



**erin
woods**
COMMUNITY ASSOCIATION
83 ERIN PARK DRIVE S.E.
CALGARY, ALBERTA T2B 3A2

Erin Woods Community Association Board Meeting Minutes Monday, Jan 11th, 2021

Call Meeting to Order: Meeting was called to order at 7:05 pm.

Approval of Agenda: Lois W motioned to approve the agenda; Ali M seconded.

Adoption of November 9th, 2020 general meetings Minutes – delayed, will vote by email later

Announcements: Happy New Year!

Reports to Board and related business:

1. *NPC* – Rob Dickinson: see reports; making a plan to address attached 2019 Audit Rating
 - Rob will meet with Denise, Carolyn and Ashlynn in regards to the 2019 audit rating and new budget
 - Community cleanup dates will be sent out by Feb. 12, 2021
 - Q3 monies have been approved, Q4 reporting process can be started
 - 2021 CCG grant guidelines are now available
 - 2021 Community Standards Fund applications are due by Feb 15, 2021

2. *Treasurer* – Denise B: – financials update – Denise was absent & update coming later

3. *President's report* – Lori L: we need to review and adjust business plan with an eye to covid for 2021; this work will tie in with Rob's call to address 2019 Audit Rating, above

4. *2nd VP (Sports and Events) report* – Corey H
 - Computer refresh in completed; came in under budget
 - Bluetooth sound bar and Sage Accounting software is on hold due to finances
 - Christmas event was cancelled. Hopefully 2021 will take place
 - Depending on COVID restrictions may have a Valentine's party
 - Lori P reported on the rink. Adopt a Rink was approached for this year but applications were closed. Lori P. will have everything together to apply when applications open in the summer. Lori P. had a meeting with Rob and determined that a rink could be put in this year. Lori P. has been in contact with other communities getting information and tips about outdoor rinks. Lori L. would like a list of the volunteers; this is to ensure there are enough volunteers before moving forward and to know who will

have access to the hall. Lori P. does not intend to give volunteers keys; she will be hands on. Lori P. indicated that she has 5 volunteers so far and will continue to reach out for more. Lori L. wants Lori P. to determine how many volunteers are needed and go from there. Lori P. stated: at this point just waiting on the weather.

- March activity: St Paddy's day??

5. Safety – Lois W: Nov 2020 stats here (note, CPS isn't providing social or physical disorder stats): <https://mycalgary.com/crime-statistics/erin-woods-crime-activity-update/>

- Violence "Other" (non domestic) 2
- Break & Enter – dwelling 2
- Theft of vehicle 1
- Theft from vehicle 5

Added to Agenda.

6. Anne M. ECTAS report

- The arena is closed at the moment. Liz and John are working, the rest of the staff have been laid off
- Looking for a 2nd Vice President

7. Shannon C - Bingo Report

- The hall is shutdown with new restrictions – not sure on reopening date yet
 - The restaurant will be up and running when they do open
 - With the last restrictions on number of patrons at 50 only 5 volunteers were needed each night.
- Our Casino date could be delayed 6 months or longer

Meeting was adjourned at 8:00 pm.

Next General Meeting: Monday, March 9th, 2020 @ 7:00 p.m.

Please Sign In



DATE: January 11, 2021 – GENERAL MEETING
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Lori Losowy	
Ali Myshraal	
Corey Hain	
Koss Williams	
Rob Dickinson	
Shannon Coleman	
Anne Miller	
Lori Peterson	
Carolyn Teske	
Ashlyn Nixon	



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Erin Woods Community Association

Board Meeting Agenda –Monday, Jan 11th, 2021 @ 7:00 pm

Zoom link for meeting @ 7PM:

<https://zoom.us/j/94872186816?pwd=bWNUWm1rOWZuMWZGdElvOWFuSDZHUT09>

Passcode is 325514 Meeting ID: 948 7218 6816

Call Meeting to Order

Approval of Agenda

Adoption of November 9th, 2020 general meetings Minutes – delayed, will vote by email later

Announcements: Happy New Year!

Reports to Board and related business:

1. NPC – Rob Dickinson: see reports; making a plan to address attached 2019 Audit Rating
2. Treasurer – Denise B: – financials update – Denise will be absent & update us later
3. President's report – Lori L: we need to review and adjust business plan with an eye to covid for 2021; this work will tie in with Rob's call to address 2019 Audit Rating, above
4. 2nd VP (Sports and Events) report – Corey H: see attached report
5. Safety – Lois W: Nov 2020 stats here (note, CPS isn't providing social or physical disorder stats): <https://mycalgary.com/crime-statistics/erin-woods-crime-activity-update/>

6. ECTAS report - Anne M
 7. Bingo Report - Shannon C.
- Adjournment

Next General Meeting: Monday, March 9th, 2020 @ 7:00 p.m.

