Please Sign In



DATE: November 14, 2022 - GENERAL MEETING ERIN WOODS COMMUNITY ASSOCIATION

NAME		MEMBEK
Shannon coleman		Yes
Anne Miller		YES
Lori Losowy		Les
		ues
Kauro Schragat Rob Diches		NO
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	· .	



ERIN WOODS COMMUNITY ASSOCIATION Board Meeting Minutes November 14, 2022 Present: Rob, Kayla, Ann, Shannon

Call to order – The meeting was called to order at 7:10 pm.

Approval of Agenda - approved

Adoption of the October 3rd, 2022 General meeting minutes – Carry forward (only three board members present)

Reports to Board and related business:

- 1. City NPC Rob Dickinson: see attached report Nothing to report
- 2. Treasurer & Community Garden updates John S: Carry forward was not present
 - The existing garden boxes will be dismantled before winter. One big box (64 sq. ft) is being built to build another next Spring. John S. shared many of his ideas for the Community Garden; making overhangs for shelter from the sun and benches to sit on. There will be 6 trees coming from the city.
- 3. ECTAS Director: Anne M: ECTAS report/bylaws review update

(No update)

- 4. Planning & Development & Communications Director Lori L. No updates currently
- 5. Community Events Director Paul H.

Children's Christmas party Shannon or office to contact Paul as there were no updates. Here is Shannon's update

1. The wagon has been booked for December 3, 2022. It will go from 1:00-3:00 pm.

To look into prices for next year as it cost \$700.00

2. Shannon has dropped off donation letters to some businesses. (Still looking for volunteers and donations)

YYC Food Trucks:

1. Paul H. is willing to support Shannon C. in future truck scheduling.

6: Safety Director – Joe K. was absent

7: Fundraising & Grants director – kayla Schlaugat No possible grants will look into new year

President's report - Shannon:

We are still actively looking for first and second Vice President.

The next meeting of Calgary Community & Sports Association is November 24 at 7 pm Marlborough Park Community Association

We should be receiving our payment from the casino within the next few months

b) Hall Report- nothing really to report everything is running smoothly

The three-way sign has been vandalized badly – We need someone to look at this and take care of the sign.

New Business

No update

Adjournment:

Next: Special Resolution Meeting Monday, January 9, 2023, @ 7 PM

Erin Woods Community Association

From:

Shannon Coleman <sacoleman06@icloud.com>

Sent:

November 12, 2022 10:32 AM

To:

erinwood@telus.net

Subject:

Agenda for board meeting November 14 2022



Erinwoods Community Association
Board meeting Agenda- Monday, November 14 2022 @ 7 pm (in person at hall)

Call to order

Approval of agenda

Adoption of the October 3rd, 2022 General meeting minutes

Reports to Board and related business:

- 1. City NPC Rob Dickinson: see attached report
- 2. Treasurer & Community Garden updates John S:
- 3. ECTAS Director: Anne M: ECTAS report / bylaws review update if any
- 4. Planning & Development & Communications Director Lori & see attached report
- 5. Community Events Director- Paul update on where we are with Kids Christmas party
- 6: Safety Director Joe K: update if any
- 7: Fundraising & Grants Director- kayla: Grants to apply for possibly

8: Rink Co-ordinator- Jonathan: updates if any

President's report – Shannon:

We are still actively looking for first and second Vice President.

a) Bingo and Casino:

Bingo Pool Summary for September 2022

Per event from (Bingo) \$2077.42
Per event from Balls/ seals \$ 1279.73
Total per event \$3 357.15
Next meeting of Calgary Community & Sports Association is November 24 at 7 pm Marlborough Park Community Association
We should be receiving our payment from the casino within the next few months

- b) Hall Report- nothing really to report everything is running smoothly
- c) Sign at three-way stop has been badly vandalized until it is fixed we will be unable to use it.

New Business

Adjournment

Next: Annual General Meeting: Monday, January 12, 2022 @ 7 PM

Sent from my iPhone

Sent from my iPhone



ERIN WOODS COMMUNITY ASSOCIATION Board Meeting Minutes October 3, 2022

Call to order – The meeting was called to order at 7:10 pm.

