

Please Sign In



DATE: September 14th, 2020 – GENERAL MEETING
ERIN WOODS COMMUNITY ASSOCIATION

NAME	MEMBER
Denise Baten	yes
Ashlynn Nixon	no
Anne Miller	YES
Lois Williams	YS
Ali Mystrall	yes
John Stark	no
LORI LOSOWY	Yes
LORI PETERSEN	YES
CUREY	no
Lucky Kayr	yes
Carol Christoffersen	yes



ERIN WOODS COMMUNITY ASSOCIATION
Board Meeting Minutes – Sept 2020
Monday, Sept 14th, 2020 @ 7:00 pm

Call Meeting to Order @ 7:04pm

Approval of Agenda

- Anne motions to approve
- Denise seconds motion
- None opposed

Adoption of July 13th, 2020 general meeting minutes

- Anne motions to approve
- Denise seconds motion
- None opposed

Announcements:

- n/a

Carol C: raised the issue of skunks and bringing in Jian Carlo to the AGM. Tammy will send invite to Jian-Carlo

Corey N: raised the issue with the construction crews w/ ASLA working on the traffic calming. There was an incident that was suggested to have the board address on the FB page. No firm action on behalf of the board was identified.

1. **CPS Community Resource Office** – Constable Miguel Lay *ABSENT*
 - a. CPS/Erin Woods Stats & Trends (Current to Jul 2020) + GNM Crime Update Site
2. **Safety** – Lois
 - a. *Safety Update Presentation* – Lois, Lori, Miguel + Ray met last week to discuss ongoing issues of crime in Erin Woods.
 - i. No longer updating stats for Social or Physical disorders due to COVID. These crimes went through the roof.
 - ii. Recommended asking Alderman what the plan to address this will be.
 - iii. CAT Walks need to have a purpose to continue scheduling, especially following COVID.
 - iv. Ongoing issues in the park. Solution at this point is to have all complaints directed to the landlord and beginning to develop a neighbourhood watch. There has been an informal block watch started, and Ali will drive in the park.
 - v. Lori will send out communities who have successfully completed Neighbourhood Watch groups.
 - vi. Conduct a Q&A with Miguel – address this after the AGM.
3. **1st VP (Hall/Facilities)** – Lucky
 - a. *No updates tonight!*
4. **2nd VP (Events)** – Anne
 - a. Children's Christmas is the only event on the books
5. **East Calgary Twin Arena Society (ECTAS)** – Anne
 - a. Was not present at the last ECTAS meeting. Carol (on the board [finance]) provided the update:
 - i. AGM coming up in October. Because the arena is still owned by the 7 communities, and the mandate is to provide a service to the communities (inclusive of Erin Woods.)



- ii. There are opportunities to host events. Utilize the hall for a paint night, community darts, etc. Get people in the community involved in the facility.
 - iii. Most of clientele is from other parts of the city.
 1. Ashlynn will design posters for any ECTAS events / promotions
 - b. Grass currently not being cut due to lack of funds to properly landscape. Reach to the Erin Woods board to work with other communities + Erin Woods to fundraise, raise awareness, etc.
6. **Treasurer** – Denise
 - a. 2019 Financials have been submitted (see documentation for further details)
 - b. Denise + Carolyn will meet in October to discuss forecasting/financials
7. **Hall Manager** – Carolyn *ABSENT*, Ashlynn reporting in lieu
 - a. **Rentals:**
 - i. We're getting them! Booked up every Saturday this month except 1, bible studies resuming on bi-weekly, many requests for the bar, had the first wedding since reopening Everyone signing in! Respecting the COVID procedures.
 - b. **Cleaning:**
 - i. Has now been extended to a 2-hour period. Too much effort so looking for sanitizing machine.
 - c. **Cameras:**
 - i. We have a community member who can install cameras
 - ii. This is now a necessity for the parking lot. Glass, dumping, trash being left in the parking lot.
 - iii. Waiting from insurer and until after AGM to finalize all the details
 - d. **Renovations:**
 - i. Have been ongoing issues with the flooring. Another coat of wax will be placed, and the job overall has been poor. Will address with Carolyn on Friday.
8. **Secretary** – Tammy
 - a. **Community Garden:** will pick back up for a strong start in the spring.
 - b. **Dog Park:**
 - i. Community updates are going well. Not fenced at this time, however this conversation may happen down the line.
 - ii. The community is already using this space as an off-leash area
9. **Special Events** – Ali
 - a. **Halloween:** *TBD (most likely Saturday October 31)*
 - i. possibly at the arena!
 - ii. Will need to be Friday night / Saturday afternoon.
 - iii. Final decision to be made after the AGM
 - iv. Need to look at how we can use the TD Park People Grant for this.
 - b. **Jellybean Dance** *TBD*
 - i. Final decision to be made after the AGM
 - c. **Christmas (Dec 5)**
 - i. Ashlynn will look at the rentals for the horse-drawn carriage for the kids party
10. **Special Events** – Amtul *ABSENT*
 - a. *No update*
11. **Bingo** – Shannon *ABSENT*
 - a. *No update*
12. **NPC** – Rob Dickinson *ABSENT*



