



**Erin Woods Community Association
Board meeting Minutes June 12 2023**

Call to order: 7:03 pm

Approval of agenda: Anne motions, Dennis seconds, all approved, motion passed.

Reports to Board and related business:

1. City NPC – Kiara Bichel: see attached report

- City of Calgary is looking to hire people, Rob was replaced
- There will be a Board Orientation meeting June 19 in the evening

2. Safety Director:

-Larry from the 12 Community Safety Initiative will discuss the possibility of setting up catwalks

-With funding and bylaw, CPS go to certain areas of the community and discuss the issues and how to deal with them such as when to call 311, 911, etc.

-Community Action Walks are being put on as well just needing to be sorting out a date as to when, figuring out a date with Heather from the modular homes. Takes about 2 hours to do depending on how long everyone's steam goes for and the troublesome area may be or if there is any garbage, etc being picked up or EWCA is door knocking as well at the same time.

-If we have 10 to 12 people this will be a good size group to go with for the walk as anything more at any one time gets to be too much.

-Do the walk on July 29 at 6 at the Community Hall with an rsvp (Community Action Team CAT Walk)

3. First Vice President & Community Events Director update:

-Did a social media post that needs approval

-Scouts & HMCS Calgary (Royal Canadian Navy) will both be helping us out the day of the Stampede breakfast

4. Second Vice President & 3-Way Sign: Update on planning the Stampede Breakfast and Future Events:

- Christina reached out to some people for us
- 8 to 10 volunteers needed for the day
- Aug 27-Mom to Mom Clothing Group
- Sept 12-Evening Energizer
- Sept 23-Community Clean Up

5. Treasurer & Community Garden updates – John S:

- Anne motioned to approve the audited financial statements from February 1, 2022 to January 31, 2023. Heather seconds; motion passed.
- John motioned to approve the budget ending for January 31, 2024, Gord second; motion passed.
- The garden is coming along and is a work in progress, volunteers are needed. John has asked for only 1 hour of someone's time. It is being done every day starting anywhere between 10 and 12 in the morning to later in the evening.
- Men's Shed 55+ Club and Jim with the Rotary Club could also help with the garden

6. ECTAS Director: - Anne M:

- For the agenda ECTAS report, EWCA bylaw update, Kiara where are we on the business plan meeting.
- We met with 6 of the 7 presidents to inform them that their communities must provide an ECTAS director or become inactive by September 1, 2023. We are rewriting the ECTAS bylaws to allow volunteers outside the Seven Communities to become board members. These will be presented at a special meeting at the AGM at the end of October. Each of the seven communities gave \$50,000.00 to help build the arena to provide affordable programming for the area's children. For a number of years, we have been unable to administrate this mandate effectively. The arena is currently being run as a profitable business because of its non-profit status, with no one coming forward to replace the current board as we age.
- As well we have had our Policy and Procedures manual updated by an HR professional to ensure it is up to current standards. We are moving forward with the repairing the roof project.
- The special resolution meeting will be around the last week of October to adopt the Bylaws.
- The EWCA bylaws were rejected, it was appropriately updated and resent now that Shannon has signed the paperwork to be resent.

7: Fundraising & Grants Director- Melody:

- Try to apply for things for the community garden and community fridge (talk to Christina once she is back)

8: Rink Co-ordinator-Jonathan:

-Updates if any possibility of holding street hockey night in our parking lot.

-Section off a safety area for a drop-in night of holding street hockey night and have a ref in the parking lot.

-Do it on maybe a Saturday afternoon when there are no rentals.

-Co-Ordinate with District 4 to have them come out and play with the kids

9: President's report – Shannon:

-Looking for Planning & Development as well as a Communications Director

a) Bingo and Casino:

-Bingo Pool Summary for April 2023

-Per event from (Bingo) \$1399.15

-Per event from Balls/ seals \$ 1203.97

-For a total per event \$2603.12

-The next meeting of the Calgary Community & Sports Association is 22nd at Marlborough Park Community Association

b) Hall Report:

-Nothing really to report everything is running smoothly

c) If anyone has noticed an increase in air traffic noise in the area:

Many residents have noticed an increase in air traffic noise.

New Business: No new business

Adjournment: Anne motions to adjourn the meeting @ 8:50 pm, John seconds the motion to adjourn the meeting @ 8:50 pm, all approved, motion is passed.

Next General Meeting: Monday, July 10, 2023, @ 7 PM

Please Sign In



DATE: June 12, 2023 – Annual General Meeting
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Anne Miller	YES
Shannon Coleman	yes
Kassi Jeffrey	Yes
Dennis Cave	Yes
Joanne Pack	yes
Brent Wilson	Yes
G. Kuzon	Yes
Melody Ho	YES
Heather	Yes
Joe Sleiman	Yes
Penny Hannay	NO
Jonathan Masri	yes
Crystal Masri	Yes
John Starke	Yes
Lacey Lencit	GUEST
Cindy Bobin	Guest



**erin
woods**
COMMUNITY ASSOCIATION
83 ERIN PARK DRIVE S.E.
CALGARY, ALBERTA T2B 3A2

**Erin Woods Community Association
Board meeting Agenda- Monday June 12 2023 @ 7 pm (in person at hall)**

Call to order

Approval of agenda

Approval of the draft audited financial statements

Reports to Board and related business:

1. City NPC – Kiara Bichel: see attached report

2: Safety Director– Larry from the 12 Community Safety Initiative will discuss the possibility of setting up catwalks

3: First Vice president

4 Second, Vice President, events update and 3-Way Sign

Co-Ordinator: update on planning a stampede breakfast and future events

5. Treasurer & Community Garden updates – John S:

6. ECTAS Director: - Anne M: For the agenda ECTAS report, EWCA bylaw update, Kiara where are we on the business plan meeting.

We met with 6 of the 7 presidents to inform them that their communities are required to provide an ECTAS director or to become inactive by September 1, 2023. We are currently rewriting the ECTAS bylaws to allow volunteers from outside the Seven Communities to become board members. These will be presented at a special meeting at the AGM at the end of October. Each of the seven communities gave \$50,000.00 to help build the arena to provide affordable programming for the area's children. For a number of years, we have been unable to administrate this mandate effectively. The

arena is currently being run as a profitable business because of its non-profit status, with no one coming forward to replace the current board as we age.

As well we have had our Policy and Procedures manual updated by an HR professional to ensure it is up to current standards. We are moving forward with the repairing the roof project.

7: Fundraising & Grants Director- Melody:
Grants to apply for possibly

8 Rink Co-ordinator- Jonathan: updates if any possibility of holding street hockey night in our parking lot.

President's report – Shannon:

-Looking for Planning & Development & Communications Director

a) Bingo and Casino:

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b) Hall Report

-Nothing really to report everything is running smoothly

c) If anyone has noticed an increase in air traffic noise in the area

New Business

Adjournment

Next General Meeting: Monday, July 10, 2023, @ 7 PM

ERIN WOODS COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS (Audited)

January 31, 2023

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a member of



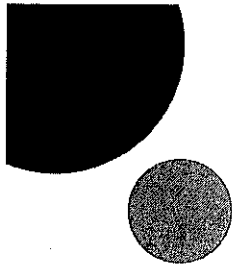
FEDERATION OF
CALGARY COMMUNITIES

ERIN WOODS COMMUNITY ASSOCIATION

January 31, 2023

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Nancy Murdoch

Chartered Professional Accountant

(403) 244-4111 ext. 206
nancy.murdoch@calgarycommunities.com
110, 720 - 28 Street NE Calgary, AB T2A 6R3

Independent Auditor's Report

To the members of the
Erin Woods Community Association

Qualified Opinion

I have audited the Statement of Financial Position of the Erin Woods Community Association as at January 31, 2023 and the Statements of Operations, Net Assets and Cash Flows and a summary of significant accounting policies and other explanatory notes for the year ended January 31, 2023.