Approval of Agenda - approved

Adoption of the September 12 2022 General meeting minutes – Anne M motioned, Paul H 2^{nd} , all approved

As per Kassi J. resignation: Paul H. accepts Kassi's letter of resignation. Lori L. 2nd – all in favour – motion passed.

Reports to Board and related business:

- 1. City NPC Rob Dickinson: see attached report Rob was absent
- 2. Treasurer & Community Garden updates John S:
 - Gord E. asked why Bingo revenues were down from last year: Shannon C. explained that during COVID there were many V-Bingos Erin Woods worked. Erin Woods has 10 regular Bingos in a vear
 - The existing garden boxes will be dismantled before winter. One big box (64 sq. ft) is being built with the hopes of building another next Spring. John S. shared many of his ideas for the Community Garden; making overhangs for shelter from the sun and benches to sit on. There will be 6 trees coming from the city.
- 3. ECTAS Director: Anne M: ECTAS report / bylaws review update
 - The AGM is October 26. A 2nd VP is needed and ECTAS continues to work on succession planning
 - ECTAS is not sure Learn to Skate will be brought back it is very expensive. They continue to weigh out options to give back to the children in the community.
 - There were no comments for the revised bylaws
- 4. Planning & Development & Communications Director Lori L.
 - There was a renewal for Tattoo Parlour no concerns

- There was a withdrawal of application for a fence height relaxation
- 5. Community Events Director Paul H.

Community Clean Up:

This event went really well. The metal truck filled 1 ½ times, there was over a ton of ecycle materials and determined about 250 loads or more went into the City trucks. The Drop In Centre also captured some items for their cause.

This is a list of improvements for next year:

- 1. Feed the volunteers a BBQ lunch; maybe buy a little BBQ for small events
- 2. Buy reflective volunteer vests; to keep volunteers safe and distinguish who the volunteers are
- 3. Buy heavy duty gloves for the volunteers
- 4. Advertise for volunteers in a timely matter maybe 4 weeks out before Labour Day?
- 5. Do a shift schedule for the volunteers as it is a long busy day

Halloween party: There will be no Halloween party this year

Children's Christmas Party:

- 1. The wagon has been booked for December 3, 2022. It will go from 1:00-3:00 pm.
- 2. Carolyn T. will reach out to our Santa contact about the suit and availability to be at the party,
- 3. Paul will get contact information from Lori L. and connect with the church on 52nd Street
- 4. Lori L. to advertise on Facebook

YYC Food Trucks:

1. Paul H. is willing to support Shannon C. in scheduling the trucks in the future.

6: Safety Director – Joe K. was absent

President's report – Shannon:

We are still actively looking for first and second Vice President.

a) Bingo and Casino:

Bingo Pool Summary for August 2022

Per event from (Bingo) \$1150.98

Per event from Balls/ seals \$ 1061.61

Total per event \$2 212.59

Next meeting of Calgary Community & Sports Association is November 24 at 7 pm Marlborough Park Community Association

We should be receiving our payment from the casino within the next few months

- b) Hall Report- nothing really to report everything is running smoothly
- c) YYC food trucks on September 25 Everything ran smoothly with a nice turn out, despite only having two trucks show up. Instead of four that was promised on their website.
- d) Christoph Ressing Magnetsigns Calgary Spruce Meadows

Can set up the signs for \$100.00 per month per sign for next time we have an event coming up that requires signage. He made up a sample design, see attached, for the Community clean up day we had.

What we know mine have been paying accordingly to Carolyn: AGM rental 10 Days 465.00 Community Cleanup 401.00 And the sign for Stampede Breakfast was roughly the same

- Lori L. thinks that the city bylaw only allows signage to be up for 14 days. Lori L. will clarify this and get back to the board.
- Shannon C. will reach out again and get quotes for two weeks with the permit costs per sign.