ERIN
WOODS
COMMUNITY ASSOCIATION
88 ERIN PARK DRIVE S.E.
CALGARY, ALBERTA T2B 2A2

- a. NPC Board Report
 - i. Community Food Pop-Up: Lori will submit request for information
 - ii. *Community Based Public Safety Task Force*: Lori Losowy has joined
- b. Board Meeting Info Sheet

13. *President's Report* – Lori

- a. *AGM*: Ali will serve, agenda will only be business and elections
 - i. *President* – Lori LOSOWY is running
 - ii. *1st VP: Hall & Facilities* – role still stands, however a replacement would be ideal for her role
 - iii. *2nd VP: Sports* – Anne not running
 - iv. *ECTAS* – Anne running
 - v. *Secretary* – Tammy running
 - vi. *Special Events* – Amtul unknown
 - vii. *Grant Writer* – Grant unknown
 - viii. *Special Events* – Ali running
 - ix. *Signs* – Mark is running, however would happily give this up
 - x. *Safety Director* – Lois unknown

Adjournment @ 8:43pm

Next Meeting: Monday, September 21, 2020 (Annual General Meeting)



erin
woods
COMMUNITY ASSOCIATION
83 ERIN PARK DRIVE S.E.
CALGARY, ALBERTA T2E 3A2

ERIN WOODS COMMUNITY ASSOCIATION Board Meeting Agenda – Sept 2020 Monday, Sept 14th, 2020 @ 7:00 pm

Call Meeting to Order @

Approval of Agenda
-

Adoption of July 13th, 2020 general meeting minutes

Announcements:
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1. *CPS Community Resource Office* – Constable Miguel Lay
 - a. CPS/Erin Woods Stats & Trends (Current to May 2020) + GNM Crime Update Site
2. *Safety* – Lois
 - a. *Safety Update Presentation*
3. *1st VP (Hall/Facilities)* – Lucky
4. *2nd VP (Sports)* – Anne
5. *East Calgary Twin Arena Society (ECTAS)* – Anne
6. *Treasurer* – Denise
7. *Hall Manager* – Carolyn
8. *Secretary* – Tammy
9. *Special Events* – Ali
10. *Special Events* – Amtul
11. *Bingo* – Shannon
12. *NPC* – Rob Dickinson:
 - a. NPC Board Report
 - b. Board Meeting Info Sheet
13. *President's report* – Lori

Adjournment

Next Meeting: Monday, September 21, 2020 (Annual General Meeting)



ERIN WOODS COMMUNITY ASSOCIATION

Board Meeting Minutes – July 2020

Monday, July 13th, 2020 @ 7:00 pm

Meeting held online via ZOOM

Call Meeting to Order 7:05

- In attendance: Carolyn, Tammy, Anne, Denise, Lois, Lori

Approval of Agenda

- Anne motions to approve agenda; Tammy seconds motion; No objections
- Approval of Agenda @ 7:08

Adoption of June 8th, 2020 general meeting minutes

- Anne motions to approve; Tammy seconds the motion; none against motion

Announcements:

- City of Calgary Funding – Grant Status: in final review. Has been submitted with additional information provided.
- Funding for Shed – we have been approved for funding for the work to be completed on the shed
 - o Engineers have been in to survey
 - o Some confusion as to holes currently in the building
- TD Parks People – Grant Money Received (though not sure how to use it yet!)