In my opinion, except for the completeness of fundraising revenue discussed in the Basis for Qualified Opinion paragraph below, these financial statements present fairly, in all material respects, the financial position of the Erin Woods Community Association as at January 31, 2023 and the results of its operations and cash flows for the year ended January 31, 2023 in accordance with Canadian accounting standards for not-for-profit associations.

Basis for Qualified Opinion

In common with many not-for-profit associations, the Erin Woods Community Association derives revenue from certain fundraising activities, the completeness of which is not subject to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the Erin Woods Community Association and I was not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenses, assets and net assets. I conducted my audit in accordance with Canadian auditing standards. I am independent of the Erin Woods Community Association in accordance with the ethical requirements that are relevant to my audit and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Management’s Responsibility

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit associations and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

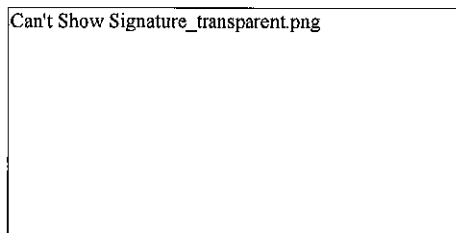
In preparing the financial statements, management is responsible for assessing the Erin Woods Community Association’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor’s responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, concluding on the appropriateness of management’s use of the going concern basis of accounting as well as evaluating the overall presentation of the financial statements.

I communicate with those charged with governance regarding the planned scope and timing of the audit and significant audit findings including any significant deficiencies in internal control that I identify during my audit.



Calgary, Alberta
Date of board approval

Nancy Murdoch
Chartered Professional Accountant

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
(Audited)

As at January 31, 2023

	2023	2022
ASSETS		
Current assets		
Cash and cash equivalents, unrestricted	\$ 16,899	\$ 16,224
Externally restricted assets (Note 3)	138,126	75,120
Accounts receivable	618	1,741
Goods and Services Tax receivable	412	-
Prepaid expenses	4,684	4,478
Inventory	1,343	1,854
	162,082	99,417
Property and equipment (Note 4)	411,514	434,681
	\$ 573,596	\$ 534,098
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities (Note 5)	\$ 7,660	\$ 4,927
Goods and Services Tax payable	-	163
Volunteer vouchers (Note 6)	1,650	4,090
Damage deposits	2,150	1,650
Deferred revenue	370	449
Deferred cash contributions (Note 3)	138,126	75,120
	149,956	86,399
Deferred capital contributions (Note 7)	132,377	142,472
	282,333	228,871
Net assets		
Unrestricted	12,126	13,018
Invested in property and equipment	279,137	292,209
	291,263	305,227
	\$ 573,596	\$ 534,098

Approved on behalf of the Board of Directors:

_____ Director

_____ Director

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF CHANGES IN NET ASSETS
(Audited)

For the Year Ended January 31, 2023

	Unrestricted	Invested in Property and Equipment	2023 Totals	2022 Totals
Balance, beginning of the year	\$ 13,018	292,209	305,227	322,173
Excess of revenue (expenses)	(892)	(13,072)	(13,964)	(16,946)
Balance, end of the year	<u>\$ 12,126</u>	<u>279,137</u>	<u>291,263</u>	<u>305,227</u>

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See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF OPERATIONS
(Audited)

For the Year Ended January 31, 2023

	2023	2022
Revenue		
Bar	\$ 4,484	\$ 1,821
Bingo (Note 8)	7,506	2,935
Casino (Note 8)	24,661	8,792
Community events (Schedule 1)	591	59
Community garden	1,189	2,431
Grants	23,878	38,321
Hall rentals	22,587	8,648
Interest and other	266	1,223
Memberships	1,051	128
	86,213	64,358
Expenses		
Bar	2,015	1,305
Gifts and volunteer recognition	683	-
Community garden	2,437	791
Community events (Schedule 1)	2,677	1,369
Insurance	5,106	4,973
Professional fees	5,908	5,911
Licences and dues	1,311	874
Newsletters	2,300	1,725
Office	1,538	1,646
Repair and maintenance	15,112	6,496
Security	711	894
Telephone	788	1,148
Utilities	8,395	9,053
Volunteer vouchers (Note 6)	5,160	2,750
Wages and benefits	32,964	28,581
	87,105	67,516
Excess of expenses before amortization	(892)	(3,158)
Amortization of deferred capital contributions (Note 7)	10,095	10,723
Amortization expense	(23,167)	(24,511)
Excess of expenses	\$ (13,964)	\$ (16,946)

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
STATEMENT OF CASH FLOWS
(Audited)

For the Year Ended January 31, 2023

	2023	2022
Operating activities:		
Excess of (expenses) revenue	\$ (13,964)	\$ (16,946)
Charges not requiring cash outlay:		
Amortization of deferred capital contributions	(10,095)	(10,723)
Amortization expense	23,167	24,511
Changes in non-cash working capital:		
Accounts receivable	1,123	(84)
Goods and Services Tax	(575)	1,076
Prepaid expenses	(206)	(41)
Inventory	511	372
Accounts payable and accrued liabilities	2,733	(2,248)
Volunteer vouchers	(2,440)	(185)
Damage deposits	500	750
Deferred revenue	(79)	348
	675	(3,170)
Investing activities:		
Renovation and leasehold improvements	-	(1,756)
	-	(1,756)
Financing activities:		
Bingo funds received	18,732	13,362
Grant funds received	23,878	38,321
Net use of (addition to) gaming funds and grants	19,243	(50,061)
	61,853	1,622
Increase in cash and cash equivalents	62,528	(3,304)
Cash and cash equivalents, beginning of year	90,504	93,808
Cash and cash equivalents, end of year	\$ 153,032	\$ 90,504
Cash and cash equivalents consist of:		
Cash and cash equivalents, unrestricted	\$ 16,899	\$ 16,224
Cash and cash equivalents, restricted	136,133	74,280
	\$ 153,032	\$ 90,504

See Notes to the Financial Statements

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2023

1. Nature of organization

The Erin Woods Community Association (the "Association") was incorporated on August 4, 1981 under the Societies Act of the Province of Alberta as a not-for-profit organization to serve the needs of Erin Woods residents through programs and services designed to improve the quality of life in the community. The Association is exempt from income tax under section 149 of the Canadian Income Tax Act.

2. Significant accounting policies

These financial statements have been prepared according to Canadian accounting standards for not-for-profit organizations. The significant policies are:

Revenue recognition

Bar, community events, hall rentals, sports and programs revenue is recorded when the product or service is delivered and payment has been collected or collection is reasonably assured. Interest income is recorded as revenue when earned. Membership fees are deferred when received and recognized as revenue over the term of the membership.

Casino and bingo funds are recorded using the deferral method where the externally restricted funds recognized as revenue when the related expenses have been incurred.

Cash and cash equivalents

Cash consists of cash on hand and bank balances.

Property and equipment

Property and equipment are recorded at cost and amortized over their estimated useful lives. No residual value is taken into consideration. Amortization is calculated at the following rates:

Office equipment	Declining balance	20%
Computer equipment	Declining balance	30%
Buildings	Declining balance	5%
Leasehold improvements	Declining balance	5%
Sports equipment	Declining balance	20%
Pavement	Declining balance	10%
Sign	Straight line	10 years

On February 1, 2016 the Association began recording amortization of the main building to better reflect the useful life of the asset. Prior to this date, no amortization had been recorded.

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2023

2. Significant accounting policies, continued

Inventory

Inventory is valued at the lower of cost or net realizable value using the first in - first out method.

Measurement uncertainty

In accordance with Canadian accounting standards for not-for-profit organizations, estimates and assumptions are made by management in the preparation of these financial statements. Significant areas requiring use of management estimates include the useful life of property and equipment for the purpose of amortization. These estimates impact the amounts included in the financial statements and accompanying notes. Actual results could differ from these estimates.