New Business

- Someone is willing to donate bike rakes to the Community Association. Shannon C. will get the measurements and then a decision can be made as to where to place them
- Paul H. suggested moving the meeting to 6:00 pm as it is a long night when the meetings go until 9:00 pm. The early start time does not work for most. It was suggested the meetings be streamlined and more attention given to the time taken for discussions to keep the meetings to no more than 1 hour if possible. Shannon C. will manage this.

Adjournment: Anne M. motions to adjourn the meeting at 8:27 pm, Gord E. 2nd – all approved.

Next: Annual General Meeting: Monday, November 14, 2022 @ 7 PM



Erin Woods Community Association Neighbourhood Partnership Coordinator Board Report

November 2022

Priority Items	
Bylaw Review	NPC is finalizing edits and formatting for final review so the proposed bylaws can be presented and voted on at the January Special General Meeting.
Community Garden	NPC will support this initiative wherever possible
Greater Forest Lawn projects	Visit the Greater Forest Lawn <u>project page</u> for information related to: Greater Forest Lawn Communications and Governance Model Forest Lawn Multi-Service Centre Local Area Plan for Greater Forest Lawn
Organizational Developr	nent
Financial Management	
Grants	
Letters of Municipal Opinion	If applying for CFEP (or any other grant) which requires a Letter of Municipal Opinion, please send the request to your NPC as early as possible to gain the appropriate signatures. A minimum of two weeks would be preferential.
CCG Turnaround Reminder	If your CA plans to submit a Capital Conservation Grant (CCG) in the near future, please note that all applications received in December will have an 8-10-week turnaround (as opposed to the standard 6-8 weeks).
	In addition, all applications received in December will count towards the following year's annual funding maximum (if approved). For example, if you submit an application in December 2022, any funds approved will count towards your 2023 annual funding maximum.
	Reimbursement requests for open CCG applications will still be accepted during the entire month of December but, if possible, please try to submit them prior to December 15 th .
License of Occupation Connecting City Resour	ces
CEMA Survey	Did you know that Calgary is known as the disaster capital of Canada? Emergencies can happen anytime, anywhere. Emergencies can happen without warning. You can lessen the impact of an emergency or disaster by knowing what to do before a disaster strikes. The Calgary Emergency Management Agency (CEMA) wants to understand how prepared you are for an emergency or disaster in Calgary. We are particularly interested in knowing how newcomers, older adults, Racialized community members, people with disabilities and urban Indigenous community



	members find and act on information related to disasters and hazards in Calgary. This information will be used to build a new emergency preparedness program, Ready Calgary, that better meets the needs of those most vulnerable to the disaster risks and hazards in Calgary. After completing the survey, you'll have a chance to enter your name and email address for one of ten \$50 gift cards. The survey is available online in Amharic, Arabic, Chinese, English, Filipino, Punjabi and Spanish. The survey is open from Nov. 14 to Dec. 18. If you would prefer to complete a print survey or have questions, please email readycalgary@calgary.ca. Are you ready? Take the survey here: engage.calgary.ca/ReadyCalgary
GamePLAN for	GamePLAN for Facilities will provide updated planning guidelines and an
Facilities	investment strategy for where, when, and how The City should invest in publicly-funded recreation facilities. The City of Calgary (The City) owns and operates over 50 recreation facilities across Calgary. Another 190 City-owned facilities are operated by third-party partners. These facilities range in size from large multi-amenity recreation centres like Southland Leisure Centre to smaller specialized facilities like Glenmore Sailing School.
	We have a <u>general public survey</u> open for the month of November where Calgarians can provide feedback on how they use recreation facilities, what improvements should be made to recreation facilities, and how The City should plan for new and improved facilities.
Updates to how the City advertise public hearings	Planning & Development Services is introducing a new bylaw to modernize how we advertise public hearings of City Council on planning matters. Public hearing notices are now fully detailed on our updated webpage. Transition will be gradual; newspaper ads will continue until June 2023, while other methods like social media, web ads and community newsletters will be used to help inform the public of the changes. Having the public's participation in planning matters is an important part how we build Calgary. Modernizing our advertising methods will more effectively reach larger numbers of citizens on planning applications going to Council. As well, they have increased efforts to connect citizens who have limited English language skills by creating language-specific ads. Visit calgary.ca/planningmatters for more details.
Snow Bans Restricted Parking	Online Map Shows Calgary's Snow Route Parking Bans Before heading out, know which streets have parking restrictions by using The City of Calgary's online map that shows banned parking locations. The Snow Route Parking Bans map shows where parking is temporarily restricted on designated snow routes across the city. Parking bans may last up to 72 hours following a parking ban being issued by The City. This map is located at https://maps.calgary.ca/SnowRouteParkingBans/ . To view more City of Calgary maps, please visit the Map Gallery at https://mapgallery.calgary.ca/ .
Help protect your	Every winter some Calgarians experience frozen water pipes which can result in
household water pipes	water outages. Houses close to the river or in older communities tend to be at
from freezing this	higher risk for this happening. Other major factors that impact risk are the depth
winter	of your water service pipes, river water temperature and frost depth. You can take steps to reduce your risk for frozen household pipes