Added to
Agenda

Erin Woods Community Association
Comparative Income Statement

	Actual 01/12/2019 to 31/12/2019	Actual 01/12/2020 to 31/12/2020
REVENUE		
Revenues		
Registration Credit - Ref	0.00	0.00
Total Soccer Revenue	0.00	0.00
Hall Rentals	1,973.00	0.00
Preschool	476.19	0.00
Church - All Nations	0.00	425.00
Bar Income	374.03	0.00
Membership Income	38.10	0.00
Miscellaneous Revenue	27.22	0.00
Yoga Revenue	0.00	0.00
Bingo Income	2,997.72	0.00
Total Revenue	5,886.26	425.00
TOTAL REVENUE	5,886.26	425.00
EXPENSE		
Expenses		
Vouchers Issued/Registration Cr...	450.00	0.00
Children's Christmas Party	132.79	0.00
Neighbour Day Expense	0.00	0.00
Bar Expense	23.30	0.00
Bar Over/Short	-0.03	0.00
BFI Expense	191.03	0.00
Hall Rental	0.00	570.00
Maintenance Expense	606.45	428.00
Telus	107.53	107.52
Enmax	557.05	541.52
Direct Energy	125.58	225.07
Insurance	4,834.00	4,952.00
TOSHIBA	5.86	35.70
Gifts/Volunteer Recognition/Meet...	0.00	100.00
Website Expense	0.00	0.00
Legal and Accounting	175.00	175.00
Wages	2,655.87	2,720.77
Employer's EI Expense	65.59	69.63
Employer's CPP Expense	78.20	129.08
Total Wages and Employer's Ex...	2,799.66	2,919.48
Bingo Expense	107.05	0.00
Yoga expense	0.00	0.00
Total Expenses	10,115.27	10,054.29
TOTAL EXPENSE	10,115.27	10,054.29
NET INCOME	-4,229.01	-9,629.29

ASSET

Current Assets

Float - Bar	300.00	
Float - Petty Cash	200.00	
Float - Stampede Stomp	0.00	
Float - Children's Events	350.00	
Float - concession	0.00	
General Bank Account	0.00	
Old General Account	-13.08	
TD General Account	13,515.79	
Soccer Bank Account	0.00	
Casino Bank Account	0.00	
Old Casino Account	13.08	
TD Casino Account	33,931.30	
Pull Ticket Bank Account	0.00	
TD Bingo Account	37,859.63	
Total Cash		86,156.72
Accounts Receivable	989.58	
Accounts Receivable - Restricted	477.12	
Account receivable accrual acco...	0.00	
Total Receivable		1,466.70
Prepaid Expenses		4,188.33
Total Current Assets		91,811.75

Inventory

Inventory		3,045.40
Total Inventory		3,045.40

Capital Assets

Leasehold Improvements	132,091.26	
Acc. Amort. - Leasehold Improve...	-46,936.79	
Office Furniture & Equipment	33,807.46	
Accum. Amort. -Furn. & Equip.	-28,736.52	
Computer Equipment	6,781.55	
Acc. Amort. - Computer Equipment	-5,597.33	
Outbuilding	46,619.87	
Acc. Amort. - Outbuilding	-25,872.68	
Pavement	10,700.00	
Acc. Amort. - Pavement	-9,379.51	
Sports Equipment	3,242.53	
Acc. Amort. - Sports Equip.	-3,098.58	
Basement Renovation	32,989.02	
Acc. Amort. - Basement Renovat...	-18,944.91	
Mechanical Room Renovation	45,480.68	
Acc. Amort Mech. Room Renova...	-16,816.49	
Building	372,688.06	
Acc. Amort. - Building	-68,588.08	
Signs	8,441.00	
Acc. Amort. Signs	-5,064.60	
Total Capital Assets		463,805.94

TOTAL ASSET 558,663.09

LIABILITY

Current Liabilities

Accounts Payable		183.75
Accrued Liabilities		2,802.42
Vouchers Payable		4,275.00
Vacation payable		280.93
EI Payable	0.00	
Federal Income Tax Payable	50.00	
Total Receiver General		50.00
Damage Deposit Payable		900.00
GST Charged on Sales	627.50	
GST Paid on Purchases	-2,423.26	
GST Owing (Refund)		-1,795.76
Deferred Membership Revenue		345.27

**Erin Woods Community Association
Balance Sheet As at 11/01/2021**

Deferred soccer fees	0.00
Total Current liabilities	<u>7,041.61</u>
Deferred Contributions	
Deferred Cash Contributions	30,229.81
Deferred Cash Contributions - Bi...	35,957.13
Deferred Capital Contributions	141,424.70
Total Deferred Contributions	<u>207,611.64</u>
TOTAL LIABILITY	<u>214,653.25</u>
EQUITY	
Net Assets	
Net Assets Previous Year	326,708.08
Current Earnings	17,301.76
Prior period adjustments	0.00
Total Retained Earnings	<u>344,009.84</u>
TOTAL EQUITY	<u>344,009.84</u>
LIABILITIES AND EQUITY	<u><u>558,663.09</u></u>



December 15, 2020

Board of Directors,
Erin Woods Community Association
83 Erin Park Dr. S.E.
Calgary, AB T2B 3A2

Dear Board of Directors,

In December 2020, Calgary Neighbourhoods will be providing the annual update, "Status of Community Associations and Social Recreation Organizations on City-owned Land" to Council. For the past 25 years, Administration has conducted annual reviews of all organizations holding a Lease/License of Occupation (LOC) on City land. The purpose of the update is to provide a snapshot of the overall organizational sustainability of community associations (CAs) and social recreation organizations (SROs) with a Lease/LOC and assess The City's exposure to risk for these organizations.

This update includes ratings for financial and facility risk. For CAs only, a rating for organizational health risk will be included. Information gathered through the Service Measures Survey completed by CAs will be aggregated and will not include an individual risk rating.

The following chart lists your group's risk ratings:

Financial Rating	Organizational Health Rating	Facility Rating
High Risk	Low Risk	2022 (year that facility condition and lifecycle plan report will be completed)

Upon submission of year-end financial statements, a financial review was completed, and a rating was assigned. The review focused specifically on assets versus liabilities, liquidity, reserves and operating surpluses/deficits. The financial summary is attached. The financial rating is based on your 2019 year-end statements and does not consider the impacts of the COVID-19 public health orders which temporarily closed community centres and recreation facilities across the province in 2020.