Financial instruments

Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at cost or amortized cost. Changes in fair value of these financial instruments are recognized in net income.

Financial instruments measured at amortized cost include cash and cash equivalents, accounts receivable, investments and accounts payable.

Risk

It is management's opinion that the Association is not exposed to significant interest, currency, price, liquidity, market or credit risks arising from these financial instruments.

3. Externally restricted assets / Deferred cash contributions

Funds generated through bingo or casino operations are restricted to usage according to the requirements of the Alberta Gaming and Liquor Commission.

	<u>2023</u>	<u>2022</u>
Casino	\$ 68,403	\$ 18,588
Casino funds held in the general bank account	6,220	6,220
Bingo	60,164	48,965
Bingo funds held in the general bank account	1,346	507
Total restricted cash	<u>136,133</u>	<u>74,280</u>
Bingo proceeds receivable	1,993	840
	<u>\$ 138,126</u>	<u>\$ 75,120</u>

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2023

4. Property and equipment

	Cost	Accumulated Amortization	2023 Net	2022 Net
Office equipment	\$ 33,807	31,211	2,596	3,245
Computer equipment	6,834	6,201	633	791
Buildings	452,297	161,740	290,557	305,849
Leasehold improvements	198,780	82,932	115,848	121,945
Sports equipment	3,242	3,169	73	93
Pavement	10,700	9,737	963	1,070
Sign	8,441	7,597	844	1,688
	<u>\$ 714,101</u>	<u>302,587</u>	<u>411,514</u>	<u>434,681</u>

5. Government remittances

Included in accounts payable and accrued liabilities is \$286 (2022 - \$249) in government remittances payable.

6. Volunteer vouchers

Volunteer vouchers are issued to individuals who volunteer their time to the Association. The vouchers expire if not used within two years of issue.

	2023	2022
Balance, beginning of year	\$ 4,090	\$ 4,275
Issued or transferred	5,160	3,235
Utilized or expired	(7,600)	(3,420)
Balance, end of year	<u>\$ 1,650</u>	<u>\$ 4,090</u>

7. Deferred capital contributions

Externally restricted assets contributed to the purchase of property and equipment are recorded as deferred capital contributions and recognized as revenue on the same basis as the related property and equipment are amortized.

	2023	2022
Balance, beginning of year	\$ 142,472	\$ 151,439
Purchase of property and equipment	-	1,756
Amortization	(10,095)	(10,723)
Balance, end of year	<u>\$ 132,377</u>	<u>\$ 142,472</u>

ERIN WOODS COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

January 31, 2023

8. Bingo and casino contributions

	2023	2022
Bingo funds, beginning of year (Note 3)	\$ 49,472	\$ 39,044
Bingo proceeds and bingo receivables	21,565	13,363
Bank charges and other	(28)	-
Less: bingo funds, end of year (Note 3)	(63,503)	(49,472)
Contributions to operations, bingo	\$ 7,506	\$ 2,935
Casino funds, beginning of year (Note 3)	\$ 24,808	\$ 35,356
Casino proceeds	74,491	-
Casino advisor fee reimbursement	2,445	-
Casino advisor fee	(2,445)	-
Bank charges and other	(15)	-
Spent on purchase of property and equipment	-	(1,756)
Less: casino funds, end of year (Note 3)	(74,623)	(24,808)
Contributed to operations, casino	\$ 24,661	\$ 8,792

9. Contributed goods and services

Contributed services and donated items are recognized in the financial statements when their fair value can be reasonably determined, when the services are used in the normal course of the Association's operations and would otherwise have been purchased. During the year \$ Nil contributed services and goods were recorded in the financial statements. A substantial number of volunteers have made significant contributions of their time to develop the Association's programs and carry out its activities. The value of this contributed time is not reflected in these financial statements.

ERIN WOODS COMMUNITY ASSOCIATION

SCHEDULE 1 - COMMUNITY EVENTS

For the year ended January 31, 2023

	Revenue	Expenses	2023 Net	2022 Net
Children's Christmas party	\$ -	\$ 849	\$ (849)	\$ (611)
Community clean up	555	461	94	(286)
Fortieth anniversary party	-	-	-	(244)
Halloween party	-	-	-	(169)
Stampede Stomp	36	1,367	(1,331)	-
	<u>\$ 591</u>	<u>\$ 2,677</u>	<u>\$ (2,086)</u>	<u>\$ (1,310)</u>

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Erin Woods Community Association
Balance Sheet As at 31/05/2023

ASSET

Current Assets

Cash to be deposited	0.00	
Float - Bar	300.00	
Float - Petty Cash	100.00	
Float - Stampede Stomp	0.00	
Float - Children's Events	350.00	
Float - concession	0.00	
General Bank Account	0.00	
TD General Account	30,007.20	
Soccer Bank Account	0.00	
Casino Bank Account	0.00	
TD Casino Account	40,013.26	
Pull Ticket Bank Account	0.00	
TD Bingo Account	62,612.58	
Total Cash		133,383.04
Accounts Receivable	-50.50	
Accounts Receivable - Restricted	0.00	
Account receivable accrual acco...	558.44	
Total Receivable		507.94
Prepaid Expenses		4,683.75
Total Current Assets		138,574.73

Inventory

Inventory		1,342.85
Total Inventory		1,342.85

Capital Assets

Leasehold Improvements	153,298.86	
Acc. Amort. - Leasehold Improve...	-62,027.43	
Office Furniture & Equipment	33,807.46	
Accum. Amort. -Furn. & Equip.	-31,211.14	
Computer Equipment	6,834.47	
Acc. Amort. - Computer Equipment	-6,201.05	
Outbuilding	46,619.87	
Acc. Amort. - Outbuilding	-28,831.75	
Pavement	10,700.00	
Acc. Amort. - Pavement	-9,737.36	
Sports Equipment	3,242.53	
Acc. Amort. - Sports Equip.	-3,168.83	
Basement Renovation	32,989.02	
Acc. Amort. - Basement Renovat...	-20,947.96	
Mechanical Room Renovation	45,480.68	
Acc. Amort Mech. Room Renova...	-20,904.72	
Building	372,688.06	
Acc. Amort. - Building	-111,960.34	
Signs	8,441.00	
Acc. Amort. Signs	-7,596.90	
Total Capital Assets		411,514.47

TOTAL ASSET

551,432.05

LIABILITY

Current Liabilities

Accounts Payable		748.28
Accrued Liabilities		5,907.79
Vouchers Payable		1,900.00
Vacation payable		292.80
EI Payable	222.34	
CPP Payable	468.16	
Federal Income Tax Payable	100.00	
Total Receiver General		790.50
Damage Deposit Payable		3,150.00

Erin Woods Community Association
Balance Sheet As at 31/05/2023

GST Charged on Sales	1,872.80	
GST Paid on Purchases	<u>-2,649.53</u>	
GST Owing (Refund)		-776.73
Deferred Membership Revenue		369.68
Deferred soccer fees		0.00
Total Current liabilities		<u>12,382.32</u>
Deferred Contributions		
Deferred Cash Contributions		74,622.59
Deferred Cash Contributions - Bi...		63,503.47
Deferred Capital Contributions		<u>132,377.70</u>
Total Deferred Contributions		<u>270,503.76</u>
TOTAL LIABILITY		<u>282,886.08</u>
EQUITY		
Net Assets		
Net Assets Previous Year		-829.08
Invested in Capital Assets		292,208.79
Current Earnings		-22,833.74
Prior period adjustments		0.00
Total Retained Earnings		<u>268,545.97</u>
TOTAL EQUITY		<u>268,545.97</u>
LIABILITIES AND EQUITY		<u><u>551,432.05</u></u>