	 Look for cold drafts in unheated areas where water supply lines are located. This includes basements, crawl spaces, attics, garages and under kitchen and bathroom cabinets. Repair broken windows, check doors and insulate areas that allow cold exterior air to enter. Insulate your hot and cold water pipes that are located in cold areas. Open interior doors and cabinets in cold areas to allow heat from the house to warm unprotected pipes. Keep the heat set to at least 15°C. Make sure the water line to outside faucets, garden hoses, pools or decorative water features is turned off, disconnected and drained. If your hot water tank is in a maintenance room outside of your home, make sure the area is adequately heated. Regularly run water in your pipes through everyday use. You can also run a continuous pencil-width stream of water, but you will be responsible for any increase in water charges unless you received an official notice from The City of Calgary instructing you to do so. Find out more at calgary.ca/frozenpipes. 					
Elections Calgary Looking for Immigrants' Opinions on Voting	Elections Calgary is seeking to better understand barriers and gaps faced by immigrant citizens when it comes to voting in municipal (City of Calgary)					
	take approximately 15 minutes to complete. The link is: https://api.legerweb.com/TheCityOfCalgaryVotingSurvey This data will add to the City's understanding of barriers to election participation among newcomers. Survey Eligibility: If you have immigrated to Canada and call Calgary home, you are eligible to participate in this survey.					
Green Line new light rail vehicles	The Green Line LRT Program – the largest infrastructure project in Calgary's history – is on its way. Early works construction has started for a megaproject which will connect communities from the southeast to downtown. The Green Line introduces new low floor light rail vehicles (LRVs) to Calgary, which are designed to enhance vehicle and pedestrian safety and improve accessibility for riders. This LRV technology has been the standard in Europe, Asia, Australia and New Zealand for decades. It is becoming the choice for many new LRT systems across North America and marks an exciting evolution for Calgary's growing transit network. CAF (Construcciones y Auxiliar de Ferrocarriles) was awarded					



	the contract to supply the new low floor LRVs. For more information visit: www.calgary.ca/greenline
Public Relations	
Programming	
Facility Maintenance & C	apital Construction
Other	
Federation of Calgary Communities Workshops	Toole Peet Action Grants – November 16 Partners in Planning Year End Event – November 19 Understanding the Planning Hierarchy, Lunch & Learn – November 23 Marketing 101 – November 24 Welcoming & Inclusion: Breaking Down Barriers, Lunch & Learn – December 7 Demystifying Financial Statements – December 14
	To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-workshops/
Government of Alberta – Community Development – Workshops & Trainings	Restructuring a Non-profit board: A Panel Discussion – Tue, Nov 15 Committees and Meetings – Wed Nov 16 Cybersecurity: What's the Board's Role? – Thu, Nov 17 Reimagining Non-Profit Governance: Learning through stories – Wed, Nov 23 Building Strong Teams & Effective Relationships – Wed Nov 30 Grant Writing 101 – Thu Dec 1
	For more information or to register visit: Government of Alberta - Community Development Unit Events Eventbrite
	Email contact is: communitydevelopment@gov.ab.ca or call 310-0000 then dial 780-963-2281.
NPC Contact Information	
Robert Dickinson Neighbourhood Partnership	Coordinator