The Organizational Health Assessment informed the organizational health rating. In reviewing the data collected, three areas were identified as foundational for organizational health: 1) business planning; 2) policies and procedures; and 3) audited financial statements. In the analysis, more weight was placed on these three areas. The analysis also included a secondary weighting for six other Lease/LOC requirements: 1) insurance; 2) Society annual return; 3) land use policy; 4) public use policy; 5) meets twice per year with Neighbourhood Partnership Coordinator (NPC); and 6) lifecycle report.

An overall facility risk rating, including all amenities, has been given to community association and social recreation facilities. This rating is based on information gathered from Facility/Building Condition

Assessment and Lifecycle Plan reports. These reports were completed through The City, by third party consulting firms beginning in 2018.

Within the next few weeks, Robert Dickinson, your Neighbourhood Partnership Coordinator, will be in contact with you to discuss the risk ratings, and the mitigation outlined (if applicable). Results from the Organizational Health and Service Measures assessments were made available to you by email upon completion of your submission. The update will not disclose the individual group ratings or responses publicly and will remain confidential.

Sincerely,

A handwritten signature in black ink, appearing to read "Hayley S", with a long horizontal stroke extending to the right.

Hayley Saunders
Team Lead, Neighbourhood Support
T. 587.226.2714 | **Mail code #94** | hayley.saunders@calgary.ca

Attachment

Erinwoods Community Association

Financial Review of 2019 Audited Financial Statements

Auditor: Nancy Murdoch on May 13, 2019 re: Jan 31, 2019

Key Indicators:

- * Liquidities are sufficient to support at least 60 days of operating expenses
- * Working capital is sufficient to support at least 10% of annual operating expenses
- * Operating revenue is greater than 80% of operating expenses
- ✓ Current year operating deficit not exceeding \$100K
- * Operating revenue is greater than 90% of operating expenses for 2 of the last 3 years
- ✓ Operating deficit not exceeding \$50K for 2 of the last 3 years
- * No more than 20% reduction in reserves over the last 3 years
- * Financial obligations are not exceeding financial assets
- * Liquidities are sufficient to support at least 30 days of operating expenses

Financial Review Comments:

- The group is showing weakness in all aspect of the financial review. Performance, liquidities and leverage ratios are all suggesting
- The group has additional capacity of approximately \$100K in from their casino fund (~50K in 2018).

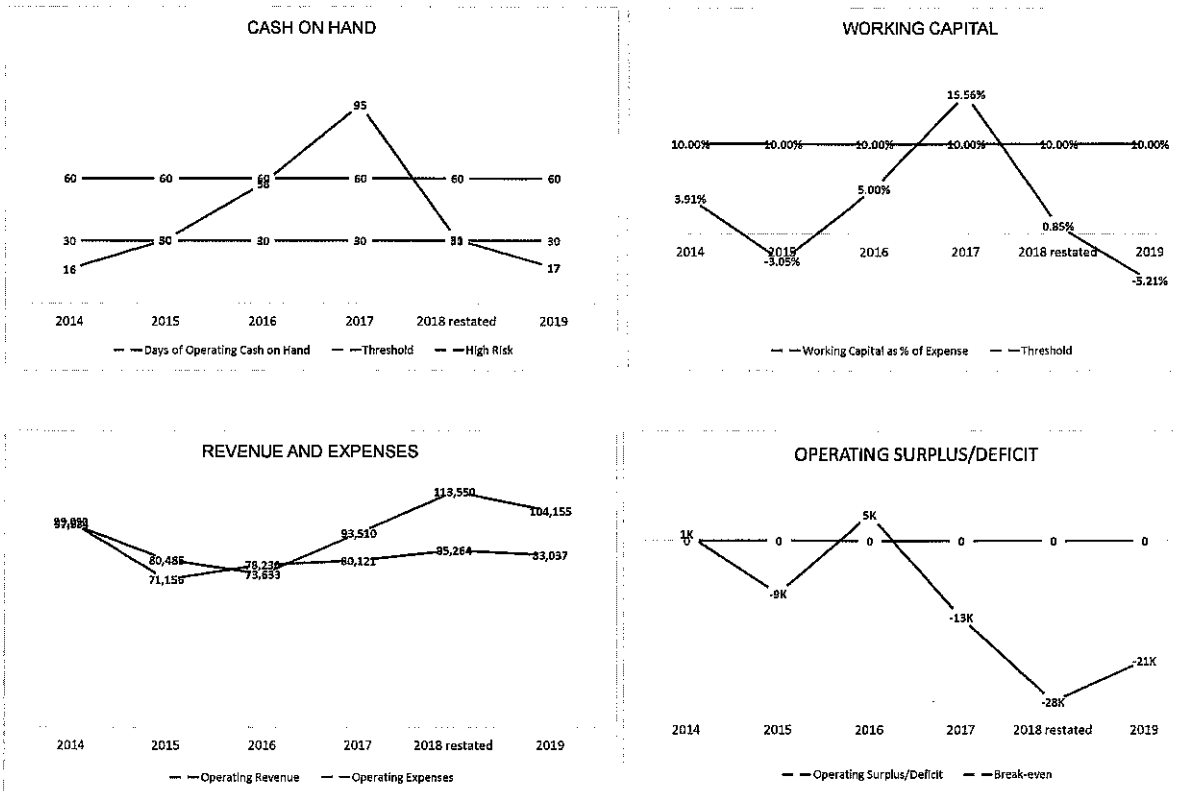
Mitigation Strategy:

- Neighbourhood Partnership Coordinator to work with group on prioritization of spending and review of budget.
- Neighbourhood Partnership Coordinator to work with group on a plan to achieve a non-deficit year.
- Neighbourhood Partnership Coordinator to encourage board members to attend financial workshops offered by The Federation of Calgary Communities.
- Neighbourhood Partnership Coordinator to work with group on maximizing grant funding and revenue streams.
- Group has received financial support through the Community Sustainability Reserve (CSR) COVID-19 Relief Fund in 2020 and a business case may be submitted for additional CSR funding.

