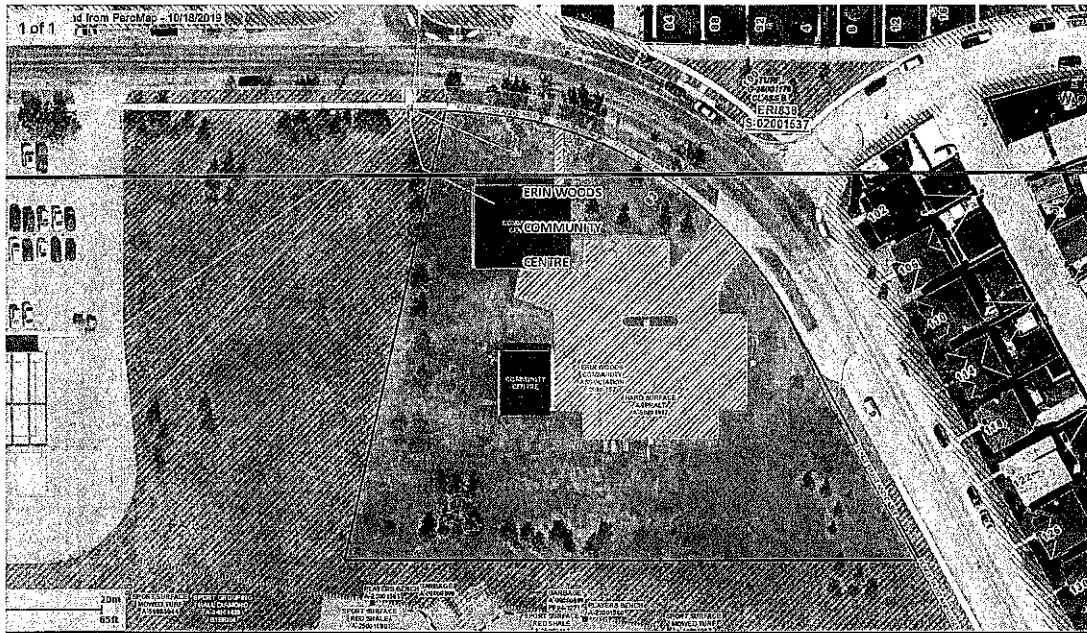
The Calgary Horticultural Society

12CSI

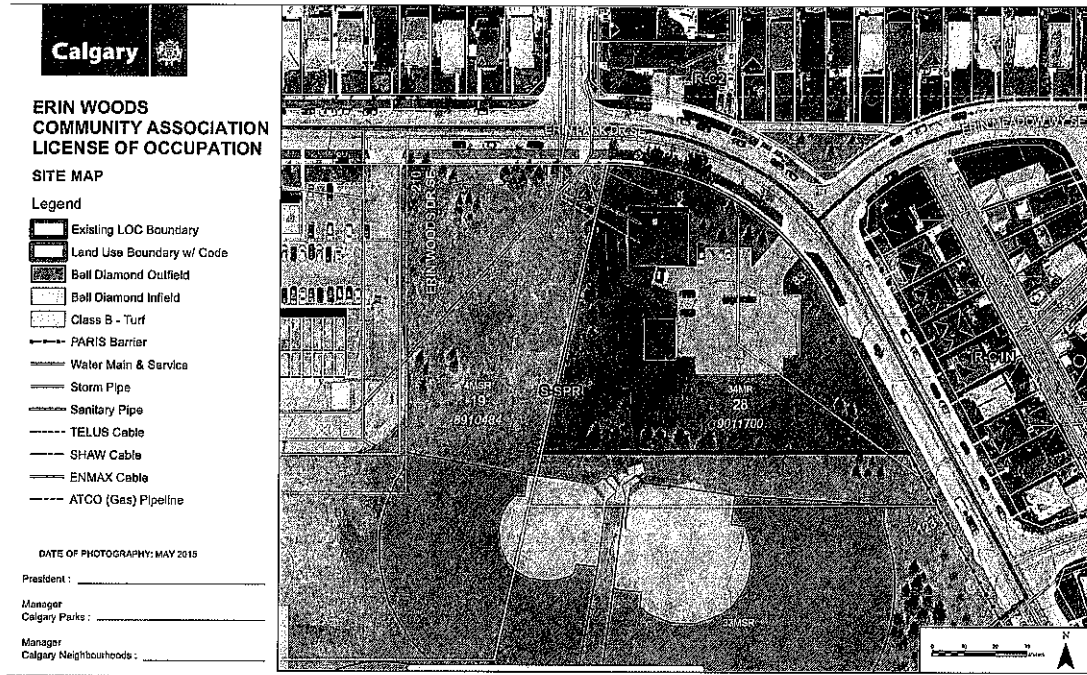
The Erin Woods Community Association

Other Important Documents

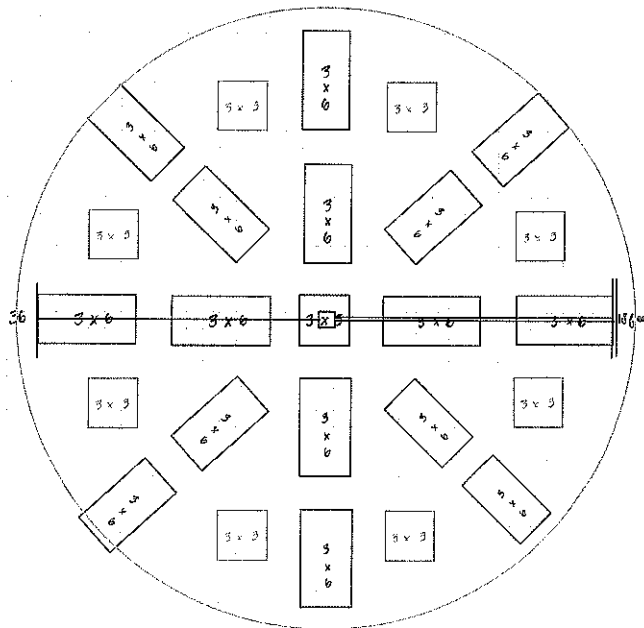
Utilities map of Site



Erin woods Community Association License of occupations