| C 403.801.7864 | Robert.Dickinson@calgary.ca

Actual 01/02/2021 to 31/10/2021		21 to	Actu: 01/02/20 31/10/2	2022 to	
REVENUE					
Revenues Registration Credit - Ref	0.00		0.00	2.22	
Total Soccer Revenue Community Clean Up Stampede Stomp Income	0.00	0.00 59.00	36.45	0.00 417.00	
Total Stampede Stomp Hall Rentals Church - All Nations Bar Income Membership Income Miscellaneous Revenue Yoga Revenue Comm. Garden - Fundraising R	0.00	0.00 2,100.40 3,667.95 566.37 323.85 13,020.63 0.00	1,188.68	36.45 10,955.25 5,696.45 3,765.37 876.30 2,673.80 0.00	
Comm. Garden - Interest and Ot Comm. Garden - Total Revenue Grant Revenue	0.00	0.00 ⁻ 22,621.19	0.00	1,188.68 23,278.09	
Bingo Income Total Revenue	-	10,841.58 53,200.97	-	9,913.81 58,801.20	
TOTAL REVENUE		53,200.97	-	58,801.20	
EXPENSE					
Expenses Vouchers Issued/Registration Cr Community Clean Up Halloween Party 40th Anniversary Party Stampede Stomp Expense Neighbour Day Expense Bar Expense Bar Over/Short BFI Expense Hall Cleaning Hall Rental Maintenance Expense Door Mat Service Telus Enmax Direct Energy Outdoor Rink Expense Security Expense Toshiba Office/Admin Expense Bank Charges - Casino/Restr. Sav. Bank Charges - Bingo Gifts/Volunteer Recognition/Meet Website Expense Newsletter Expense Legal and Accounting Licences and Dues WCB Wages Employer's EI Expense	19,877.34 432.88	2,000.00 345.00 0.00 0.00 0.00 0.00 387.68 -3.25 698.38 120.61 128.00 5,370.65 87.80 972.20 4,567.48 1,506.15 178.26 818.50 118.87 357.55 0.00 0.00 0.00 0.00 1,150.00 5,911.30 709.84 365.33	23,417.20 510.33 947.33	4,410.00 460.90 0.00 0.00 1,366.76 0.00 1,145.10 8.27 1,687.49 592.08 0.00 6,897.36 518.22 590.71 4,667.46 1,315.00 0.00 636.25 121.72 339.55 4.95 27.50 583.23 0.00 1,725.00 2,953.00 709.84 351.02	
Employer's CPP Expense Taxes Total Wages and Employer's Ex Bingo Expense Casino Expense Yoga expense Comm. Garden - Fundraising E	633.76 0.00	20,943.98 290.86 0.00 0.00	508.98	24,824.84 491.76 2,411.63 0.00	

	Actual 01/02/2021 to 31/10/2021		Actual 01/02/2022 to 31/10/2022	
Comm. Garden - Bank & Squar	0.00		0.00	
Comm. Garden - Total Expenses		0.00		508.98
Miscellaneous		544.04		0.00
Total Expenses	_	47,569.23	_	59,348.62
TOTAL EXPENSE	_	47,569.23	_	59,348.62
NET INCOME	=	5,631.74	. =	-547.42