Risk Rating:

2019	2018 restated	2017	2016	2015	2014
High Risk	High Risk	low risk	elevated risk	elevated risk	elevated risk

Trends:





Board Meeting Information *September 2020*

Online Workshops and Sessions:

ENGAGEMENT
<u>Administrators' Meeting</u> – September 9, 2020
<u>Monday Matters</u> – September 14, 2020
<u>Building Community Natural Supports</u> – September 15, 2020
<u>CITIZENS+STUDENTS Project Kickoff Event</u> – September 16, 2020
<u>Administrators' Meeting</u> – September 23, 2020

To register and view all online workshops and sessions visit calgarycommunities.com/our-events/

Breaking News:

Our 2020-2021 Workshop Guide is here!

We have released our 2020-2021 workshop guide! You will find all the information you need like event dates, event descriptions, and so much more! This year, all our learning opportunities will be held virtually! We have lots of workshops ranging from Orientation to the Planning Process, Demystifying Financial Statements, Board Basics 101 and 201, and so much more! We also have exciting lunchtime learning opportunities throughout the year! You can find our workshop guide by [clicking here](#). See something you are interested in? Click here to register for any upcoming events!

CITIZENS+STUDENTS Planning Project

Our CITIZENS+STUDENTS planning project is back! Since 2013, we have worked with the School of Architecture, Planning and Landscape (SAPL) Master of Planning Program at the University of Calgary to support community associations in their decision-making process around land use and development issues. Learn more about the project by [clicking here](#). Application launches on September 17. We also invite you to join our information session online on Wednesday, September 16 from 6:00 pm - 7:30pm! During this session, you will learn more about the project and how your community association can get involved.

Calling for *Faces of Community* 2021 Nominations!

Nominations are now open for our *Faces of Community* 2021! Do you know a community volunteer who is a motivation and inspiration to others? Have their efforts positively impacted the community they volunteer in? Nominate them to be a *Faces of Community* 2021! Submit your nomination by the October 14, 2020 deadline by [clicking here](#).

ENMAX Energizing Spaces is back!

The ENMAX Energizing Spaces fund is back with the same appliance and lighting upgrade programs PLUS a new Energy Efficiency Install Day! [Click here](#) to learn more. The application deadlines are October 30. Interested in learning more? Join us on September 22 for an information session where you will learn more about the fund, requirements for applying, and details about the three applications: appliances, lighting and install day! [Click here](#) to register.

One-on-one support the first Monday of every month!

Join us for Monday Matters on the first Monday of every month! Our Engagement Team will be available on Zoom from 4:00 pm – 6:30 pm to answer any questions you may have regarding planning, organizational development, communications, and more! [Click here](#) to sign up for our next Monday Matters on September 14!



2020 December

To: Community Associations and Social Recreation Groups

The City of Calgary is pleased to present the 2021 Guidelines for the Capital Conservation Grant (CCG).

The CCG continues to work towards providing better and more accessible resources to community partners to address existing capital infrastructure needs. The following are some updates to the CCG:

- The CCG continues to offer year-round intake of CCG applications for both projects and consulting services
- Simplified electronic fillable forms and updated CCG guidelines remain available through your City Liaison
- The CCG reimbursement timeline continues to be 12 months, and extensions are available upon request
- Contingency and other additional funding for projects remains available upon request

The City now has dedicated staffing resources available to help answer questions and identify issues related to existing capital infrastructure (i.e. building condition assessments, engineering consulting reports, lifecycle projects and upgrades).

City Liaisons - Neighbourhood Partnership Coordinator and Sport Development Advisor

This role continues to be the main resource available to provide direct support and information to community partners for City programs and services related to the Lease/License of Occupation. Your assigned Neighbourhood Partnership Coordinator or Sport Development Advisor should be the first point of contact for any proposed construction project within your License of Occupation/Lease boundary. This person will connect you to the right people, tools and resources that you may need to get your project initiated.

Facility Operations Coordinator (FOC) -

This role supports community groups with hands-on support to identify existing capital needs and assists with hiring and managing prime consultants to develop project documents and lifecycle assessments. They also conduct technical reviews and provide project guidance through the consulting and construction process, as requested.

Grant Coordinator (GC) -

This role continues to provide support with grant eligibility and the coordination of funding for capital lifecycle projects for existing community facilities that are eligible for CCG funding.

We trust you will find these program updates helpful and encourage you to contact your City Liaison with any questions or concerns you may have.