Erin Woods Community Association
Comparative Income Statement

	Actual 01/02/2022 to 31/05/2022	Actual 01/02/2023 to 31/05/2023
REVENUE		
Revenues		
Community Clean Up	300.00	0.00
Hall Rentals	4,556.00	5,431.00
Church - All Nations	2,446.45	2,600.00
Bar Income	1,580.34	3,262.95
Membership Income	419.10	209.55
Miscellaneous Revenue	10.00	0.00
Comm. Garden - Fundraising R...	500.00	0.00
Comm. Garden - Interest and Ot...	0.00	0.00
Comm. Garden - Total Revenue	500.00	0.00
Grant Revenue	6,493.27	0.00
Bingo Income	2,850.92	2,214.87
Total Revenue	19,156.08	13,718.37
TOTAL REVENUE	19,156.08	13,718.37
EXPENSE		
Expenses		
Vouchers Issued/Registration Cr...	500.00	500.00
Halloween Party	0.00	0.00
Neighbour Day Expense	0.00	0.00
Bar Expense	602.21	1,062.29
Bar Over/Short	0.66	-19.04
Waste Expense	547.14	1,060.28
Hall Cleaning	401.92	676.58
Maintenance Expense	1,985.56	11,287.65
Door Mat Service	273.72	0.00
Telus	262.46	262.60
Enmax	1,946.67	2,073.88
Direct Energy	720.81	873.09
Security Expense	275.00	275.00
Toshiba	51.63	56.77
Office/Admin Expense	123.47	152.90
Gifts/Volunteer Recognition/Meet...	583.23	388.54
Newsletter Expense	1,150.00	1,150.00
Legal and Accounting	2,953.00	2,990.00
Licences and Dues	509.84	20.00
WCB	351.02	415.90
Wages	9,559.89	11,735.72
Employer's EI Expense	202.86	263.18
Employer's CPP Expense	430.08	482.37
Total Wages and Employer's Ex...	10,192.83	12,481.27
Bingo Expense	140.45	162.00
Comm. Garden - Fundraising E...	0.00	682.40
Comm. Garden - Bank & Squar...	0.00	0.00
Comm. Garden - Total Expenses	0.00	682.40
Total Expenses	23,571.62	36,552.11
TOTAL EXPENSE	23,571.62	36,552.11
NET INCOME	-4,415.54	-22,833.74

BUDGET TO ACTUAL 2023 AND FORECAST BUDGET 2024

ACCOUNT	DESCRIPTION	ACTUALS TO		BUDGET TO	BUDGET EXPLANATIONS
		JAN. 31, 2023	JAN. 31, 2024		
4210	Community Clean Up	1,154.60	650.00	650.00	\$300.00 City of Calgary, \$300.00 Technotrash, donations \$50.00
4220	Stampepe Breakfast	36.45	50.00	50.00	
4250	Jelly Bean Dance Income			16,500.00	
4310	Hall Rentals	14,940.25	0.00	0.00	
4320	Preschool	0.00	0.00	7,800.00	
4331	Church - All Nations Church of Jesus	7,646.45	0.00	4,500.00	
4380	Bar Income	4,484.14	0.00	1,143.00	Estimate 60 memberships
4410	Membership Income	971.55	0.00	0.00	51 memberships bought in 2023
4440	Interest Inc. - Gen/Savings/Soccer		0.00	0.00	
4441	Interest Inc. - Casino/Restr. Sav.		0.00	0.00	
4442	Interest Inc. - Bingo		0.00	0.00	
4460	Miscellaneous Revenue	2,703.79	0.00	0.00	
4462	Community Garden Revenue	1,188.68	0.00	220.00	Based on 11 boxes being rented at \$20.00 per box
4463	Community Garden - Interest and Other	0.00	0.00	0.00	
4470	Grant Revenue	23,278.09	0.00	0.00	
4470	Grant Revenue	74,490.70	0.00	37,245.35	50% for YE Jan 31, 2025
4510	Contributions from Casino Funds	21,068.07	22,000.00	22,000.00	
4530	Bingo Income	151,962.77	90,108.35	90,108.35	
	TOTAL INCOME				
5100	Vouchers Issued/Registration Credit	5,160.00	5,210.00	5,210.00	
5210	Community Clean Up	460.90	300.00	300.00	\$200.00 for food & \$100.00 sign rental
5220	Jelly Bean Dances	0.00	0.00	0.00	
5250	Children's Christmas Party	848.86	1,100.00	1,100.00	\$1000.00 new wagon rate plus \$100.00 for the goodies
5255	Halloween Party	0.00	0.00	0.00	
5270	Stampepe Breakfast	1,366.76	1,100.00	1,100.00	\$1000.00 food and \$100.00 sign rental
5281	Neighbour Day Expense	0.00	0.00	0.00	
5310	Bar Expense	1,495.37	1,600.00	1,600.00	
5320	Bar Over/Short	7.93	8.00	8.00	
5340	Waste Expense	2,766.07	2,900.00	2,900.00	
5350	Hall Cleaning	810.96	1,400.00	1,400.00	Deleted door mat service account incorporated into hall cleaning now
5355	Hall Rental	0.00	0.00	0.00	
5360	Maintenance Expense	10,968.22	11,000.00	11,000.00	
5370	Door Mat Service	567.12	0.00	0.00	Deleted account off income statement put into hall cleaning
5380	Telus	787.66	790.00	790.00	
5390	Enmax	6,260.61	6,886.00	6,886.00	
5395	Direct Energy	2,134.60	2,347.40	2,347.40	
5400	Outdoor Risk Expense	0.00	0.00	0.00	
5410	Security Expense	711.25	500.00	500.00	Extra \$200.00 from last year was block plate for basement door
5430	Insurance	5,248.00	5,300.00	5,300.00	
5450	Tobisha	153.69	154.00	154.00	
5460	Office/Admin Expense	403.12	410.00	410.00	
5470	Kitchen Expense	0.00	0.00	0.00	
5500	Memberships	0.00	0.00	0.00	
5510	Bank Charges - General	0.00	0.00	0.00	
5511	Bank Charges - Casino	14.85	0.00	0.00	
5512	Bank Charges - Bingo	27.50	0.00	0.00	
5520	Mileage	113.94	115.00	115.00	
5530	Gifts/Volunteer Recognition/Meetings	683.23	200.00	200.00	
5570	Newsletter Expense	2,300.00	2,300.00	2,300.00	
5580	Legal and Accounting	3,128.00	6,000.00	6,000.00	50% deposit of \$2990.00 pd in Feb 2023 another invoice to come
5590	Licences and Dues	1,199.68	600.00	600.00	
5591	WCB	351.02	415.90	415.90	
5610	Wages	30,618.83	31,000.00	31,000.00	
5620	Employer's EI Expense	676.86	690.00	690.00	
5630	Employer's CPP Expense	1,168.83	1,200.00	1,200.00	
5710	Bingo Expense	745.79	750.00	750.00	
5720	Casino Expense	2,411.63	0.00	0.00	
5740	Miscellaneous	0.00	0.00	0.00	
5731	Community Garden - Fundraising Expense	1,265.43	2,200.00	2,200.00	
5732	Community Garden - Bank & Square charges				

\$17778.09 City of Calgary, \$2000.00 Govt of Alberta, \$3500.00 Garden grant
Casino Funds Deposited October 2023