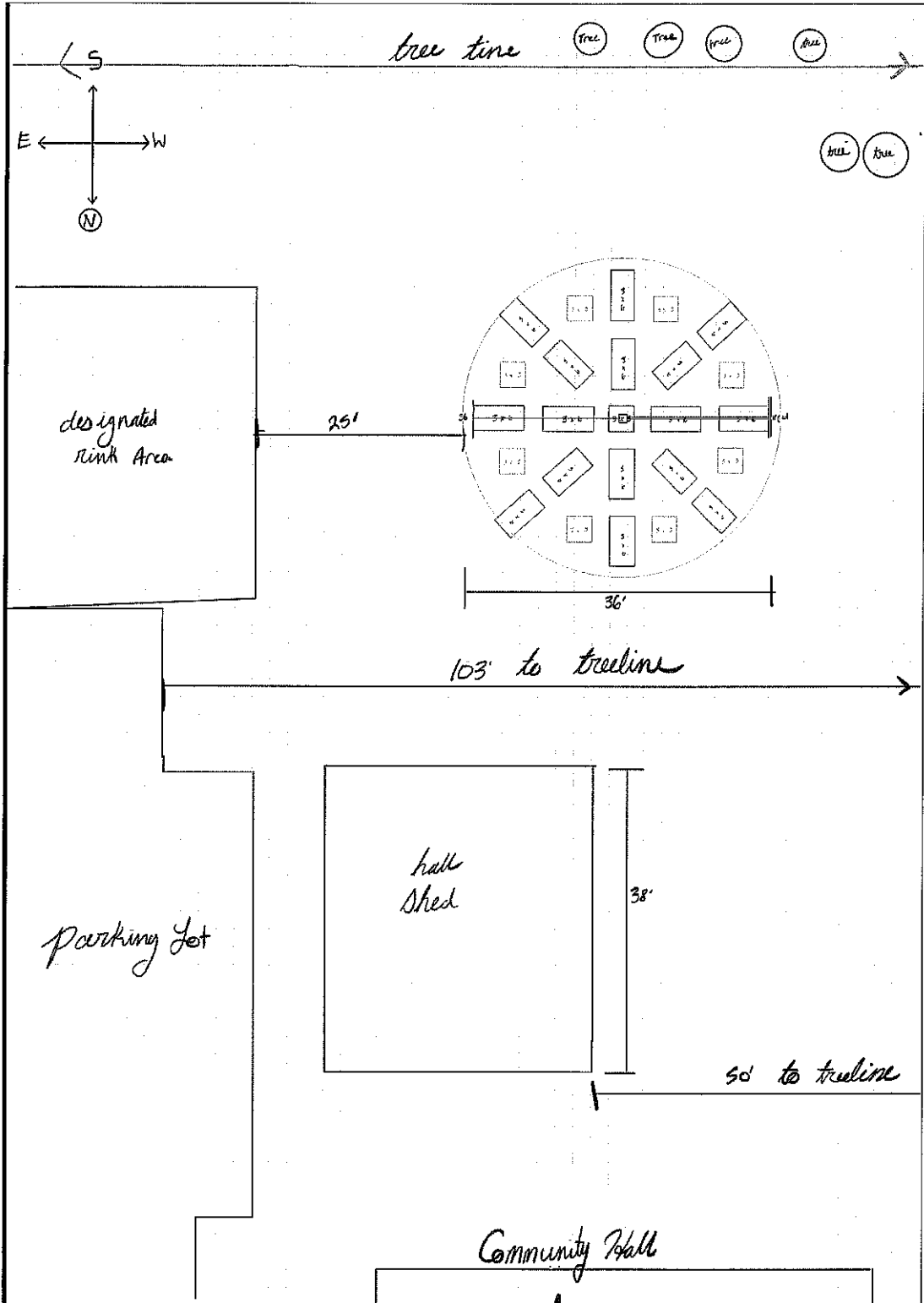


Blueprint of Community Garden 2022/2023



Radius 13 feet
 diameter 26 feet
 C = 226.19 feet

future plans depending on wood?



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ADMIN:
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Gardener's Signature: _____ Print Name: _____

Date: _____