Reports to Board and related business:

1. *CPS Community Resource Office* – Constable Miguel Lay **absent**
 - a. CPS June Stats & Trends (Current to May 2020) + GNM Crime Update Site
2. *Safety* – Lois
 - a. *Off Leash Dog Park* – Lois willing to assist. Lori will send out the letter for review to continue moving the process along.
 - b. Ali discussed issues surrounding homeless in the trailer park. CPS cruisers are visible quite often.
3. *1st VP (Hall/Facilities)* – Lucky **absent**
4. *2nd VP (Sports)* – Anne
 - a. n/a
5. *East Calgary Twin Arena Society (ECTAS)* – Anne
 - a. Headers are being replaced – utilizing grant money. Will decide on opening date after completion of work.
6. *Treasurer* – Denise



- a. Presented Audit Update. EWCA is still highlighted as a concern, though mostly due to COVID-19. The auditor was pleased overall on the progress of the EWCA financial picture

7. *Hall Manager* – Carolyn

- a. Talked about the signs developed by Denise and COVID-19 documents. Will email docs to Exec for final approval

8. *Secretary* – Tammy *absent* ☹

9. *Special Events* – Ali

- a. Sherman's event went well – many in attendance
- b. *Community Request* – Erin Woods Circle residents have requested Red Light Camera and 30km/hr speed limits. Lori has advised the City processes would need to be followed in order to require red light cameras and a 30kmh speed limit sign. Not only outsiders, but residents as well.
- c. Next event will likely be Christmas

10. *Special Events* – Amtul *absent*

11. *Bingo* – Shannon *absent*

12. *NPC* – Rob Dickinson: *unable to attend*

- a. NPC Board Report
- b. Call for Community Initiated Public Art Projects

13. *President's report* – Lori

- a. Lori is connecting with Wendy from Southwood to brainstorm issues happening in both communities and what's best to put forward to Ward 9.
- b. Erin Woods is no longer on the BRZ list.
- c. Anne said Gian Carlo is not responding to emails that she has sent about the garbage cans for bus shelters.

Adjournment @ 8:01pm

Next Meeting: August 10th, 2020 (Executive Board Only – COVID Preparations)

Erin Woods Community Association
Income Statement 01/02/2020 to 21/09/2020

REVENUE

Revenues

Registration Credit - Ref	0.00	
Total Soccer Revenue		0.00
JB Dance Income		497.80
Hall Rentals	3,036.37	
Preschool	952.38	
Church - All Nations	1,300.00	
Bar Income	1,866.47	
Membership Income	38.10	
Miscellaneous Revenue	6,585.74	
Yoga Revenue	0.00	
Grant Revenue	4,932.35	
Contributions from Casino Funds	53,413.42	
Bingo Income	4,327.56	
Total Revenue		<u>76,950.19</u>

TOTAL REVENUE 76,950.19

EXPENSE

Expenses

Vouchers Issued/Registration Cr...		3,800.00
Community Clean Up		6.00
Jelly Bean Dances		54.41
Neighbour Day Expense		0.00
Bar Expense		399.30
Bar Over/Short		-1.25
BFI Expense		1,146.18
Hall Cleaning		241.20
Hall Rental		266.66
Maintenance Expense		10,940.24
Telus		755.00
Enmax		3,112.27
Direct Energy		726.41
Security Expense		815.00
TOSHIBA		19.27
Office/Admin Expense		744.42
Bank Charges - Gen/Savings/So...		4.95
Website Expense		0.00
Newsletter Expense		1,150.00
Licences and Dues		514.33
Advertising		240.00
Wages	16,243.72	
Employer's EI Expense	350.54	
Employer's CPP Expense	533.90	
Total Wages and Employer's Ex...		17,128.16
Bingo Expense		148.00
Casino Expense		2,477.02
Yoga expense		0.00
Total Expenses		<u>44,687.57</u>

TOTAL EXPENSE 44,687.57

NET INCOME 32,262.62



Board Meeting Information *September 2020*

Online Workshops and Sessions:

ENGAGEMENT
<u>Administrators' Meeting</u> – September 9, 2020
<u>Monday Matters</u> – September 14, 2020
<u>Building Community Natural Supports</u> – September 15, 2020
<u>CITIZENS+STUDENTS Project Kickoff Event</u> – September 16, 2020
<u>Administrators' Meeting</u> – September 23, 2020

To register and view all online workshops and sessions visit calgarycommunities.com/our-events/

Breaking News:

Our 2020-2021 Workshop Guide is here!