Erin Woods Community Association Neighbourhood Partnership Coordinator Board Report

September 2020

Priority Items	
COVID-19 Relief Funds	<p>Application was approved</p> <ul style="list-style-type: none"> Approval letter issued Self-reporting and Q3 information has been shared Self-assessment has been submitted <p>ACTION NEEDED: Deadline to submit Q3 updated information is end of September</p>
Covid - 19	Information on the relaunch: https://www.alberta.ca/alberta-relaunch-strategy.aspx
Community Sign	Finalized OAA was sent to EWCA
CCG reimbursement	NPC will provide most current request form to fill out. Once filled out send to NPC so it can be processed.
Organizational Development	
Organizational Health Service Measures	<p>Calgary Neighbourhoods has developed two tools for organizations to voluntarily review with their NPC before October 15, 2020 – the Organizational Health Assessment Tool and the Service Measures Survey. The purpose of these tools is to identify current organizational health, sustainability and services provided to the community. Individual group information will not be shared publicly but aggregated results may be included in the audit report presented to Council.</p> <ul style="list-style-type: none"> Organizational Health Assessment: https://ohat2020.questionpro.ca Service Measures: https://servicemeasures2020.questionpro.ca
Annual General Meetings and annual returns	<p>As you may recall, in April 2020, the Government of Alberta suspended deadlines for corporations, partnerships, cooperatives, and non-profit organizations to hold annual general meetings and file their annual returns. Earlier this week, the Government of Alberta <u>announced</u> that the temporary order suspending these deadlines has been lifted.</p> <p>Corporations, partnerships, cooperatives and non-profit organizations are now required to hold their Annual General Meetings (AGMs) sometime after August 14, depending on the date the AGM was scheduled for before being postponed due to COVID-19.</p> <p>Annual return filing timelines were reinstated as of August 15, and organizations who delayed filing, must now file their annual returns after holding their AGM.</p> <p>For partners in the non-profit sector, <u>IntegralOrg</u> has created the resource guide, <u>Alberta Nonprofits and AGMs</u>, to provide more information about the requirements that have been reinstated.</p>
Financial Management	



Grants	
CIP Grant Now Reopen	<p>As per the news release late August, the Government of Alberta is reopening the Community Initiatives Program (CIP) project-based grant stream. The stream is meant to support economic recovery and build social connections within the community through events, festivals, programs and projects.</p> <p>The deadline intake date is September 15, 2020. https://www.alberta.ca/cip-project-based-grant.aspx</p>
2020 Community Grant – BILD Calgary Region	<p>Amount: from \$5,000-\$20,000 in grant funding with the potential for additional in-kind donations from their member organizations, based on project scope.</p> <p>Applicable To: registered charities or non-profit community association or community organizations</p> <p>Contact Info: foundation@bildcr.com</p> <p>Grant Website: https://bildcr.com/about-us/philanthropy/bild-calgary-region-2020-community-grant-program/</p> <p>Due Date: September 30, 2020</p> <p>Criteria/Outcomes:</p> <ul style="list-style-type: none"> • Project must be in the Calgary Region • Appropriate municipal zoning must be in place to support the project • Grants can support capital investment projects for organizations • *Projects must be undertaken by qualified recipient organizations <p>Eligible Projects:</p> <ul style="list-style-type: none"> • Initiatives of local organizations to support the well-being of their residents and build community and/or Shelter and/or community spaces related initiatives that support at risk populations, children, seniors, mental health and families in crisis.
Festivals and Events Microgrant Program	<p>A new Microgrant Program is now available to support the additional costs events now need to cover to meet health and safety guidelines and regulations for public arts, culture, sport and recreation events that are planned for July 20 through December 31, 2020.</p> <p>Events can be in-person or virtual/online. Eligible events could receive between \$500 and \$4500 in support. Depending on the applications received, up to \$75,000 is available. Only non-profit organizations, charitable organizations and Calgary Business</p> <p>Applications will be accepted from July 20 to November 13. Apply early - the program will close November 13 or as soon as all funding is allocated.</p> <p>To apply:</p> <ol style="list-style-type: none"> 1. Complete the Festivals and Events Microgrant Application Form



	<p>2. Email the completed application to eventservices@calgary.ca.</p> <p>For more information visit Calgary.ca/eventmicrogrants</p>
AGLC – Use of Proceeds	AGLC related information can be found here: https://aglc.ca/covid-19
License of Occupation	
Connecting City Resources	
2021 Community Clean Up Program	Community Associations can anticipate applications for the 2021 season to be open in 2020 Q4 to allow additional lead time to plan for the Community Cleanup event. More information to come.
Pop-up farm stands	<p>Improving access to healthy food options is an important part of <i>Calgary Eats!</i>, our Food Action Plan. Working with local farms, food growers and food distributors, The City has been using pop-up farm stands to bring fresh, healthy, local food to Calgarians since 2017. Due to COVID-19 not all Calgarians are able to visit larger stores to purchase food, so the program has expanded from three CTrain stations to include eight community hubs around Calgary this year. The pop-up farm stands operate weekly from Tuesday to Saturday, and will run until Thanksgiving (Oct. 12).</p> <p>We are looking for new local farmers and Community Associations to join the program and help us expand to more locations in 2021. If you are interested in hosting a pop-up food market at your community association hall, please contact Kristi Peters via email at Kristi.Peters@Calgary.ca. As new vendors apply to the program she will be matching them up with available locations. More information about the program and the vendor application form can be found on Calgary.ca/localfood.</p> <p>For information on vendor expectations see the first page of the vendor application form: https://www.calgary.ca/content/dam/www/pda/pd/documents/local-food%20-sales-vendor-information-application-2020.pdf</p>
Waste and Recycling	Starting October 1, if you have extra bags of garbage that won't fit in your City black cart, you'll need to buy a garbage tag. Tags are \$3 each and are available at participating convenience and grocery stores or online. See a full list at https://www.calgary.ca/garbagetag
Calgary's Community Based Public Safety Task Force	<p>The Task Force would like you or a representative from your organization to participate in an upcoming targeted stakeholder session to share your perspectives on public safety in Calgary. Your perspectives will help inform recommendations to Council and identify opportunities for further outreach.</p> <p>The Public Safety Task Force is a temporary advisory body with a mandate to:</p> <ol style="list-style-type: none"> a) Review existing prevention programs and services locally and in other relevant jurisdictions; b) Listen to the community and identify positive actions underway, gaps, challenges and issues with existing programs and services; and