TOTAL EXPENSES

84,857.31

86,476.30

PROFIT/LOSS

67,105.46

3,632.05



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
June 2023**

PRIORITY ITEMS	
<p>NPC Contact</p>	<p>Our team is currently hiring a replacement NPC for Rob's portfolio. We hope to have someone in place before the fall.</p> <p>In the interim, please reach out if you require assistance. I am available at: kiara.bichel@calgary.ca or 587-583-6224</p> <p>City IT security scans every email we receive from an external source. On occasion external emails are 'quarantined' and released days/weeks/months later (especially if we haven't previously communicated via email). If you've sent me an email and I don't respond in a timely manner please call or text the above number.</p> <p>Areas of support include: <i>Organizational Development Assistance, Lease/License of Occupation, Financial Management, Program Development, Community Engagement, & Connecting Resources</i></p>
<p>Community Resource Officer Contact</p>	<p>Erin Woods has a new CPS Community Resource Officer. We welcome Owein Phillips as the new Erin Woods CRO. He can be reached at: OPhillips@calgarypolice.ca with any inquiries.</p>
<p>Lease/LOC Compliance Requirements</p>	<p>Please refer to the Annual Requirement Letter for compliance items. Thank you. The City would also like to remind your organization that the following legal requirements are currently due or outstanding:</p> <ul style="list-style-type: none"> • Signed copy of the most recent audited financials (2023) – Due <p><i>Next Due:</i></p> <ul style="list-style-type: none"> • <i>Updated Business Plan & Budget</i> • <i>*Please ensure your Society Annual return is filed with the province updating your board information given the recent AGM.</i> • <i>*When you receive the approved, newly filed bylaws, please provide a copy to your NPC. Thank you!</i> <p>I have noted the EWCA is working on all above items. When copies are available to share, please forward them to your NPC.</p>
<p>Board Orientation</p>	<p>Welcome again to all the new and returning EWCA board members! Following an AGM having a board orientation is a great way to set your board up for success and ensure everyone is on the same page with their roles and responsibilities for the coming year.</p>



	<p>I would be available to host a EWCA board orientation on June 19 or 20. Unfortunately, due to multiple areas of coverage, I have limited availability in June. If these dates don't work for the EWCA board we could explore doing an orientation in the summer or fall.</p> <p>Please let me know your preference for a board orientation. Thank you.</p>
<p>Capital Items</p>	<p>How are the EWCA capital projects proceeding?</p> <p>Please provide your NPC with the reimbursement paperwork and required supporting documentation to receive your allotted funding for the furnace replacement. Thank you!</p>
<p>EWCA Bylaws and Objects</p>	<p>While the bylaws will need to be filed without the Objects (objectives), please ensure that the EWCA still files a copy of your most recent Objects with the Province separately.</p> <p>Objects are an important piece of organizational governance as they legally define the activities that the society can pursue. Thank you!</p>
<p>Trees for Garden</p>	<p>Steve Lawlor is currently coordinating the deliveries of the orchard trees with his team within Parks. Parks was scheduled to receive an orchard tree delivery sometime after the May long weekend. They will be in touch with the EWCA for delivery and planting – you are still on their list to receive the trees. However, it is possible the planting may not happen until the fall.</p>
<p>INFO ONLY: Engagement Information</p>	<p><u>Greater Forest Lawn: City Projects (calgary.ca)</u> These are the following City projects ongoing within greater Forest Lawn area:</p> <ul style="list-style-type: none"> • Communications & governance model – Community Representation Framework (Council Innovation Fund Project) • Forest Lawn Multi-Service Centre (regional recreation multi-service centre) • Local Area Plan for Greater Forest Lawn • Memorial Drive Extension Project Study - <u>Memorial Drive Extension Functional Planning Study Engage (calgary.ca)</u> • Facility Development and Enhancement Study – Forest Lawn Outdoor Pool • Neighbourhood Streets – Dover <u>Neighbourhood Streets – Dover (calgary.ca)</u> <p>Please check the above websites for engagement opportunities and updates associated with each project. If you have comments, questions, or concerns, please let me know and I will assist with answering and directing them appropriately. Thank you.</p>

Organizational Development



Organizational Health Assessment Tool (OHAT) and Service Measures (SM) link for 2022 calendar year is now open!

The Organizational Health Assessment Tool (OHAT) and Service Measures Survey (SM) link for the **2022 calendar year** is now open! **We are requesting that organizations complete the OHAT and SM with their Neighbourhood Partnership Coordinator (NPC) before August 30, 2023.**

Here is the link to the surveys: <https://calgaryca.questionpro.ca/OHAT2022>

The purpose of these tools is to identify current organizational health, sustainability and services provided by community associations and social recreation organizations in Calgary. Partner organizations represent a critical part of community life and service delivery in Calgary and the results of these surveys assist us in telling their collective story. Although these surveys are voluntary, we hope that community associations/social recreation organizations and NPCs will work together to submit information on the **2022 calendar year**. Individual group information will not be shared publicly but aggregated results may be included in the annual audit report presented to Council in late fall 2023.

Please submit one response per group.

Financial Management

Grants

Inspiring Neighbourhood Grant – ongoing intake

The Inspiring Neighbourhoods Grant is a matching grant, intended to support communities in creating a city of safe and inspiring neighbourhoods. The grant opened for applications on February 6th. Funding is currently based on eligible first come, first serve projects.

Purpose

The Inspiring Neighbourhoods Grant supports community-led projects and initiatives.

Objectives

The Inspiring Neighbourhoods Grant aims to:

- Support communities in becoming more socially cohesive with safe, inclusive spaces and programs that respond to residents' needs
- Help residents feel an increased sense of belonging and contribute meaningfully to their neighbourhood
- Develop community groups that are resilient and working towards achieving greater sustainability

Funding Streams

The grant supports projects under the following five streams. Amounts granted must be matched by the community association applicant:

Beautification and Placemaking	Maximum funding \$12,000
Communication and Engagement	Maximum funding \$10,000
Community Education and Safety	Maximum funding \$5,000
Social and Recreation Programs	Maximum funding \$5,000
Technology	Maximum funding \$5,000



	<p><u>Role of the Neighbourhood Partnership Coordinator (NPC)</u> Your NPC will be able to provide information on the grant and support your project. Connect with your NPC to discuss project eligibility before submitting an application.</p> <p>Applications opened February 6th, 2023 Grant Website: Inspiring Neighbourhoods Grant (calgary.ca)</p>
<p>Blue Cross Built Together Grant – Due Sept 18, 2023</p>	<p>Contact Info: BuiltTogether@ab.bluecross.ca Grant Website: Built Together Alberta Blue Cross</p> <p>Amount: \$50,000</p> <p>Eligible Groups:</p> <ul style="list-style-type: none"> • Community leagues/associations, school councils, municipalities or other non-profit community groups or organizations with new projects in need of funding are eligible to apply. • Organizations must provide services without regard to race, religion, creed, gender, or sexual orientation. • Priority will be given to projects that reflect our Built Together mandate of promoting active living and wellness at a grassroots community level, with an emphasis on children. • To ensure province-wide representation, we split grants with one in each of the following communities: Edmonton, Calgary, a secondary city, a rural community, and an Indigenous community with a focus on ensuring grants are equitably distributed on a regional basis over the life of the program. <p>Due Date: Applications are open from May 15, 2023 and close on September 18, 2023.</p> <p>Eligible Projects: Built Together funds infrastructure projects that foster active living. Eligible projects include but are not limited to:</p> <ul style="list-style-type: none"> - Outdoor gyms - Cycling paths - Construction or replacement of playgrounds - Skateparks and - Outdoor rinks - Restorations of additions to existing infrastructure <p>Programs must be publicly accessible and free of a membership charge.</p> <p>Ineligible Projects:</p> <ul style="list-style-type: none"> • Those that support religious or politically affiliated organizations • Those that will have adverse environmental impacts • Those that are third-party fundraising campaigns • Projects and programs taking place outside of Calgary



Community Facility Enhancement Program (CFEP) – Due Sept 15

Amount: 50/50 matching grant;
 Maximum funding for small stream is \$125,000;
 Large funding stream is between \$125,000 and up to \$1 million

Applicable To:

The following organizations and community non-profit organizations can apply for this program:

- organizations registered (and in good standing) under one of these Acts:
 - Provincial Legislation
 - *Agriculture Societies Act*
 - *Part 21 of the Business Corporations Act - Extra-Provincial Corporations*
 - *Cemeteries Act or Cemetery Companies Act*
 - *Companies Act, Part 9 (Nonprofit Companies)*
 - *Libraries Act*
 - *Societies Act of Alberta*
 - *Special Act of the Alberta Legislature*
 - Federal Legislation
 - *Special Act of the Parliament of Canada*
 - *Canada Not-for-profit Corporations Act*, and must be registered in Alberta under the *Business Corporations Act*
 - *Income Tax Act* (of Canada and operating in the Province of Alberta (Charities))
- First Nations and Métis Settlements
- foundations established and regulated under the province's *Regional Health Authorities Act*
- universities, colleges, and institutes as defined under Alberta's *Post-secondary Learning Act*

Organizations must have an Alberta based address which must be regularly monitored by an active member of the organization.