We have released our 2020-2021 workshop guide! You will find all the information you need like event dates, event descriptions, and so much more! This year, all our learning opportunities will be held virtually! We have lots of workshops ranging from Orientation to the Planning Process, Demystifying Financial Statements, Board Basics 101 and 201, and so much more! We also have exciting lunchtime learning opportunities throughout the year! You can find our workshop guide by [clicking here](#). See something you are interested in? Click here to register for any upcoming events!

CITIZENS+STUDENTS Planning Project

Our CITIZENS+STUDENTS planning project is back! Since 2013, we have worked with the School of Architecture, Planning and Landscape (SAPL) Master of Planning Program at the University of Calgary to support community associations in their decision-making process around land use and development issues. Learn more about the project by [clicking here](#). Application launches on September 17. We also invite you to join our information session online on Wednesday, September 16 from 6:00 pm - 7:30pm! During this session, you will learn more about the project and how your community association can get involved.

Calling for *Faces of Community* 2021 Nominations!

Nominations are now open for our *Faces of Community* 2021! Do you know a community volunteer who is a motivation and inspiration to others? Have their efforts positively impacted the community they volunteer in? Nominate them to be a *Faces of Community* 2021! Submit your nomination by the October 14, 2020 deadline by [clicking here](#).

ENMAX Energizing Spaces is back!

The ENMAX Energizing Spaces fund is back with the same appliance and lighting upgrade programs PLUS a new Energy Efficiency Install Day! [Click here](#) to learn more. The application deadlines are October 30. Interested in learning more? Join us on September 22 for an information session where you will learn more about the fund, requirements for applying, and details about the three applications: appliances, lighting and install day! [Click here](#) to register.

One-on-one support the first Monday of every month!

Join us for Monday Matters on the first Monday of every month! Our Engagement Team will be available on Zoom from 4:00 pm – 6:30 pm to answer any questions you may have regarding planning, organizational development, communications, and more! [Click here](#) to sign up for our next Monday Matters on September 14!



**Erin Woods Community Association
Neighbourhood Partnership Coordinator Board Report
September 2020**

Priority Items	
COVID-19 Relief Funds	<p>Application was approved</p> <ul style="list-style-type: none"> • Approval letter issued • Self-reporting and Q3 information has been shared • Self-assessment has been submitted <p>ACTION NEEDED: Deadline to submit Q3 updated information is end of September</p>
Covid - 19	Information on the relaunch: https://www.alberta.ca/alberta-relaunch-strategy.aspx
Community Sign	Finalized OAA was sent to EWCA
CCG reimbursement	NPC will provide most current request form to fill out. Once filled out send to NPC so it can be processed.
Organizational Development	
Organizational Health Service Measures	<p>Calgary Neighbourhoods has developed two tools for organizations to voluntarily review with their NPC before October 15, 2020 – the Organizational Health Assessment Tool and the Service Measures Survey. The purpose of these tools is to identify current organizational health, sustainability and services provided to the community. Individual group information will not be shared publicly but aggregated results may be included in the audit report presented to Council.</p> <ul style="list-style-type: none"> ○ Organizational Health Assessment: https://ohat2020.questionpro.ca ○ Service Measures: https://servicemeasures2020.questionpro.ca
Annual General Meetings and annual returns	<p>As you may recall, in April 2020, the Government of Alberta suspended deadlines for corporations, partnerships, cooperatives, and non-profit organizations to hold annual general meetings and file their annual returns. Earlier this week, the Government of Alberta <u>announced</u> that the temporary order suspending these deadlines has been lifted.</p> <p>Corporations, partnerships, cooperatives and non-profit organizations are now required to hold their Annual General Meetings (AGMs) sometime after August 14, depending on the date the AGM was scheduled for before being postponed due to COVID-19.</p> <p>Annual return filing timelines were reinstated as of August 15, and organizations who delayed filing, must now file their annual returns after holding their AGM.</p> <p>For partners in the non-profit sector, <u>IntegralOrg</u> has created the resource guide, <u>Alberta Nonprofits and AGMs</u>, to provide more information about the requirements that have been reinstated.</p>
Financial Management	