	<p>c) Report back to Council with a summary of what was heard from the community and actionable recommendations with a focus on prevention related to community concerns around violence, including gang and gun violence.</p> <p>The sessions are being organized by the Committee chair, Councillor George Chahal and will take place at Calgary City Hall with a virtual component available through Microsoft Teams. There are a number of dates and times to choose from so please <u>click on this questionnaire</u> to provide your preferred availability. Cllr. Chahal's office will follow-up with an official invitation and agenda once final numbers are confirmed. If you have any questions, please contact Randall Zalazar at <u>caward5@calgary.ca</u>.</p> <p>If you are unable to attend a session, a private survey will be distributed in October where you will have another opportunity to share your perspectives. Councillor Chahal's office is also available to meet individually. Thank you for the work you do to make Calgary a safer city for us all and we hope you will be able to join us!</p>
<p>Public Relations</p>	
<p>Programming</p>	
<p>Calgary Recreation Curbside Community Fun Program</p>	<p>Curbside Community Fun Programming is an opportunity for Calgary Recreation staff to deliver fun engaging activities right in your cul-de-sac or community greenspace to support communities to be active and creative during the Covid-19 pandemic.</p> <p>For details or to request programming speak to your City Liaison.</p>
<p>Community Nature Adventure Playground – Fall Extension</p>	<p>Join us this fall for a self-directed, drop-in program that use natural elements such as tree stumps, tree cookies, branches, twigs and rocks to inspire active and creative outdoor play, and connect people, young and old, to nature. Nature play spaces have been chosen to meet the needs of creative, imaginative, nature-based and self-directed play that are vital to children's cognitive, emotional and social development. Onsite play ambassadors will be on site to inspire play. Parents are encouraged to stay and watch their children's imaginations soar in this new adventure space.</p> <p>Visit Calgary.ca/free for fall dates and details</p>
<p>City of Calgary Free Programs</p>	<p>Learn more at www.calgary.ca/free</p>
<p>TLC kits for community cleanup activities</p>	<p>NPC has a number of TLC kits and can drop off at hall to be used for cleanup efforts in the community.</p>
<p>Facility Maintenance & Capital Construction</p>	
<p>CCG application</p>	<p>Has been approved</p>
<p>ECP application</p>	<p>Has been approved – consultant site visit took place on June 29</p>
<p>Capital Conservation Grant (CCG) Guidelines</p>	<p>Updated CCG Guidelines have been shared with EWCA via email from NPC.</p>



<p>Letters of Municipal Opinion</p>	<p>Please note that it is a requirement to receive 'Support in Principle' for capital projects (if applicable, over 50K or DP required as per Lease/LOC agreement) PRIOR to the City of Calgary providing letters of Municipal Opinion (CFEP or otherwise). Please make sure to discuss any projects within your Lease/LOC as far in advance as possible with your NPC.</p>
<p>Other</p>	
<p>Federation of Calgary Community Workshops</p>	<p><u>Monday Matters</u> – Monday, September 14 <u>Building Community Natural Supports</u> – Tuesday, September 15 <u>Citizens + Students: Project Kickoff Event</u> – Wednesday, September 16 <u>Administrators' Meeting</u> – Wednesday, September 23</p> <p>To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/</p>
<p>NPC Contact Information</p>	
<p>Robert Dickinson Neighbourhood Partnership Coordinator, Neighbourhood Connections Calgary Neighbourhoods C 403.801.7864 Robert.Dickinson@calgary.ca</p>	



Community Standards Fund

2021 Application Form

Incomplete applications will be returned to the applicant. If your application is successful this document will form part of the agreement. Applications are due February 15, 2021. Further detail about application submission can be found at the end of this document.

A. Organization Information
Organization legal name
Organization address
Organization phone number
Brief description of organization's mandate
Is your organization a registered not-for-profit? If not, please indicate which registered not-for-profit will manage the funds for your project.

B. Signing Authority Contact Information
First Name, Last Name
Position
Email Address
Phone Number
Mailing Address



C. Issue Being Addressed

Describe the problem or situation that will be addressed.

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D. Fund Use

Provide a statement summarizing how the fund will be used.

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E. Community Benefit

Describe how the community as a whole will benefit from the project.

--



F. Partnerships

Outline partnerships and other contributions (include matched funding, donations, volunteer hours)

Ex: Approximately \$200 in paint donations.

--

G. Sustainability

Outline the sustainability of the project, accounting for future maintenance, other associated costs, future funding plans, and any potential stakeholders.

--

H. Timeline

Outline a timeline for project start, milestones, and completion date.

--

**I. Measurements**

Outline your project performance measurements.

Amount of funding requested from the Community Standards Fund.

\$

* Ensure a detailed budget including vendor estimates and current certificate of insurance are attached.