Contact Info: Community Grants office:

Phone: [780-422-9598](tel:780-422-9598)

Toll-free: [1-800-642-3855](tel:1-800-642-3855)

Email: lfp.application@gov.ab.ca

Address:

Community Facility Enhancement Program
 212, 17205 106A Avenue
 Edmonton, Alberta T5S 1M7

Grant Website:

[Community Facility Enhancement Program | Alberta.ca](http://CommunityFacilityEnhancementProgram|Alberta.ca)

Due Date: Small Funding Stream - January 15, May 15, and September 15 of each year

Large Funding Stream – October 1 of each year

Criteria/Outcomes: see application guidelines



	<p>Eligible Projects: An organization can only submit one application for a capital project per year through either CFEP or for a capital equipment project Community Initiatives Program (CIP) Project-Based. A facility can receive funding for one capital project per fiscal year (for example, roof replacement). However, if an organization shares a facility with other organizations, each organization can submit a grant request for a project that relates to their own leased space. Projects can include:</p> <ul style="list-style-type: none"> • building a new facility • acquiring or purchasing a facility • repairs, renovations, updates and expansion <p>Community facilities include sports, recreational, cultural or other public-use facilities. <i>Phased projects</i> Depending on the size and scope of a construction project, organizations may submit applications for stand-alone aspects for the same facility. For example, this could include phases such as a feasibility study, design and blueprint stage, initial construction to lock up stage and completion phase.</p>
<p>Community Initiatives Program (CIP) – Due September 15</p>	<p>Amount: 50/50 matching grants Project-Based funding to a maximum of \$75,000 Operating funding to a maximum of \$75,000 Major Cultural and Sports Events funding to a maximum of \$250,000</p> <p>Applicable To: The following organizations and community non-profit organizations can apply for this program:</p> <ul style="list-style-type: none"> • a registered community non-profit organization in Alberta (and in good standing) under one of these Acts: <ul style="list-style-type: none"> • Provincial Legislation <ul style="list-style-type: none"> ○ <i>Agriculture Societies Act</i> ○ Part 21 of the <i>Business Corporations Act</i> - Extra-Provincial Corporations ○ <i>Cemeteries Act or Cemetery Companies Act</i> ○ Part 9 of the <i>Companies Act</i>, (Nonprofit Companies) ○ <i>Libraries Act</i> ○ <i>School Act</i> ○ <i>Societies Act</i> ○ <i>Special Act of the Alberta Legislature</i> • Federal Legislation <ul style="list-style-type: none"> ○ <i>Special Act of the Parliament of Canada</i> ○ <i>Canada Not-for-profit Corporations Act</i>, and must be registered in Alberta under the <i>Business Corporations Act</i> ○ <i>Income Tax Act</i>(of Canada and operating in the Province of Alberta (Charities)



- First Nations and Métis Settlements
- foundations established and regulated under the province's *Regional Health Authorities Act*
- universities, colleges, and institutes as defined under Alberta's *Post-secondary Learning Act*

Organizations must have an Alberta-based address which must be regularly monitored by an active member of the organization

Contact Info: Connect with the Community Grants office:

Phone: 780-422-9598

Toll free: 1-800-642-3855

Email: LFP.application@gov.ab.ca

Address:

Community Initiatives Program
 Alberta Culture and Status of Women
 212, 17205 106A Avenue
 Edmonton, Alberta T5S 1M7

Grant Website:

Community Initiatives Program | Alberta.ca

Due Date:

CIP Project-Based, CIP Operating grant - January 15, May 15, and September 15 of each year

Major Cultural and Sports Events – April 1 and October 1 of each year

Large Funding Stream – October 1 of each year

Criteria/Outcomes: see application guidelines

Eligible Projects & Expenses:

Eligible projects and expenses for this grant include, but are not limited to:

- installation of equipment or technology
- new community initiatives (new programs, organizational start-up, prototyping, pilot projects)
- hosting of a community event (festivals, symposiums, workshops)
- technology (website design, computers, software)
- production costs (plays, books, films, exhibits)
- equipment (furniture, team sports equipment, licensed vehicles)

You can start your project any time after the application has been received.

Ineligible Projects:

Projects that are not eligible for funding include, but are not limited to:

- private or commercial sector projects or programs
- construction and renovation projects
 - organizations can apply for funding for these projects through the Community Facility Enhancement Program
- core/essential municipal, provincial, federal projects or programs and services which are the responsibility of the governing body



	<ul style="list-style-type: none"> • projects that are linked to the delivery of core education, health and wellness, and social services programs • outdoor spaces (such as playgrounds, skateparks, climbing walls, outdoor fitness equipment, or outdoor classrooms) • travel projects • debt reduction <p>Ineligible Expenses:</p> <ul style="list-style-type: none"> • moving expenses • endowments, donations, or bursaries • expenses incurred before submitting your application
<p>Arts and Culture Microgrant – Grant Now Open (until July 31)</p>	<p>Amount: Maximum grant amount for a single initiative is \$50,000. Funding is provided up front for successful applications.</p> <p>Due Date: Applications will be reviewed and approved in the order they are received until the fund is fully allocated. The deadline for application is July 31, or upon full subscription of the available funds.</p> <p>Eligibility Requirements:</p> <ul style="list-style-type: none"> • This program is for registered not-for-profits, charitable organizations, and business improvement areas • This grant is meant to support local and publicly accessible programming • Includes community-run projects, new opportunities for local artists, activations in winter months and local events hosted by not-for-profits. • Strengthens our local economy and contributes to community spirit and wellbeing. • Applications must be received prior to the project/program start date • Aligns with City Council strategic priorities of economic, social and climate resilience • Only one microgrant will be awarded per initiative or program. Organizations are able to apply for multiple initiatives • A final report must be submitted within 60 days of the completion of the project/program. <p>Eligible Activities:</p> <ul style="list-style-type: none"> • Festival – an organized event which occurs over more than one day, incorporates an intensive level of planned activity into those days and demonstrates established or potential audience support from a broad range of the community. • Event – an organized performance, gathering, activity or cluster of activities which occurs on a single day. • Innovative activity – a special project which may be one time, with clear start and end date(s) and identified outcomes. Examples include new or unique collaborations, workshops, or other time-bound projects. • Production and presentation – the production or presentation of any work in any artistic discipline.