Grants	
CIP Grant Now Reopen	<p>As per the news release late August, the Government of Alberta is reopening the Community Initiatives Program (CIP) project-based grant stream. The stream is meant to support economic recovery and build social connections within the community through events, festivals, programs and projects.</p> <p>The deadline intake date is September 15, 2020. https://www.alberta.ca/cip-project-based-grant.aspx</p>
2020 Community Grant – BILD Calgary Region	<p>Amount: from \$5,000-\$20,000 in grant funding with the potential for additional in-kind donations from their member organizations, based on project scope.</p> <p>Applicable To: registered charities or non-profit community association or community organizations</p> <p>Contact Info: foundation@bildcr.com</p> <p>Grant Website: https://bildcr.com/about-us/philanthropy/bild-calgary-region-2020-community-grant-program/</p> <p>Due Date: September 30, 2020</p> <p>Criteria/Outcomes:</p> <ul style="list-style-type: none"> • Project must be in the Calgary Region • Appropriate municipal zoning must be in place to support the project • Grants can support capital investment projects for organizations • *Projects must be undertaken by qualified recipient organizations <p>Eligible Projects:</p> <ul style="list-style-type: none"> • Initiatives of local organizations to support the well-being of their residents and build community and/or Shelter and/or community spaces related initiatives that support at risk populations, children, seniors, mental health and families in crisis.
Festivals and Events Microgrant Program	<p>A new Microgrant Program is now available to support the additional costs events now need to cover to meet health and safety guidelines and regulations for public arts, culture, sport and recreation events that are planned for July 20 through December 31, 2020.</p> <p>Events can be in-person or virtual/online. Eligible events could receive between \$500 and \$4500 in support. Depending on the applications received, up to \$75,000 is available. Only non-profit organizations, charitable organizations and Calgary Business</p> <p>Applications will be accepted from July 20 to November 13. Apply early - the program will close November 13 or as soon as all funding is allocated.</p> <p>To apply:</p> <ol style="list-style-type: none"> 1. Complete the Festivals and Events Microgrant Application Form



	<p>2. Email the completed application to eventservices@calgary.ca.</p> <p>For more information visit Calgary.ca/eventmicrogrants</p>
AGLC – Use of Proceeds	AGLC related information can be found here: https://aglc.ca/covid-19
License of Occupation	
Connecting City Resources	
2021 Community Clean Up Program	Community Associations can anticipate applications for the 2021 season to be open in 2020 Q4 to allow additional lead time to plan for the Community Cleanup event. More information to come.
Pop-up farm stands	<p>Improving access to healthy food options is an important part of <i>Calgary Eats!</i>, our Food Action Plan. Working with local farms, food growers and food distributors, The City has been using pop-up farm stands to bring fresh, healthy, local food to Calgarians since 2017. Due to COVID-19 not all Calgarians are able to visit larger stores to purchase food, so the program has expanded from three CTrain stations to include eight community hubs around Calgary this year. The pop-up farm stands operate weekly from Tuesday to Saturday, and will run until Thanksgiving (Oct. 12).</p> <p>We are looking for new local farmers and Community Associations to join the program and help us expand to more locations in 2021. If you are interested in hosting a pop-up food market at your community association hall, please contact Kristi Peters via email at Kristi.Peters@Calgary.ca. As new vendors apply to the program she will be matching them up with available locations. More information about the program and the vendor application form can be found on Calgary.ca/localfood.</p> <p>For information on vendor expectations see the first page of the vendor application form: https://www.calgary.ca/content/dam/www/pda/pd/documents/local-food%20-sales-vendor-information-application-2020.pdf</p>
Waste and Recycling	Starting October 1, if you have extra bags of garbage that won't fit in your City black cart, you'll need to buy a garbage tag. Tags are \$3 each and are available at participating convenience and grocery stores or online. See a full list at https://www.calgary.ca/garbagetag
Calgary's Community Based Public Safety Task Force	<p>The Task Force would like you or a representative from your organization to participate in an upcoming targeted stakeholder session to share your perspectives on public safety in Calgary. Your perspectives will help inform recommendations to Council and identify opportunities for further outreach.</p> <p>The Public Safety Task Force is a temporary advisory body with a mandate to:</p> <ul style="list-style-type: none"> a) Review existing prevention programs and services locally and in other relevant jurisdictions; b) Listen to the community and identify positive actions underway, gaps, challenges and issues with existing programs and services; and