Please send completed applications to the address below. Applications are due February 15, 2021. If you have any questions regarding the fund or application process please contact:

Jennifer Lawlor

Business Strategist, Calgary Community Standards

PO Box 2100, Stn. M #8116, Calgary, AB T2P 2M5

Jennifer.Lawlor@calgary.ca

Phone: 403-268-1814



Community Standards Fund

2021 Guidelines

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If you have any questions regarding the fund or application process please contact:

Jennifer Lawlor
Business Strategist
Community Standards
PO Box 2100, Stn. M, #8116 Calgary, AB T2P 2M5
Jennifer.Lawlor@calgary.ca 403.268.1814



1.0 Type of Fund

Community Standards works to promote communities where residents can live side by side safely and respectfully being considerate of the needs and rights of others. We value education, voluntary bylaw compliance, and community-based solutions to local issues.

Calgarians work hard to keep their city clean and safe. To encourage this, we administer the Community Standards Fund. The funding is for communities to undertake projects that assist in ongoing compliance with the Community Standards Bylaw 5M2004. All projects must be beneficial to the community as a whole.

2.0 Acceptance of these terms

By applying for, and accepting funding from the Community Standards Fund, the applicant must accept the contents of this guideline document.

3.0 Eligible Projects

Community Standards Bylaw Compliance: Projects could include but are not limited to a graffiti removal, litter control, or any project designed to enhance Community Standards Bylaw compliance. The fund is not intended to fund staff positions.

4.0 Project Scope

The project will need to consider the criteria listed below

- Applicants must consider the project's sustainability and outline any future maintenance, upkeep and funding of associated costs.
- Capital projects must be on community managed land.
- A letter of support from your City liaison must be completed with all applications for capital projects on city owned community managed land.

It is the applicant's responsibility to ensure that any necessary permits and permissions are in place and that City of Calgary business units impacted by the project have been consulted.

5.0 Administration and Use of Funds

With the purpose of the Community Standards Fund to assist with compliance of Community Standards Bylaw 5M2004, the following criteria should be considered for allocation of Community Standards Funding

- Hiring of staff or funding of wages is not permitted under this fund, however hiring short term consultants and contractors for a specific project are permitted.
- Projects with matched funds, partnerships, in-kind community contributions (i.e. volunteer hours) or donations are encouraged.
- Applicant organization must be a not-for-profit organization or partner with a not-for-profit organization that is willing to manage project funds on applicant's behalf.
- Monies must be spent or returned with the final report by January 31, 2021.

6.0 Applicant Checklist

The following must be included with your application:

Certificate of Insurance

Policy must cover property damage and bodily injury in an amount of not less than \$2,000,000 inclusive limit for any one occurrence and must include:

- The City of Calgary as an additional insured;
- A cross liability clause;
- Products and completed operations coverage; and
- An endorsement showing that the insurance will not be cancelled or materially altered without at least thirty (30) days written notice to the city.

Detailed budget

This will include cost estimates from the vendor chosen; additional estimates may be requested. Make sure to include matched funds and community in-kind contributions such as volunteer hours.

The following need to be submitted **ONLY** if the application is for a capital or infrastructure project:

- A letter of support** from your community's City liaison for proposed projects on community managed property.

Applications are due **February 15, 2021**.

7.0 Reporting Requirements

All organizations that receive CSF funding must submit a year-end report. Reports must include:

- Project Summary
- Services provided to community from the funding
- Alternate sources of funding (grants, operating levies, in-kind contributions or matching funds) for the project outlined
- Community benefits realized from the funding
- Factors that were used to measure the success of the project
- Detailed accounting report of the project, outlining the amount and source of funding received, in-kind contributions, and actual expenses accrued. Ensure a copy of expenditure receipts are attached (retain originals for a two-year time period). Any surplus funds need to be returned to Calgary Community Standards by December 31, 2021.
- Statistics you may have or project activities (amount of graffiti removal, garbage/recycle pickup, etc.)

The year-end report is due January 31, 2022.



Essential numbers for seniors in Calgary

<p>911 Emergency Services (24-Hour)</p>	<p>403-SENIORS (403-736-4677) The Way In</p>
<p>For EMERGENCY medical, fire and police response.</p> <p>Call the non-emergency police line at 403-266-1234 to report an incident that is not an emergency.</p>	<p>Information, advice and help accessing programs and benefits for older adults.</p>
<p>811 Health Link (24-Hour)</p>	<p>403-266-HELP (403-266-4357) Distress Centre and SeniorConnect (24-Hour)</p>
<p>Health advice (including dementia advice) from a registered nurse.</p>	<p>Crisis support and urgent social work response (including if you are concerned about a senior at risk in the community).</p>
<p>3-1-1 City of Calgary (24-Hour)</p>	<p>403-943-1500 Access Mental Health</p>
<p>Information on all City of Calgary services. www.calgary.ca</p>	<p>Non-urgent advice on navigating the addiction and mental health system.</p>
<p>2-1-1 Community Resources (24-Hour)</p>	<p>403-705-3250 Elder Abuse Resource Line (24-Hour)</p>
<p>Information and referrals for community and social services. www.ab.211.ca</p>	<p>Confidential information and support, or to report a suspected case of elder abuse.</p>

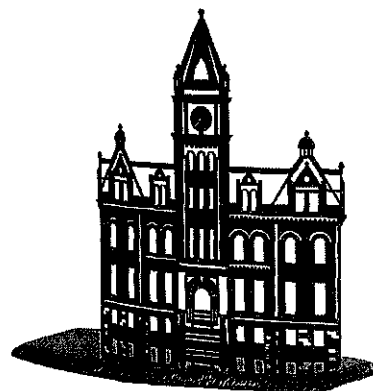
Telephone language interpretation service available on all lines.