	<ul style="list-style-type: none"> • Truth and reconciliation – honor the importance and share the history and culture of Indigenous people, establish a framework for including the voices of Indigenous artists and cultural leaders in the creative sector, support and celebrate Indigenous arts and culture, and/or mobilize the creative sector to take intentional action on truth and reconciliation. • Multiculturalism – includes public education, programs, events or services focused on building awareness, appreciation and celebration of language, traditions and affirms. <p>There are two tiers for this grant:</p> <ul style="list-style-type: none"> • Tier 1: \$500 - \$4,999. Complete an application form for Tier 1. • Tier 2: \$5,000 - \$50,000. Complete an application form for Tier 2. <p>Contact Info: microgrants@calgary.ca Grant Website: Arts and Culture microgrant (calgary.ca)</p>
<p>Arts Presenting Project Funding – Due Dec 1, 2023</p>	<p>Due Date: December 1, 2023</p> <p>Grant Website: https://www.affta.ab.ca/funding/find-funding/arts-presenting-project-funding</p> <p>Contact Info: Jodie Vandekerkhove, Arts Development Consultant T: 780-415-1318 E: jodie.vandekerkhove@gov.ab.ca</p> <p>Amount:</p> <ul style="list-style-type: none"> • up to 65% of fees paid to Alberta artists. Ensemble members may not be separated out and residency is determined by majority of ensemble members. <ul style="list-style-type: none"> ▪ up to 50% of fees paid to Canadian artists from the rest of Canada ▪ up to 50% of fees paid to international artists to a maximum of 1/3 of the eligible Canadian/Alberta subsidy. International children’s artists are exempt from this restriction. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Registered not-for-profit organizations • Churches • Library boards • Indian Bands as defined by the Indian Act R.S.C. 1985, C.1-5 • Metis Settlements recognized under the Metis Settlements Act T.S.A. 2000, C.M14 • Organizations registered under the Agriculture Societies Act • Organization recognized under the Post-Secondary Institutions Act (by Faculty Department) <p>Organizations must also:</p> <ul style="list-style-type: none"> • Be registered and in good standing in Alberta under the appropriate legislation for at least one year prior to the deadline



	<ul style="list-style-type: none"> • Be in good standing with the AFA with no outstanding reporting requirements • Have been in operation for at least one full year prior to the deadline • Have a least 50% of the organization's board members, or ruling council, living in the community or region where the presentations are given • Demonstrate adherence to good governance principles, effective administration practices and commitment to fiscal responsibility • Demonstrate financial stability, in the judgment of the AFA, for at least one year • Operate as a stand-alone organization at arm's length from municipalities, commercial enterprises, or schools • Be the primary organizer and producer of the event by directly paying professional artists and/or artist-affiliated organizations (for example: artist managers or booking agents) for professional artist fees • Have a policy of presenting at least three different touring professional artists during the twelve-month period from November 15 – November 14, immediately prior to the grant deadlines • Organizations based in rural areas with a population of less than 3,000 may apply even if fewer than three artists are presented. <p>Eligible Events: Events that are eligible for this funding are:</p> <ul style="list-style-type: none"> • Events that present professional touring artists who regularly tour outside their place of residents in the following arts disciplines: <ul style="list-style-type: none"> ○ Performing arts: include music, dance, theatre, circus arts and spoken word ○ Visual and new media arts includes drawing, painting, sculpture, printmaking, clay, glass, wood, metal, fiber, and new media ○ Film and video arts ○ Literary arts: include fiction, literary non-fiction, poetry, screenwriting, and playwriting • Events where arts presentations, performances, readings, or exhibitions are the primary reason for the event • Events that are available to the public through season tickets, or casual sales or free admission • Events that have at least three different touring professional artists between November 15 and November 14, immediately prior to the grant deadline <p>Original live streaming events, occurring after March 12, 2020, presented through online</p>
<p>Canadian Tire Jumpstart Community Development Grant – Due July 7</p>	<p>Grant Website: Community Development Grants Jumpstart (canadiantire.ca)</p> <p>Contact Info: jumpstart@cantire.com</p> <p>Due Date: Intake #2 – February 13 to March 10, 2023 Decisions issued: Starting April 17th</p>



Intake #3 – June 12 to July 7, 2023
 Decisions issued: Starting August 8th

Amount: Unknown

Funding Streams:

Operational Support

Assists organizations to build capacity or to cover increased expenses to provide inclusive, safe sport participant experiences, such as but not limited to:

- Build human resource capacity (program staff, coaches, volunteers), including hiring and training.
- Hire subject matter expert for EDI training.
- Increased rental costs or facility updates.
- Organization development, including fundraising/revenue generation strategies and operational efficiencies; and
- Rebuilding, expanding, or starting a new organization.

Programming Support

Assists organizations with the costs of delivering sport and recreational programming, including but not limited to:

- Program supervisors, instructors, coaches.
- Facility costs.
- Equipment costs; and
- Transportation costs.

Eligible Organizations:

To be eligible for a Community Development Grant, applicants must be qualified donees (as defined by the Canada Revenue Agency).

Eligibility for Operational Support

Prior to the pandemic, your organization should have engaged participants aged 4-18 from families in financial need, or 4-25 years old for programs primarily serving children and youth with disabilities.

Eligibility for Programming Support

Eligible programs must meet the following requirements:

- Focus on engaging participants aged 4-18 from families in financial need, or 4-25 years old for programs primarily serving children and youth with disabilities.
- Consist of at least 5 sessions and 5 hours.

Additional Requirements:

Disbursement

Approved Programming and Operational applications will have funds disbursed in two intervals for approved grants:

1. 70% upon acceptance, prior to program start date.
2. 30% upon submission of child data.



	<p>Beginning in January 2023, a requirement of Jumpstart funding is that all program staff (employee or volunteer) involved in the direct delivery of the program, for all programs that are approved for funding from Jumpstart, are to have successfully completed the following training modules:</p> <ol style="list-style-type: none"> 1. Respect in Sport Youth Activity Leader 2. Coaching Kids of All Abilities 3. Keeping Girls in Sports <p>To support this requirement Jumpstart will fund the cost of this training for successful grant applicants.</p>
<p>Ongoing Grant Applications</p>	<p>Grants which accept applications on an ongoing basis/ grants to look at for next year:</p> <ul style="list-style-type: none"> - Enabling Accessibility Fund (Government of Canada) <ul style="list-style-type: none"> o Applications are accepted on a continuous basis o Grant Website: About the Enabling Accessibility Fund - Canada.ca - Activate YYC (The Federation of Calgary Communities) <ul style="list-style-type: none"> o Applications are open for the Wayfinding, Parades and Activated Spaces stream – deadline is August 15th o Grant Website: ActivateYYC – Federation of Calgary Communities – Activate Movement, Empower Your Community - Amateur Sport Grant (Parks Foundation Calgary) <ul style="list-style-type: none"> o Deadline for applications is May 1st o Grant website: Amateur Sport Grant — Parks Foundation Calgary (parksfdn.com) - Building Communities Grant (Parks Foundation Calgary) <ul style="list-style-type: none"> o Deadline for applications is May 1st o Grant website: Building Communities Grant — Parks Foundation Calgary (parksfdn.com) - Stella Concept Grant (Parks Foundation Calgary) <ul style="list-style-type: none"> o Applications are accepted on an ongoing basis o Grant Website: Stella Conceptual Drawing Grant — Parks Foundation Calgary (parksfdn.com) - Stepping Stones Grant (Calgary Foundation) <ul style="list-style-type: none"> o Applications are accepted on an ongoing basis o Grant Website: Stepping Stones Grants Calgary Foundation - Strategic Opportunity Grant (Calgary Foundation) <ul style="list-style-type: none"> o Applications are due on the 1st of every month o Grant Website: Strategic Opportunity Grants Calgary Foundation - Arts and Culture Microgrant (The City of Calgary) <ul style="list-style-type: none"> o Application for Tier 1 events are due on September 13th. For events to be held between December 2023 and May 2024 o Grant Website: Arts and Culture microgrant (calgary.ca)