	<p>c) Report back to Council with a summary of what was heard from the community and actionable recommendations with a focus on prevention related to community concerns around violence, including gang and gun violence.</p> <p>The sessions are being organized by the Committee chair, Councillor George Chahal and will take place at Calgary City Hall with a virtual component available through Microsoft Teams. There are a number of dates and times to choose from so please click on this questionnaire to provide your preferred availability. Cllr. Chahal's office will follow-up with an official invitation and agenda once final numbers are confirmed. If you have any questions, please contact Randall Zalazar at caward5@calgary.ca.</p> <p>If you are unable to attend a session, a private survey will be distributed in October where you will have another opportunity to share your perspectives. Councillor Chahal's office is also available to meet individually. Thank you for the work you do to make Calgary a safer city for us all and we hope you will be able to join us!</p>
<p>Public Relations</p>	
<p>Programming</p>	
<p>Calgary Recreation Curbside Community Fun Program</p>	<p>Curbside Community Fun Programming is an opportunity for Calgary Recreation staff to deliver fun engaging activities right in your cul-de-sac or community greenspace to support communities to be active and creative during the Covid-19 pandemic.</p> <p>For details or to request programming speak to your City Liaison.</p>
<p>Community Nature Adventure Playground – Fall Extension</p>	<p>Join us this fall for a self-directed, drop-in program that use natural elements such as tree stumps, tree cookies, branches, twigs and rocks to inspire active and creative outdoor play, and connect people, young and old, to nature. Nature play spaces have been chosen to meet the needs of creative, imaginative, nature-based and self-directed play that are vital to children's cognitive, emotional and social development. Onsite play ambassadors will be on site to inspire play. Parents are encouraged to stay and watch their children's imaginations soar in this new adventure space.</p> <p>Visit Calgary.ca/free for fall dates and details</p>
<p>City of Calgary Free Programs</p>	<p>Learn more at www.calgary.ca/free</p>
<p>TLC kits for community cleanup activities</p>	<p>NPC has a number of TLC kits and can drop off at hall to be used for cleanup efforts in the community.</p>
<p>Facility Maintenance & Capital Construction</p>	
<p>CCG application</p>	<p>Has been approved</p>
<p>ECP application</p>	<p>Has been approved – consultant site visit took place on June 29</p>
<p>Capital Conservation Grant (CCG) Guidelines</p>	<p>Updated CCG Guidelines have been shared with EWCA via email from NPC.</p>



<p>Letters of Municipal Opinion</p>	<p>Please note that it is a requirement to receive 'Support in Principle' for capital projects (if applicable, over 50K or DP required as per Lease/LOC agreement) PRIOR to the City of Calgary providing letters of Municipal Opinion (CFEP or otherwise). Please make sure to discuss any projects within your Lease/LOC as far in advance as possible with your NPC.</p>
<p>Other</p>	
<p>Federation of Calgary Community Workshops</p>	<p><u>Monday Matters</u> – Monday, September 14 <u>Building Community Natural Supports</u> – Tuesday, September 15 <u>Citizens + Students: Project Kickoff Event</u> – Wednesday, September 16 <u>Administrators' Meeting</u> – Wednesday, September 23</p> <p>To register and view all online/virtual workshops and sessions visit calgarycommunities.com/our-events/</p>
<p>NPC Contact Information</p>	
<p>Robert Dickinson Neighbourhood Partnership Coordinator, Neighbourhood Connections Calgary Neighbourhoods C 403.801.7864 Robert.Dickinson@calgary.ca</p>	