Calgary



27th Annual

The Calgary Awards



In an extraordinary year, extraordinary Calgarians made a difference.

■ **The Community Achievement Awards:**

- Grant MacEwan Lifetime Achievement
- Citizen of the Year
- Arts
- Commerce
- Community Advocate - Individual
- Community Advocate - Organization
- Education
- Heritage
- Youth

■ **The Environmental Achievement Award**

■ **The International Achievement Award**

■ **The Award for Accessibility**

■ **The City of Calgary
W.O. Mitchell Book Prize**

Nominate an inspiring Calgarian at calgary.ca/calgaryawards

Nominations close February 10, 2021

Award
Sponsor



Event
Sponsor



ERIN WOODS COMMUNITY ASSOCIATION – 2nd VP report for January 11/21 meeting:

- Computer refresh Completed – Under Budget. Original Projection \$1,500 all inclusive (but not including Sage

Paid from Gaming account

Staff are currently utilizing the new machine. OLD Machine pending removal

Sage accounting software was approved to be secured as a separate initiative - TBD

Came in under \$1100.00

I have at this time withdrew the requirement for the Bluetooth sound bar and will request in the future when/if the Hall can be utilized to its fullest capacity. A New Vote would be required if we wish to proceed

1. Christmas Erinwoods Event – Ali / Hall Staff - Regrettably with COVID 19 we were unable to execute our initiative and look forward to the 2021 Initiative. Are hardworking group of folks tied to this activity Thank you!
Ali/Corey – I can leave this for Ali to speak to, I did text her but felt should get this out Now. As I know she is stir crazy and wanting to party if were allowed 😊
2. Covid 19 Permitting Looking at Valentine's Day Initiative for Kids and Adults – Can we?
2B - Looking at a saint patty's day function
3. City Parks Request – Lori P Was gathering Requirements but I will catalyst on her findings
Urged to work with city for sponsorship. Need a minimum number of committed volunteers to start planning.

Note What equipment is allowed?

- Ice skates (figure skates and hockey skates)
- Helmets
- Skating aid

Hockey sticks and nets, toboggans, sleds and are **not allowed** on the ice.

4. Sports Wise Ball Fields / Soccer Fields have been opened for Booking – Erinwoods do not Profit from use of the fields. But its always nice to see them playing Please promote to leagues and associations to book us. A nice Evening activity for anyone to see a good game.
5. Preliminary discussions still to be had with Tammy and Lori P on the newsletter topic. To drive into a committee. Delayed – Projection of next update February

Assault (Non-domestic)
Commercial Robbery
Street Robbery
Violence 'Other' (Non-domestic) -2
Break & Enter – Dwelling -2
Break & Enter – Commercial
Break & Enter - Other Premises
Theft OF Vehicle – 1
Theft FROM Vehicle – 5
Social Disorder
Physical Disorder



THE YEAR 2020 – A CHALLENGING AND INTERESTING YEAR

A BIT OF HISTORY: This facility consists of two arenas and a lounge/restaurant located at 299 Erinwoods Dr. SE. It has been in operation since 1980 and is owned and administered by the 7 Community Associations of Albert Park/Radisson Heights, Dover, Erinwoods, Forest Heights, Forest Lawn, Penbrooke Meadows and Southview. 25% of the cost came directly from the Community Associations, 25% came from the developer (NuWest) and 50% from government grants. It is overseen by a Board of Directors with volunteer representatives from each Community. We are always looking for people who might want to volunteer on the board. Contact the arena at 403-273-8919 for more information.

HOCKEY CLUB: In the early days we had our very own hockey club – the 7 Clubs. A separate Board of Directors looked after the sports program. Over time, numbers dropped. Local children and youth are now associated with the Blackfoot Club and 7 Clubs no longer exists. However, we are left with a great asset in our very own area.

THE START OF 2020: All the programs were doing well. Ice utilization was great. All was normal. Calgary Minor Hockey programs were in full swing. Girls Hockey was also active. Adult rec leagues were also in full swing. The Learn to Skate program and public skating were still in existence.

MID MRCH 2020: Everything came to a halt due to the Pandemic. Just 2 weeks shy of the programs ending, we were closed. A big loss – tournaments and camps during the summer. In other words, revenue ceased but there are still costs associated with keeping the facility viable.

MARCH TO SEPTEMBER 2020: Most of the regular staff had to be laid off but we worked with them to make sure they could access government subsidies. During the summer, maintenance and major renovations are normally scheduled and this did not stop. In fact, more projects were accomplished because the arenas were closed. The result – a major overhaul of the plant for both arenas and the boards were also replaced in both arenas. Thanks to grants, the contractors were busy.

SEPTEMBER 2020: The facility officially opened and most regular programs started. Staffing was back to normal with all safety protocols in place to ensure we had a safe environment for our teams. Ice utilization is down and many tournaments are being cancelled. It was decided to not go ahead with public skating or the learn-to-skate program. It is challenging, but at this point we are holding our own.

NOVEMBER 2020: The facility is part of the 2 week “circuit breaker” and was totally closed with little warning. Again, staffing is down to a minimum and expenses still continue.

DECEMBER 2020: Again, it is official, the facility is still closed until at least January 12th. The Board of Directors will be meeting monthly and working with staff on how and when to proceed with programming.

Here’s hoping the vaccine will help us get back to a normal and active facility in 2021.