	As at 31/10/2021		As at 31/10/2022	
ASSET	· ·			
Current Assets				
Float - Bar	300.00		300.00	
Float - Petty Cash	200.00		200.00 0.00	
Float - Stampede Stomp	0.00		350.00	
Float - Children's Events Float - concession	350.00 0.00		0.00	
General Bank Account	0.00		0.00	
TD General Account	27,471.67		24,821.53	
Soccer Bank Account	0.00		0.00	
Casino Bank Account	0.00		0.00	
Old Casino Account	13.08		0.00	
TD Casino Account	26,353.55		4,209.48	
Pull Ticket Bank Account	0.00		0.00	
TD Bingo Account	42,735.62	_	48,736.55	
Total Cash		97,423.92	0.000.40	78,617.56
Accounts Receivable	5,894.25		9,232.46	
Accounts Receivable - Restricted Account receivable accrual acco	0.00 0.00		840.00 1,639.36	
_	0.00	E 904 25	1,053.50	11,711.82
Total Receivable		5,894.25 4,437.08		4,477.92
Prepaid Expenses			=	94,807.30
Total Current Assets	_	107,755.25	-	94,607.30
Inventory		0.000.40		4.054.00
Inventory		2,226.43	_	1,854.00
Total Inventory	_	2,226.43	-	1,854.00
Capital Assets				-
Leasehold Improvements		151,542.51		153,298.86
Acc. Amort Leasehold Improve		-52,167.08		-57,223.67
Office Furniture & Equipment		33,807.46		33,807.46
Accum. AmortFurn. & Equip.		-29,750.71		-30,562.06 6,834.47
Computer Equipment		6,834.47 -5,844.76		-6,042.70
Acc. Amort Computer Equipment Outbuilding		46,619.87		46,619.87
Acc. Amort Outbuilding		-26,910.04		-27,895.53
Pavement		10,700.00		10,700.00
Acc. Amort Pavement		-9,511.56		-9,630.40
Sports Equipment		3,242.53		3,242.53
Acc. Amort Sports Equip.		-3,127.37		-3,150.40
Basement Renovation		32,989.02		32,989.02
Acc. Amort Basement Renovat		-19,647.12		-20,314.22
Mechanical Room Renovation		45,480.68		45,480.68
Acc. Amort Mech. Room Renova		-18,249.70		-19,611.25 372,688.06
Building Acc. Amort Building		372,688.06 -83,793.08		-98,237.83
Signs		8,441.00		8,441.00
Acc. Amort. Signs		-5,908.70		-6,752.80
Total Capital Assets	-	457,435.48	-	434,681.09
TOTAL ASSET	_	567,417.16	_	531,342.39
LIABILITY	_			
Current Liabilities				
Accounts Payable		902.20		1,331.63
Accrued Liabilities		5,755.42		2,953.00
Vouchers Payable		4,040.00		1,750.00
Vacation payable		475.34		292.16
El Payable	80.29	e e	122.84	
CPP Payable	130.94		236.24	
Federal Income Tax Payable	60.00		50.00	
Total Receiver General	 ;-	271.23		409.08
Damage Deposit Payable		1,400.00		2,250.00

	As at 31/10/2021		As at 31/10/2022	
GST Charged on Sales GST Paid on Purchases	327.56 -91.45		1,028.32 -1,393.73	
GST Owing (Refund)		236.11	•	-365.41
Deferred Membership Revenue		101.15		449.08
Deferred soccer fees		0.00		0.00
Total Current liabilities	_	13,181.45		9,069.54
Deferred Contributions				
Deferred Cash Contributions		35,368.69		24,808.12
Deferred Cash Contributions - Bi		39,622.52		50,311.95
Deferred Capital Contributions		151,439.42		142,472.30
Total Deferred Contributions	_	226,430.63		217,592.37
TOTAL LIABILITY	_	239,612.08		226,661.91
EQUITY				
Net Assets				
Net Assets Previous Year		850.48		-768.16
Invested in Capital Assets		321,322.86		305,996.06
Current Earnings		5,631.74		-547.42
Prior period adjustments		0.00		0.00
Total Retained Earnings	_	327,805.08		304,680.48
TOTAL EQUITY	_	327,805.08	_	304,680.48
LIABILITIES AND EQUITY		567,417.16		531,342.39



<u>Development and Planning Report for November 14, 2022</u>

- DP2022-06870 @ 299 Erin Woods Drive SE (East Calgary Twin Arena Society / ECTAS) – this application is for a renewal of a Temporary Use Permit for a Sign - Class E (Digital Message Sign). Since there are no changes to the current sign and there were no comments from the board, I replied to the Planner: EWCA has no comments on this application.

Submitted by Lori Losowy