	<ul style="list-style-type: none"> - Ward Community Event Fund (The City of Calgary) <ul style="list-style-type: none"> o Applications must be submitted 21 days prior to the event or initiative o Grant Website: Ward Community Event Fund (calgary.ca) - Canada Cultural Spaces Fund (Government of Canada) <ul style="list-style-type: none"> o Applications are accepted on an ongoing basis o Grant Website: Canada Cultural Spaces Fund - Canada.ca - Inspiring Neighbourhoods Grant (The City of Calgary) <ul style="list-style-type: none"> o Applications are accepted on an ongoing basis until all funds are committed o The grant is open to community associations only o Grant Website: Inspiring Neighbourhoods Grant (calgary.ca)
<p>Community Garden Applicable Grants</p>	<p><u>Funding Sources - Calgary Horticultural Society (calhort.org)</u></p> <p>Looking for ways to support your community garden? Many organizations recognize the value of community gardens, so there are a lot of grants available. We've developed a list to get you started.</p> <p>Know of a funding source that's not listed here? Send an email and we'll get it posted.</p> <ul style="list-style-type: none"> • Alberta Eco Trust Foundation • Calgary Dollars Take Action Grants • Aviva • The Calgary Foundation Grants • CO-OP Community Spaces Fund • Field Law Community Fund • Home Depot Foundation • Parks Foundation Calgary • Peavey Mart Community Engagement Support • Province of Alberta Community Initiatives Program • Scotts GRO 1000 Grassroots Grants - Communities in Bloom • Servus Credit Union • Shell Canada • TD Friends of the Environment Foundation • Trees Canada: Community Tree Grants Edible Trees • Walmart Foundation • Youth Environmental Engagement Grant - Alberta Emerald Foundation
<p>License of Occupation</p>	
<p>Facility Maintenance & Capital Construction</p>	
<p>Letters of Municipal Opinion (CFEP, etc.)</p>	<p>If applying for CFEP (or any other grant) which requires a Letter of Municipal Opinion, please send the request to your NPC as early as possible to gain the appropriate signatures. A minimum of two weeks would be preferential.</p>
<p>Change in Building Condition Assessment Report – CA/SRO Comment Timeframe</p>	<p>The Building Condition Assessment (BCA) process will change to Groups having a 5-week review time frame to review and give comments on the BCA with a clear start and end date provided.</p>
<p>Capital Conservation Grant (CCG) Applications</p>	<p>If your CA plans to submit a Capital Conservation Grant in the near future, please note that all applications received in the summer months of June, July &</p>



	<p>August will have an 8–10-week turnaround (as opposed to the standard 6-8 weeks).</p>
<p>Connecting City Resources</p>	
<p>GamePLAN Update</p>	<p>Update on the first of a series of engagement opportunities as part of GamePLAN. This was the first step toward identifying key issues/opportunities and interested contributors to the GamePLAN strategy.</p> <p>Summary of Phase 1 Engagement</p> <p>The purpose of GamePLAN is to identify themes and outcomes that contribute to our collective impact; improving our problem-solving capacity and resilience.</p> <p>The following themes emerged through workshops held in March 2023:</p> <ul style="list-style-type: none"> • Relationship Building: How do we work better together to ensure decisions are intentional, strategic and mutually beneficial? • Accessibility & Inclusion: How do we reduce or remove barriers to participation in programs and access to services? How do we address equity? • Operational Needs & Lack of Space: How do we work together to solve sector-wide challenges and improve our resiliency? How do we incorporate greater flexibility to be responsive and sustainable in a changing market? • Booking & Registration Systems: How do we find solutions to shared problems that act as a barrier to participation and access? • Recreation Calgarians Want: How do we grow and develop together to ensure programs and services are equitable, responsive and sustainable? <p>Next Steps</p> <p>Procuring a consultant to support facilitated engagement and research activities, and will be reaching out in late summer to invite you to participate in further dialogue with service leaders.</p>
<p>Neighbour Day – June 17, 2023</p>	<p>Join your neighbours for the 10th annual Neighbour Day on June 17. Celebrate your community spirit and neighbourly kindness by having a block party or BBQ, organizing a cleanup, decorating your yard, gathering with neighbours for a fun sport activity, games, or kids’ crafts, or make up your own way to meet your neighbours and build community togetherness.</p> <p>Neighbour Day started in June 2014 to celebrate the incredible outpouring of support and generosity of neighbours following the 2013 floods. Each year on the third Saturday in June, we continue to celebrate one of the things that makes Calgary such a great city — our strong and caring communities.</p> <p>To help you celebrate on June 17, The City of Calgary is providing resources and support for residents to organize activities with neighbours, including waiving the fees for block party and greenspace permits. The permit application deadline is May 28. You can also request a visit from Mayor Gondek, your area</p>



	<p>Councillor, police officers, firefighters or peace officers.</p> <p>Visit calgary.ca/NeighbourDay to learn more.</p>
Calgary Potholes Map	<p>Find potholes that have been reported and their status at https://maps.calgary.ca/potholes.</p>
Downtown Washroom Attendant Pilot Project	<p>The City of Calgary is launching a Downtown Washroom Attendant Pilot Project this summer in two busy parks—Olympic Plaza and Century Gardens. The City has partnered with AAWEAR to have public washroom attendants stationed at Olympic Plaza and Century Gardens. Starting the week of May 8, attendants will be onsite daily at these two parks from 10 am to 9 pm between May 8, 2023 and October 9, 2023 at both locations; except during ticketed events (e.g. festivals). For more information please visit:</p> <p>www.calgary.ca/washroomattendant</p>
Public Relations	
Reminder: Community Food Map Resource	<p>Calgary COVID-19 Community Food Map – Google My Maps</p> <p>An updated, sharable google map has been developed to help Calgarians find access to food resources. The resources on the map include: No Cost Food Hampers and Baskets, Community Food Pantries, Food Bank Referrals, Good Food Box Pick Up Locations, Fresh Routes Mobile Market, Free and Low-Cost Meals, Baby Supplies, Grocery Delivery Services and Free Bagged Lunches for Kids and Youth.</p>
Seed to Table Garden Program	<p>The Calgary Horticultural Society is launching their Seed to Table Initiative starting Tues Feb 28 and running until the end of October:</p> <p>Seed to Table is a low input growing initiative that goes through each of the steps required in a gardening journey. The classes and resources in this initiative will help you to:</p> <ul style="list-style-type: none"> • Become increasingly self-sufficient • Save money • Reduce waste <p>Sign up for one or more free online classes.</p> <p>For more information visit: SEED TO TABLE - Calgary Horticultural Society (calhort.org) Or contact Michelle Edworthy, Program Coordinator Calgary Horticultural Society programs@calhort.org 403-287-3469 ext. 104</p>
Free Compost Available	<p>The City of Calgary is pleased to provide community gardens, community associations, schools, and other community groups with access to complimentary Category A compost and mulch.</p> <p>Please call 311 and request compost for community organizations.</p>



Seniors' Week	<p>Seniors' Week is coming June 5-11</p> <p>Groups are encouraged to set up celebratory events or activities during this time that will excite Calgarians about the prospect of aging. For more information and schedule of activities agefriendlycalgary@calgary.ca</p> <p>Seniors' Week & Active Aging Week (calgary.ca)</p>
Programming	
Free Summer Programs	<p>Fun and free programs and activities are coming to communities across Calgary this summer.</p> <ul style="list-style-type: none"> • Parents can bring their children to both structured and open play opportunities, featuring games, arts, crafts, entertainment and educational experiences; • Youth can learn leadership skills and critical thinking in our LEAD programs; • Teens and adults can take part in a guided workout with a certified trainer at one of our Fit Parks; and, • Calgarians of all ages can stay active and have a blast at our mobile skateparks and tennis/pickleball courts. <p>Find these activities and more at calgary.ca/free</p>
Other	
Federation of Calgary Communities Workshops	<p>Lunch & Learn: How to have difficult conversations – Thursday June 15 Federation AGM – Thursday June 22</p> <p>To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/</p>
Government of Alberta – Community Development – Workshops & Trainings	<p>Crowdfunding Alberta campaign lab – Tue June 13</p> <p>For more information or to register visit: Government of Alberta - Community Development Unit Events Eventbrite</p> <p>Email contact is: communitydevelopment@gov.ab.ca or call 310-0000 then dial 780-963-2281.</p>
NPC Contact Information	
<p>Kiara Bichel (She/her) - Neighbourhood Partnership Coordinator Recreation, Sport & Community Partnerships The City of Calgary Mail code: #94 - P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5 E: Kiara.Bichel@calgary.ca C: 587-583-6224 calgary.ca Forest Lawn Office: 3810 17 AV SE T2A 0S4</p>	